

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, December 17, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Council Member Place 3, Bobby Warren

### **C. PRESENTATIONS**

1. Presentation of Employee of the Month. *Austin Bless, City Manager*

### **D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2018, General Fund Budget Projections as of November 2018, and Utility Fund Budget Projections – November 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update

7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report
10. Introduction of new volunteer Fire Cadets

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Special Session Meeting and the Regular Session Meeting held on November 19, 2018. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2018-79, authorizing an Interlocal Agreement between Harris County and the City of Jersey Village for prisoner confinement services. *Eric Foerster, Chief of Police*

**G. REGULAR AGENDA**

1. Consider Resolution No. 2018-80, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2 for the Term to begin on January 1, 2019 and end December 31, 2020. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2018-28, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing funding associated with interior building renovations to the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability. *Eric Foerster, Chief of Police*
3. Consider Ordinance No. 2018-29, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2018-2019 Crime Control and Prevention District’s Budget in the amount of \$312,000.00; authorizing the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019 to reflect these changes. *Eric Foerster, Chief of Police*
4. Consider Resolution No. 2018-81, authorizing the City Manager to enter into a contract with Flock Safety, for the purchase and installation of an Automated License Plate Recognition Camera System. *Eric Foerster, Chief of Police*
5. Consider Resolution No. 2018-82, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants. *Kevin Hagerich, Director of Public Works*

- 6. Consider Ordinance No. 2018-30, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(b)(9) to amend the schedule of fees related to the floodplain development permit; providing a severability clause; and providing a penalty as provided by section 1-8 of the code. *Kevin Hagerich, Director of Public Works*
- 7. Consider Ordinance No. 2018-31, amending the Code Of Ordinances of the City of Jersey Village, by amending Chapter 14 “Building and Development”, Article I. “In General”, Section 14-5 Definitions to conform to the National Flood Insurance Program Floodplain Management Regulations; providing for codification and renumbering of the revised Sections; providing for severability; and providing a penalty in an amount not to exceed \$2,000.00 for each day of a violation of any provisions hereof. *Kevin Hagerich, Director of Public Works*

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.**

**J. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas;* County Civil Court at Law No. 3, Harris County, Texas. *City Attorney*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**L. RECONVENE REGULAR SESSION**

1. Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. *Justin Ray, Mayor*

**M. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: December 12, 2018 at 4:00 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com).



**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Bobby Warren, Council Member, Place 3

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Employee of the Month Award.

**Department/Prepared By:** Lorri Coody **Date Submitted:** December 12, 2018

**EXHIBITS:** [Employee of the Month Program](#)  
December 2018 – Employee of the Month is Jimmy Holley

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.

**D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**CITY OF JERSEY VILLAGE  
MONTHLY PROJECTED FUND BALANCE BY FUND  
FY 2018-2019**

FUND:		OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
<b>GENERAL</b>													
Beginning Fund Balance *	**	\$16,689,794.61	\$16,689,794.61										
Revenues		\$775,477.96	\$724,438.32										
Expenditures		\$5,832,685.16	\$783,131.71										
Projected Fund Balance	**	\$11,632,587.41	\$11,573,894.02										
<b>UTILITY</b>													
Beginning Fund Balance	**	\$11,262,246.59	\$11,262,246.59										
Revenues		\$335,816.52	\$333,288.53										
Expenditures		\$53,897.03	\$307,314.54										
Projected Fund Balance	**	\$11,544,166.08	\$11,570,140.07										
<b>DEBT SERVICE</b>													
Beginning Fund Balance	**	\$390,424.33	\$390,424.33										
Revenues		\$1,795.52	\$24,816.30										
Expenditures		\$0.00	\$0.00										
Projected Fund Balance	**	\$392,219.85	\$417,036.15										
<b>IMPACT FEE</b>													
Beginning Fund Balance	**	\$465,441.95	\$465,441.95										
Revenues		\$1,621.08	\$1,590.10										
Expenditures		\$0.00	\$0.00										
Projected Fund Balance	**	\$467,063.03	\$468,653.13										
<b>MOTEL TAX</b>													
Beginning Fund Balance	**	\$385,263.98	\$385,263.98										
Revenues		\$9,697.98	\$5,701.27										
Expenditures		\$829.33	\$2,200.00										
Projected Fund Balance	**	\$394,132.63	\$397,633.90										
<b>ASSET FORFEITURE</b>													
Beginning Fund Balance	**	\$52,079.09	\$52,079.09										
Revenues		\$2,505.38	\$1,115.24										
Expenditures		\$0.00	\$3,620.00										
Projected Fund Balance	**	\$54,584.47	\$52,079.71										
<b>CAPITAL REPLACEMENT</b>													
Beginning Fund Balance	**	\$7,244,137.14	\$7,244,137.14										
Revenues		\$8,803.13	\$8,173.03										
Expenditures		\$8,471.36	\$155,829.25										
Projected Fund Balance	**	\$7,246,468.91	\$7,098,812.69										
<b>TRAFFIC ENFORCEMENT</b>													
Beginning Fund Balance	**	\$827,506.06	\$827,506.06										
Revenues		\$0.00	\$0.00										
Expenditures		\$23,520.83	\$54,457.14										
Projected Fund Balance	**	\$803,985.23	\$749,528.09										
<b>CAPITAL IMPROVEMENTS</b>													
Beginning Fund Balance	**	\$3,460,969.33	\$3,460,969.33										
Revenues		\$5,223.21	\$5,203.71										
Expenditures		\$6,266.00	\$78,788.99										
Projected Fund Balance	**	\$3,459,926.54	\$3,386,341.26										
<b>GOLF COURSE</b>													
Beginning Fund Balance	**	(\$4,133,172.58)	(\$4,133,172.58)										
Revenues		\$110,547.27	\$88,173.45										
Expenditures		\$129,073.33	\$116,379.29										
Projected Fund Balance	**	(\$4,151,698.64)	(\$4,179,904.48)										
<b>COURT RESTRICTED FEE</b>													
Beginning Fund Balance	**	\$127,016.43	\$127,016.43										
Revenues		\$0.00	\$0.00										
Expenditures		\$4,410.30	\$657.30										
Projected Fund Balance	**	\$122,606.13	\$121,948.83										
<b>JV CRIME CONTROL</b>													
Beginning Fund Balance	**	\$3,180,263.19	\$3,180,263.19										
Revenues		\$134,436.21	\$118,002.15										
Expenditures		\$0.00	\$0.00										
Projected Fund Balance	**	\$3,314,699.40	\$3,432,701.55										

\* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$6,889,627

\*\* Unaudited Fund Balance amounts

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

02 -UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	11,262,246.59		11,262,246.59			
FEEES & CHARGES FOR SERVIC						
40-8541 WATER SERVICE	2,900,000.00	194,338.59	397,124.00	13.69	0.00	( 2,502,876.00)
40-8542 SEWER SERVICE	1,400,000.00	125,511.92	245,116.01	17.51	0.00	( 1,154,883.99)
40-8545 WATER AUTHORITY FEE	15,000.00	276.78	467.06	3.11	0.00	( 14,532.94)
40-8546 CREDIT CARD FEES	5,000.00	646.34	1,424.41	28.49	0.00	( 3,575.59)
TOTAL FEES & CHARGES FOR SERVIC	4,320,000.00	320,773.63	644,131.48	14.91	0.00	( 3,675,868.52)
INTEREST EARNED						
40-9601 INTEREST EARNED	50,000.00	7,233.27	14,493.64	28.99	0.00	( 35,506.36)
TOTAL INTEREST EARNED	50,000.00	7,233.27	14,493.64	28.99	0.00	( 35,506.36)
INTERFUND ACTIVITY TOTAL						
MISCELLANEOUS REVENUE						
40-9802 SALE OF ASSETS	7,500.00	0.00	0.00	0.00	0.00	( 7,500.00)
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	3,579.37	6,573.41	26.29	0.00	( 18,426.59)
40-9899 MISCELLANEOUS	25,000.00	1,702.26	3,906.52	15.63	0.00	( 21,093.48)
TOTAL MISCELLANEOUS REVENUE	57,500.00	5,281.63	10,479.93	18.23	0.00	( 47,020.07)
OTHER AGENCY REVENUES TOTAL						
*** TOTAL FUND REVENUES ***	4,427,500.00	333,288.53	669,105.05	15.11	0.00	( 3,758,394.95)
*** TOTAL AVAILABLE REVENUES ***	15,689,746.59		11,931,351.64			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
45-3001 SALARIES	209,296.00	22,123.74	29,903.77	14.29	0.00	179,392.23
45-3003 LONGEVITY	864.00	40.61	66.46	7.69	0.00	797.54
45-3007 OVERTIME	24,500.00	2,840.63	4,243.59	17.32	0.00	20,256.41
45-3010 INCENTIVES	0.00	48.45	64.60	0.00	0.00	( 64.60)
45-3051 FICA/MEDICARE TAXES	17,951.00	1,824.31	3,093.45	17.23	0.00	14,857.55
45-3052 WORKMEN'S COMPENSATION	6,089.00	0.00	4,480.64	73.59	0.00	1,608.36
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	0.00	0.00	0.00	5,400.00
45-3054 RETIREMENT	34,703.00	0.00	2,669.86	7.69	0.00	32,033.14
45-3055 HEALTH INSURANCE	57,032.00	6.10	8,416.94	14.76	0.00	48,615.06
45-3056 LIFE INS	435.00	0.00	51.04	11.73	0.00	383.96
45-3057 DENTAL	5,725.00	0.00	497.28	8.69	0.00	5,227.72
45-3058 LONG-TERM DISABILITY	871.00	127.67	127.67	14.66	0.00	743.33
TOTAL SALARIES, WAGES & BENEFIT	362,866.00	27,011.51	53,615.30	14.78	0.00	309,250.70
<b>SUPPLIES</b>						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	919.36	1,839.06	13.14	0.00	12,160.94
45-3503 OFFICE SUPPLIES	2,000.00	17.29	17.29	0.86	0.00	1,982.71
45-3504 WEARING APPAREL	2,000.00	0.00	0.00	0.00	0.00	2,000.00
45-3506 CHEMICALS	20,000.00	831.08	1,565.06	7.83	0.00	18,434.94
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	0.00	240.16	12.01	0.00	1,759.84
45-3534 PARTS AND MATERIALS	1,200.00	0.00	1,230.25	102.52	0.00	( 30.25)
45-3535 SHOP SUPPLIES	500.00	112.50	112.50	22.50	0.00	387.50
TOTAL SUPPLIES	42,300.00	1,880.23	5,004.32	11.83	0.00	37,295.68
<b>MAINTENANCE--BLDGS, STRUC</b>						
45-4001 BUILDINGS AND GROUNDS	3,000.00	0.00	0.00	0.00	0.00	3,000.00
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	1,787.10	1,787.10	16.09	3,040.00	25,172.90
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-4043 WATER PLANTS MAINTENANCE	18,000.00	3,501.59	3,501.59	19.45	0.00	14,498.41
45-4044 LIFT STATIONS MAINTENANCE	36,000.00	0.00	0.00	0.00	0.00	36,000.00
45-4045 SEWER PLANT MAINTENANCE	45,000.00	2,580.48	6,210.81	13.80	0.00	38,789.19
TOTAL MAINTENANCE--BLDGS, STRUC	142,000.00	7,869.17	11,499.50	10.24	3,040.00	127,460.50
<b>MAINTENANCE--EQUIPMENT</b>						
45-4504 COMPUTER SOFTWARE	6,200.00	748.38	890.38	14.36	0.00	5,309.62
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	748.38	890.38	14.36	0.00	5,309.62
<b>SERVICES</b>						
45-5012 PRINTING	1,800.00	26.05	176.11	9.78	0.00	1,623.89
45-5015 LAB TESTS	25,000.00	2,017.86	3,271.86	13.09	0.00	21,728.14
45-5017 UTILITIES	140,000.00	10,182.53	10,182.53	7.27	0.00	129,817.47
45-5019 W.O.B. DISPOSAL-O&M CONTR	350,000.00	32,947.44	32,947.44	9.41	0.00	317,052.56
45-5020 COMMUNICATIONS	7,000.00	702.10	913.64	13.05	0.00	6,086.36
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	90.00	130.00	13.00	0.00	870.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
45-5029 TRAVEL/TRAINING	10,000.00	2,217.50	2,217.50	22.18	0.00	7,782.50
TOTAL SERVICES	536,100.00	48,183.48	49,839.08	9.30	0.00	486,260.92
SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	30,000.00	16,564.72	17,340.96	57.80	0.00	12,659.04
45-5411 WATER-PURCHASED	1,630,000.00	122,253.98	122,253.98	7.50	0.00	1,507,746.02
45-5412 WATER AUTHORITY FEES	40,000.00	309.47	309.47	0.77	0.00	39,690.53
TOTAL SUNDRY	1,700,000.00	139,128.17	139,904.41	8.23	0.00	1,560,095.59
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-5510 ENGINEERING SERVICES	110,000.00	0.00	475.00	0.43	0.00	109,525.00
45-5515 CONSULTANT SERVICES	260,000.00	0.00	0.00	0.00	0.00	260,000.00
TOTAL PROFESSIONAL SERVICES	380,000.00	0.00	475.00	0.13	0.00	379,525.00
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	10,800.00	0.00	9,397.00	87.01	0.00	1,403.00
45-6003 LIABILITY-FIRE & CASUALTY	10,000.00	0.00	8,092.98	80.93	0.00	1,907.02
TOTAL OTHER SERVICES	20,800.00	0.00	17,489.98	84.09	0.00	3,310.02
CAPITAL OUTLAY						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	560,000.00	0.00	0.00	0.00	0.00	560,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	90,262.00	0.00	0.00	0.00	0.00	90,262.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9781 EQUIPMENT PURCHASE CONTRIBUTIO	24,780.00	0.00	0.00	0.00	0.00	24,780.00
45-9791 EQUIPMENT USER FEE	32,000.00	0.00	0.00	0.00	0.00	32,000.00
TOTAL INTERFUND ACTIVITY	707,792.00	0.00	0.00	0.00	0.00	707,792.00
TOTAL 45-WATER & SEWER	3,898,058.00	224,820.94	278,717.97	7.23	3,040.00	3,616,300.03

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

02 -UTILITY FUND  
46-UTILITY CAPITAL PROJEC  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	0.00	0.00	0.00	0.00	250,000.00
46-7032 TELEVISIONING SEWER/STORM LINES	50,000.00	0.00	0.00	0.00	0.00	50,000.00
46-7064 CASTLEBRIDGE WWTP	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7087 SEWER REHABILITATION	0.00	73,993.60	73,993.60	0.00	0.00	( 73,993.60)
46-7091 WHITEOAK BAYOU REHABILITATION	525,000.00	0.00	0.00	0.00	0.00	525,000.00
46-7109 SEATTLE - POWER PANEL RETROFIT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7110 SEATTLE - VAR FREQUENCY DRIVE	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7111 SEATTLE - WELL REPAIR	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	0.00	8,500.00	8,500.00	0.00	( 8,500.00)	0.00
TOTAL CAPITAL IMPROVEMENTS	1,625,000.00	82,493.60	82,493.60	4.55	( 8,500.00)	1,551,006.40
TOTAL 46-UTILITY CAPITAL PROJEC	1,625,000.00	82,493.60	82,493.60	4.55	( 8,500.00)	1,551,006.40
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

02 -UTILITY FUND  
47-UTILITY DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL	_____	_____	_____	_____	_____	_____
DEBT SERVICE TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	5,523,058.00	307,314.54	361,211.57	6.44	( 5,460.00)	5,167,306.43
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 1,095,558.00)	25,973.99	307,893.48	28.60-	5,460.00	( 1,408,911.48)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	10,166,688.59		11,570,140.07			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

04 -IMPACT FEE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	465,441.95		465,441.95			
FEEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	50,000.00	0.00	25.00	0.05	0.00	( 49,975.00)
43-8548 SEWER PLANT CAPACITY	25,000.00	0.00	0.00	0.00	0.00	( 25,000.00)
TOTAL FEES & CHARGES FOR SERVIC	75,000.00	0.00	25.00	0.03	0.00	( 74,975.00)
INTEREST EARNED						
43-9601 INTEREST EARNED	10,000.00	1,590.10	3,186.18	31.86	0.00	( 6,813.82)
TOTAL INTEREST EARNED	10,000.00	1,590.10	3,186.18	31.86	0.00	( 6,813.82)
*** TOTAL FUND REVENUES ***	85,000.00	1,590.10	3,211.18	3.78	0.00	( 81,788.82)
*** TOTAL AVAILABLE REVENUES ***	550,441.95		468,653.13			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

04 -IMPACT FEE FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
INTERFUND ACTIVITY TOTAL	=====	=====	=====	=====	=====	=====
TOTAL	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	85,000.00	1,590.10	3,211.18	3.78	0.00	81,788.82
*** PROJECTED FUND BALANCE ***	550,441.95		468,653.13			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	( 4,133,172.58)		( 4,133,172.58)			
FEES & CHARGES FOR SERVICE						
80-8551 GREEN FEES	900,000.00	51,965.50	115,752.27	12.86	0.00	( 784,247.73)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	4,475.29	11,051.32	12.28	0.00	( 78,948.68)
80-8554 CLUB RENTALS	5,000.00	355.00	979.66	19.59	0.00	( 4,020.34)
80-8555 TOURNAMENT GREENS FEES	100,000.00	11,240.60	28,558.64	28.56	0.00	( 71,441.36)
80-8560 MISCELLANEOUS FEES	20,000.00	228.00	1,464.00	7.32	0.00	( 18,536.00)
80-8567 MERCHANDISE	100,000.00	10,496.70	22,215.47	22.22	0.00	( 77,784.53)
80-8568 SPECIAL ORDER MERCHANDISE	50,000.00	2,426.92	6,311.32	12.62	0.00	( 43,688.68)
80-8572 CONCESSION FEES	20,000.00	4,576.77	7,156.35	35.78	0.00	( 12,843.65)
80-8575 MEMBERSHIPS	25,000.00	1,601.02	3,695.33	14.78	0.00	( 21,304.67)
80-8579 CASH OVER/UNDER	0.00	2.75	3.97	0.00	0.00	3.97
TOTAL FEES & CHARGES FOR SERVICE	1,310,000.00	87,368.55	197,188.33	15.05	0.00	( 1,112,811.67)
INTEREST EARNED						
80-9601 INTEREST EARNED	7,000.00	804.90	1,532.39	21.89	0.00	( 5,467.61)
TOTAL INTEREST EARNED	7,000.00	804.90	1,532.39	21.89	0.00	( 5,467.61)
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	634,067.00	0.00	0.00	0.00	0.00	( 634,067.00)
TOTAL INTERFUND ACTIVITY	634,067.00	0.00	0.00	0.00	0.00	( 634,067.00)
MISCELLANEOUS REVENUE						
80-9802 SALES OF FIXED ASSETS	7,500.00	0.00	0.00	0.00	0.00	( 7,500.00)
TOTAL MISCELLANEOUS REVENUE	7,500.00	0.00	0.00	0.00	0.00	( 7,500.00)
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	1,958,567.00	88,173.45	198,720.72	10.15	0.00	( 1,759,846.28)
*** TOTAL AVAILABLE REVENUES ***	( 2,174,605.58)		( 3,934,451.86)			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
81-3001 SALARIES AND WAGES	188,145.00	20,472.08	27,322.24	14.52	0.00	160,822.76
81-3002 WAGES	108,110.00	11,606.44	15,928.27	14.73	0.00	92,181.73
81-3003 LONGEVITY	864.00	83.07	110.76	12.82	0.00	753.24
81-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
81-3051 FICA/MEDICARE TAXES	22,806.00	2,395.43	3,997.48	17.53	0.00	18,808.52
81-3052 WORKMAN'S COMP	5,873.00	0.00	4,724.32	80.44	0.00	1,148.68
81-3053 UNEMPLOYMENT TAXES	8,100.00	0.00	487.09	6.01	0.00	7,612.91
81-3054 RETIREMENT	30,919.00	0.00	2,304.62	7.45	0.00	28,614.38
81-3055 INSURANCE	43,589.00	4.88	7,817.05	17.93	0.00	35,771.95
81-3056 LIFE INS	348.00	0.00	57.42	16.50	0.00	290.58
81-3057 DENTAL INSURANCE	2,635.00	0.00	534.92	20.30	0.00	2,100.08
81-3058 LONG-TERM DISABILITY	794.00	152.92	152.92	19.26	0.00	641.08
TOTAL SALARIES, WAGES & BENEFIT	413,183.00	34,714.82	63,437.09	15.35	0.00	349,745.91
<b>COST OF SALES</b>						
81-3401 MERCHANDISE	70,000.00	12,172.62	19,390.78	47.01	13,516.23	37,092.99
81-3415 RANGE BALLS	8,000.00	2,268.00	2,268.00	100.00	5,732.00	0.00
81-3416 RENTAL CLUBS	2,000.00	0.00	1,140.00	57.00	0.00	860.00
81-3419 SPECIAL ORDER MERCHANDISE	28,000.00	4,661.35	5,166.68	18.45	0.00	22,833.32
TOTAL COST OF SALES	108,000.00	19,101.97	27,965.46	43.72	19,248.23	60,786.31
<b>SUPPLIES</b>						
81-3502 POSTAGE/FREIGHT/DEL.FEE	550.00	132.89	132.89	24.16	0.00	417.11
81-3503 OFFICE SUPPLIES	4,500.00	175.32	1,295.83	28.80	0.00	3,204.17
81-3504 WEARING APPAREL	2,000.00	116.76	116.76	5.84	0.00	1,883.24
81-3523 TOOLS/EQUIPMENT	1,500.00	433.76	463.73	30.92	0.00	1,036.27
81-3529 REPAIR PARTS	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-3605 MISCELLANEOUS SERVICE FEES	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
TOTAL SUPPLIES	17,050.00	858.73	2,009.21	11.78	0.00	15,040.79
<b>MAINTENANCE--BLDGS, STRUC</b>						
TOTAL						
<b>MAINTENANCE--EQUIPMENT</b>						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
81-4504 COMPUTER SOFTWARE	1,250.00	0.00	0.00	0.00	0.00	1,250.00
81-4506 CART MAINTENANCE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-4599 MISCELLANEOUS EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00
TOTAL MAINTENANCE--EQUIPMENT	8,450.00	0.00	0.00	0.00	0.00	8,450.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SERVICES</b>						
81-5012 PRINTING	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-5020 COMMUNICATIONS	6,000.00	582.41	902.40	15.04	0.00	5,097.60
81-5023 LEASE EQUIPMENT	1,000.00	500.00	1,055.14	105.51	0.00	( 55.14)
81-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,500.00	12.99	65.98	4.40	0.00	1,434.02
81-5029 TRAVEL/TRAINING	2,500.00	43.05	43.05	1.72	0.00	2,456.95
81-5043 ADVERTISING/PROMOTION	27,900.00	3,362.30	4,253.64	60.06	12,502.00	11,144.36
TOTAL SERVICES	42,400.00	4,500.75	6,320.21	44.39	12,502.00	23,577.79
<b>SUNDRY</b>						
81-5405 CREDIT CARD CHARGES	20,000.00	1,140.45	3,460.21	17.30	0.00	16,539.79
81-5410 SECURITY	2,500.00	150.00	536.85	21.47	0.00	1,963.15
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-5421 EQUIPMENT LEASE DEBT	3,000.00	225.00	450.00	15.00	0.00	2,550.00
81-5498 MISCELLANEOUS EXPENSE	6,500.00	0.00	0.00	0.00	0.00	6,500.00
TOTAL SUNDRY	33,500.00	1,515.45	4,447.06	13.27	0.00	29,052.94
<b>PROFESSIONAL SERVICES</b>						
TOTAL						
<b>OTHER SERVICES</b>						
81-6003 LIABILITY-FIRE & CASUALTY INSR	20,200.00	0.00	19,782.84	97.93	0.00	417.16
TOTAL OTHER SERVICES	20,200.00	0.00	19,782.84	97.93	0.00	417.16
<b>CAPITAL OUTLAY</b>						
TOTAL						
<b>CAPITAL IMPROVEMENTS</b>						
TOTAL						
<b>INTERFUND ACTIVITY</b>						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-9791 EQUIP USER FEE	67,025.00	0.00	0.00	0.00	0.00	67,025.00
TOTAL INTERFUND ACTIVITY	70,525.00	0.00	0.00	0.00	0.00	70,525.00
TOTAL 81-CLUB HOUSE	713,308.00	60,691.72	123,961.87	21.83	31,750.23	557,595.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
82-3001 SALARIES AND WAGES	286,827.00	27,292.87	36,733.02	12.81	0.00	250,093.98
82-3002 WAGES	29,580.00	3,266.84	4,312.24	14.58	0.00	25,267.76
82-3003 LONGEVITY	2,832.00	293.52	391.36	13.82	0.00	2,440.64
82-3007 OVERTIME	5,000.00	460.16	890.10	17.80	0.00	4,109.90
82-3051 FICA/MEDICARE TAXES	24,805.00	2,215.39	3,789.28	15.28	0.00	21,015.72
82-3052 WORKMAN'S COMP	6,979.00	0.00	4,884.68	69.99	0.00	2,094.32
82-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	279.77	3.11	0.00	8,720.23
82-3054 RETIREMENT	44,118.00	0.00	3,169.92	7.19	0.00	40,948.08
82-3055 INSURANCE	97,886.00	8.54	16,737.10	17.10	0.00	81,148.90
82-3056 LIFE INS	696.00	0.00	89.32	12.83	0.00	606.68
82-3057 DENTAL	7,211.00	0.00	1,017.36	14.11	0.00	6,193.64
82-3058 LONG-TERM DISABILITY	987.00	177.04	177.04	17.94	0.00	809.96
TOTAL SALARIES, WAGES & BENEFIT	515,921.00	33,714.36	72,471.19	14.05	0.00	443,449.81
<b>SUPPLIES</b>						
82-3504 WEARING APPAREL	2,000.00	464.32	464.32	23.22	0.00	1,535.68
82-3514 FUEL & OIL	22,000.00	2,842.15	2,842.15	12.92	0.00	19,157.85
82-3523 TOOLS/EQUIPMENT	2,500.00	2,036.96	2,266.95	90.68	0.00	233.05
82-3535 GROUND/SHOP SUPPLIES	13,500.00	2,038.81	2,348.52	17.40	0.00	11,151.48
82-3536 LANDSCAPING MATERIALS	88,925.00	1,131.84	3,542.05	3.98	0.00	85,382.95
TOTAL SUPPLIES	128,925.00	8,514.08	11,463.99	8.89	0.00	117,461.01
<b>MAINTENANCE--BLDGS, STRUC</b>						
82-4041 WATER WELL MAINTENANCE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL MAINTENANCE--BLDGS, STRUC	2,500.00	0.00	0.00	0.00	0.00	2,500.00
<b>MAINTENANCE--EQUIPMENT</b>						
82-4505 IRRIGATION EQUIPMENT	15,000.00	0.00	470.27	3.14	0.00	14,529.73
82-4520 GROUND OUTSOURCED	8,000.00	0.00	0.00	0.00	0.00	8,000.00
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	0.00	1,107.68	36.92	0.00	1,892.32
TOTAL MAINTENANCE--EQUIPMENT	26,000.00	0.00	1,577.95	6.07	0.00	24,422.05
<b>SERVICES</b>						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	516.00	10.32	0.00	4,484.00
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	750.00	139.00	139.00	18.53	0.00	611.00
82-5029 TRAVEL/TRAINING	2,800.00	22.26	22.26	0.80	0.00	2,777.74
82-5040 BUILDING MAINT-OUTSOURCING	2,500.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL SERVICES	11,050.00	419.26	677.26	6.13	0.00	10,372.74

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SUNDRY						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	130,000.00	162.52	162.52	0.13	0.00	129,837.48
TOTAL SUNDRY	131,000.00	162.52	162.52	0.12	0.00	130,837.48
PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	3,500.00	90.95	90.95	2.60	0.00	3,409.05
TOTAL PROFESSIONAL SERVICES	3,500.00	90.95	90.95	2.60	0.00	3,409.05
CAPITAL OUTLAY						
82-6572 SPECIAL EQUIPMENT	23,000.00	0.00	15,000.00	65.22	0.00	8,000.00
TOTAL CAPITAL OUTLAY	23,000.00	0.00	15,000.00	65.22	0.00	8,000.00
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	400.00	0.00	0.00	0.00	0.00	400.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	0.00	0.00	0.00	84,579.00
TOTAL INTERFUND ACTIVITY	84,979.00	0.00	0.00	0.00	0.00	84,979.00
TOTAL 82-COURSE MAINTENANCE	926,875.00	42,901.17	101,443.86	10.94	0.00	825,431.14
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
83-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	188.65	419.80	7.63	0.00	5,080.20
TOTAL SUPPLIES	5,500.00	188.65	419.80	7.63	0.00	5,080.20
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	16,000.00	1,065.65	2,168.10	13.55	0.00	13,831.90
TOTAL MAINTENANCE--BLDGS, STRUC	16,000.00	1,065.65	2,168.10	13.55	0.00	13,831.90
MAINTENANCE--EQUIPMENT TOTAL						
SERVICES						
83-5017 UTILITIES	25,000.00	1,780.60	1,780.60	7.12	0.00	23,219.40
TOTAL SERVICES	25,000.00	1,780.60	1,780.60	7.12	0.00	23,219.40
TOTAL 83-BUILDING MAINTENANCE	46,500.00	3,034.90	4,368.50	9.39	0.00	42,131.50

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
84-GC CONCESSIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
85-GC DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL	_____	_____	_____	_____	_____	_____
DEBT SERVICE TOTAL	_____	_____	_____	_____	_____	_____
CAPITAL IMPROVEMENTS TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
87-GC CAPITAL IMPROVEMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL IMPROVEMENTS						
87-7010 CAPITAL IMPROVEMENT	143,000.00	800.00	800.00	0.56	0.00	142,200.00
TOTAL CAPITAL IMPROVEMENTS	143,000.00	800.00	800.00	0.56	0.00	142,200.00
INTERFUND ACTIVITY	-----	-----	-----	-----	-----	-----
TOTAL	-----	-----	-----	-----	-----	-----
TOTAL 87-GC CAPITAL IMPROVEMENT	143,000.00	800.00	800.00	0.56	0.00	142,200.00
	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

11 -GOLF COURSE FUND  
88-EQUIPMENT MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
88-3001 SALARIES AND WAGES	45,191.00	5,429.38	7,129.38	15.78	0.00	38,061.62
88-3003 LONGEVITY	864.00	94.14	125.52	14.53	0.00	738.48
88-3007 OVERTIME	500.00	486.95	681.73	136.35	0.00	( 181.73)
88-3051 FICA/MEDICARE TAXES	3,561.00	440.61	707.64	19.87	0.00	2,853.36
88-3052 WORKER'S COMP	1,002.00	0.00	731.83	73.04	0.00	270.17
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
88-3054 RETIREMENT	6,970.00	0.00	556.67	7.99	0.00	6,413.33
88-3055 HEALTH INSURANCE	11,789.00	1.22	1,966.10	16.68	0.00	9,822.90
88-3056 LIFE INS	87.00	0.00	12.76	14.67	0.00	74.24
88-3057 DENTAL	1,144.00	0.00	173.36	15.15	0.00	970.64
88-3058 LONG TERM DISABILITY	196.00	30.34	30.34	15.48	0.00	165.66
TOTAL SALARIES, WAGES & BENEFIT	72,204.00	6,482.64	12,115.33	16.78	0.00	60,088.67
SUPPLIES						
88-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
88-3514 FUEL & OIL	2,200.00	0.00	286.64	13.03	0.00	1,913.36
88-3523 TOOLS/EQUIPMENT	2,400.00	180.37	180.37	7.52	0.00	2,219.63
88-3529 REPAIR PARTS	21,500.00	2,288.49	2,296.05	10.68	0.00	19,203.95
88-3535 GROUND/SHOP SUPPLIES	5,000.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL SUPPLIES	31,400.00	2,468.86	2,763.06	8.80	0.00	28,636.94
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
88-5029 TRAVEL/TRAINING	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SERVICES	500.00	0.00	0.00	0.00	0.00	500.00
INTERFUND ACTIVITY						
88-9781 TRANSFER TO EQUIP PURCH CONT	24,780.00	0.00	0.00	0.00	0.00	24,780.00
TOTAL INTERFUND ACTIVITY	24,780.00	0.00	0.00	0.00	0.00	24,780.00
TOTAL 88-EQUIPMENT MAINTENANCE	128,884.00	8,951.50	14,878.39	11.54	0.00	114,005.61
=====						
*** TOTAL EXPENSES ***	1,958,567.00	116,379.29	245,452.62	14.15	31,750.23	1,681,364.15
=====						
EXCESS OF REVENUES OVER EXPENDITURES	0.00	( 28,205.84)	( 46,731.90)	0.00	( 31,750.23)	78,482.13
=====						
*** PROJECTED FUND BALANCE ***	( 4,133,172.58)		( 4,179,904.48)			
=====						

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	9,800,167.61		9,800,167.61			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	6,650,000.00	188,822.57	188,822.57	2.84	0.00	( 6,461,177.43)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	( 36,581.59)	( 34,504.11)	115.01-	0.00	( 64,504.11)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	304.38	678.22	2.71	0.00	( 24,321.78)
TOTAL PROPERTY TAXES	6,705,000.00	152,545.36	154,996.68	2.31	0.00	( 6,550,003.32)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	30,179.19	59,338.80	16.48	0.00	( 300,661.20)
10-7512 TELEPHONE FRANCHISE	110,000.00	9,509.19	23,895.64	21.72	0.00	( 86,104.36)
10-7513 GAS FRANCHISE	32,000.00	6,100.62	6,100.62	19.06	0.00	( 25,899.38)
10-7514 CABLE TV FRANCHISE	75,000.00	18,419.76	18,419.76	24.56	0.00	( 56,580.24)
10-7515 TELECOMMUNICATION	35,000.00	3,669.24	3,701.33	10.58	0.00	( 31,298.67)
10-7621 CITY SALES TAX	3,000,000.00	232,363.74	493,563.61	16.45	0.00	( 2,506,436.39)
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	116,181.88	246,781.82	16.45	0.00	( 1,253,218.18)
10-7631 MIXED DRINK TAX	35,000.00	0.00	7,821.78	22.35	0.00	( 27,178.22)
TOTAL OTHER TAXES	5,147,000.00	416,423.62	859,623.36	16.70	0.00	( 4,287,376.64)
FINES WARRANTS & BONDS						
10-8001 FINES	950,000.00	84,795.60	190,567.97	20.06	0.00	( 759,432.03)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	637.46	1,369.92	12.80	0.00	( 9,330.08)
10-8003 TIME PAYMENT FEE-COURT	0.00	159.38	342.49	0.00	0.00	342.49
10-8004 COURT TECHNOLOGY FEES	0.00	1,638.59	3,331.80	0.00	0.00	3,331.80
10-8005 COURT SECURITY FEE	0.00	1,225.95	2,495.87	0.00	0.00	2,495.87
10-8006 OMNI FEE	8,000.00	671.30	1,223.70	15.30	0.00	( 6,776.30)
10-8007 CHILD SAFETY FEE	0.00	166.62	216.62	0.00	0.00	216.62
10-8008 JUDICIAL FEE	0.00	242.79	494.40	0.00	0.00	494.40
TOTAL FINES WARRANTS & BONDS	968,700.00	89,537.69	200,042.77	20.65	0.00	( 768,657.23)
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	172.41	211.96	21.20	0.00	( 788.04)
10-8503 POOL MEMBERSHIP FEES	15,000.00	0.00	0.00	0.00	0.00	( 15,000.00)
10-8507 AMBULANCE SERVICE FEES	300,000.00	26,963.93	52,069.94	17.36	0.00	( 247,930.06)
10-8509 PET TAGS	700.00	40.00	100.00	14.29	0.00	( 600.00)
10-8510 POUND FEES	150.00	0.00	0.00	0.00	0.00	( 150.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	10.00	16.00	0.00	0.00	16.00
10-8512 RENTAL FEE	35,000.00	50.00	50.00	0.14	0.00	( 34,950.00)
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	808.36	1,471.54	18.39	0.00	( 6,528.46)
10-8514 FOOD & BEVERAGE FEES	1,000.00	275.00	380.00	38.00	0.00	( 620.00)
10-8515 POLICE OFFICER FEE	0.00	1,400.00	1,400.00	0.00	0.00	1,400.00
10-8516 FARMER'S MARKET FEES	9,500.00	330.00	680.00	7.16	0.00	( 8,820.00)
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	352.50	2,943.75	14.72	0.00	( 17,056.25)
TOTAL FEES & CHARGES FOR SERVIC	390,350.00	30,402.20	59,323.19	15.20	0.00	( 331,026.81)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>LICENSES &amp; PERMITS</b>						
10-9001 BUILDING PERMITS	100,000.00	2,080.00	5,000.00	5.00	0.00	( 95,000.00)
10-9002 PLUMBING PERMITS	10,000.00	160.00	810.00	8.10	0.00	( 9,190.00)
10-9003 ELECTRICAL PERMITS	18,000.00	403.00	613.00	3.41	0.00	( 17,387.00)
10-9004 MECHANICAL PERMITS	8,000.00	435.00	897.50	11.22	0.00	( 7,102.50)
10-9006 SIGN PERMITS	8,000.00	1,256.13	3,711.45	46.39	0.00	( 4,288.55)
10-9007 LIQUOR LICENSES	6,000.00	910.00	910.00	15.17	0.00	( 5,090.00)
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	( 500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	665.00	1,249.00	10.41	0.00	( 10,751.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	134.00	234.00	46.80	0.00	( 266.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	( 100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	0.00	0.00	0.00	0.00	( 1,000.00)
TOTAL LICENSES & PERMITS	164,100.00	6,043.13	13,424.95	8.18	0.00	( 150,675.05)
<b>INTEREST EARNED</b>						
10-9601 INTEREST EARNED	250,000.00	25,625.73	52,089.01	20.84	0.00	( 197,910.99)
TOTAL INTEREST EARNED	250,000.00	25,625.73	52,089.01	20.84	0.00	( 197,910.99)
<b>INTERFUND ACTIVITY</b>						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,228,786.00	0.00	0.00	0.00	0.00	( 1,228,786.00)
10-9752 TRANSFER FROM UTLY FUND	560,000.00	0.00	0.00	0.00	0.00	( 560,000.00)
10-9753 COURT SECURITY & TECH REIMB.	46,000.00	0.00	0.00	0.00	0.00	( 46,000.00)
10-9754 TRANFER FROM MOTEL TAX FUND	17,500.00	0.00	0.00	0.00	0.00	( 17,500.00)
TOTAL INTERFUND ACTIVITY	1,852,286.00	0.00	0.00	0.00	0.00	( 1,852,286.00)
<b>MISCELLANEOUS REVENUE</b>						
10-9802 SALE OF ASSETS	79,000.00	0.00	0.00	0.00	0.00	( 79,000.00)
10-9803 REFUND OF INSURANCE PREMIUM	0.00	500.00	500.00	0.00	0.00	500.00
10-9815 INSURANCE SETTLEMENT	0.00	496.24	496.24	0.00	0.00	496.24
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	280.00	280.00	0.00	0.00	280.00
10-9899 MISCELLANEOUS	90,000.00	2,584.35	3,066.70	3.41	0.00	( 86,933.30)
TOTAL MISCELLANEOUS REVENUE	169,000.00	3,860.59	4,342.94	2.57	0.00	( 164,657.06)
<b>OTHER AGENCY REVENUES</b>						
10-9904 FEMA	0.00	0.00	4,230.24	0.00	0.00	4,230.24
10-9905 AMBULANCE FEES STATE GRANT	500,000.00	0.00	151,843.14	30.37	0.00	( 348,156.86)
TOTAL OTHER AGENCY REVENUES	500,000.00	0.00	156,073.38	31.21	0.00	( 343,926.62)
*** TOTAL FUND REVENUES ***	16,146,436.00	724,438.32	1,499,916.28	9.29	0.00	(14,646,519.72)
*** TOTAL AVAILABLE REVENUES ***	25,946,603.61		11,300,083.89			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
11-3001 SALARIES	358,902.00	39,730.65	52,495.70	14.63	0.00	306,406.30
11-3002 WAGES	0.00	1,105.63	2,059.01	0.00	0.00	( 2,059.01)
11-3003 LONGEVITY	720.00	66.48	88.64	12.31	0.00	631.36
11-3010 INCENTIVES	720.00	0.00	0.00	0.00	0.00	720.00
11-3020 EMPLOYEE AWARDS/BONUS	1,700.00	0.00	331.64	19.51	0.00	1,368.36
11-3051 FICA/MEDICARE TAXES	24,772.00	2,229.70	3,996.36	16.13	0.00	20,775.64
11-3052 WORKMEN'S COMPENSATION	11,550.00	0.00	9,029.67	78.18	0.00	2,520.33
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	69.12	1.92	0.00	3,530.88
11-3054 RETIREMENT	49,251.00	0.00	3,912.28	7.94	0.00	45,338.72
11-3055 HEALTH INSURANCE	40,853.00	3.66	6,812.52	16.68	0.00	34,040.48
11-3056 LIFE INS	261.00	0.00	38.28	14.67	0.00	222.72
11-3057 DENTAL INSURANCE	2,785.00	0.00	422.00	15.15	0.00	2,363.00
11-3058 LONG-TERM DISABILITY	1,381.00	179.44	179.44	12.99	0.00	1,201.56
TOTAL SALARIES, WAGES & BENEFIT	496,495.00	43,315.56	79,434.66	16.00	0.00	417,060.34
<b>SUPPLIES</b>						
11-3502 POSTAGE/FREIGHT/DEL. FEE	150.00	0.00	0.00	0.00	0.00	150.00
11-3503 OFFICE SUPPLIES	4,000.00	30.31	30.31	0.76	0.00	3,969.69
11-3510 BOOKS & PERIODICALS	200.00	334.65	334.65	167.33	0.00	( 134.65)
11-3520 FOOD	10,000.00	203.83	370.46	3.70	0.00	9,629.54
TOTAL SUPPLIES	14,350.00	568.79	735.42	5.12	0.00	13,614.58
<b>MAINTENANCE--EQUIPMENT</b>						
11-4501 FURN., FIXT., & OFF. MACH.	2,000.00	0.00	0.00	0.00	0.00	2,000.00
TOTAL MAINTENANCE--EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00
<b>SERVICES</b>						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	100.00	100.00	2.50	0.00	3,900.00
11-5007 RECORDS MANAGEMENT	6,000.00	252.30	465.54	7.76	0.00	5,534.46
11-5012 PRINTING	250.00	0.00	148.20	59.28	0.00	101.80
11-5014 MEDICAL EXPENSES	8,000.00	1,706.00	2,317.00	28.96	0.00	5,683.00
11-5020 COMMUNICATIONS	3,600.00	267.08	327.85	9.11	0.00	3,272.15
11-5025 PUBLIC NOTICES	7,500.00	1,175.36	1,175.36	15.67	0.00	6,324.64
11-5026 CODIFICATIONS	6,500.00	728.80	728.80	11.21	0.00	5,771.20
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	379.80	1,184.75	19.75	0.00	4,815.25
11-5029 TRAVEL/TRAINING	19,000.00	0.00	877.86	4.62	0.00	18,122.14
11-5030 CAR ALLOWANCE	6,600.00	750.00	1,000.00	15.15	0.00	5,600.00
11-5041 NEWSLETTER	9,500.00	445.00	445.00	4.68	0.00	9,055.00
TOTAL SERVICES	76,950.00	5,804.34	8,770.36	11.40	0.00	68,179.64

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	0.00	0.00	0.00	0.00	7,000.00
TOTAL SUNDRY	7,000.00	0.00	0.00	0.00	0.00	7,000.00
-----						
PROFESSIONAL SERVICES						
TOTAL						
-----						
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
-----						
CAPITAL OUTLAY						
TOTAL						
-----						
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	4,250.00	0.00	0.00	0.00	0.00	4,250.00
TOTAL INTERFUND ACTIVITY	4,250.00	0.00	0.00	0.00	0.00	4,250.00
-----						
TOTAL 11-ADMINISTRATIVE SERVICE	601,345.00	49,688.69	88,940.44	14.79	0.00	512,404.56
=====						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
12-LEGAL/OTHER SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	235.82	78.61	0.00	64.18
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	235.82	78.61	0.00	64.18
SERVICES						
12-5023 GRANTS AND INCENTIVES	1,463,668.00	0.00	0.00	0.00	0.00	1,463,668.00
TOTAL SERVICES	1,463,668.00	0.00	0.00	0.00	0.00	1,463,668.00
SUNDRY						
TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	7,157.99	7,157.99	5.73	0.00	117,842.01
TOTAL PROFESSIONAL SERVICES	125,000.00	7,157.99	7,157.99	5.73	0.00	117,842.01
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	38,531.00	0.00	37,588.00	97.55	0.00	943.00
12-6003 LIABILITY-FIRE & CASUALTY INSR	69,140.00	0.00	67,964.18	98.30	0.00	1,175.82
12-6005 SURETY BONDS	500.00	0.00	477.00	95.40	0.00	23.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	( 3,278.84)	0.00	0.00	3,278.84
TOTAL OTHER SERVICES	108,171.00	0.00	102,750.34	94.99	0.00	5,420.66
CAPITAL OUTLAY						
12-6570 LAND ACQUISITION	5,183,703.00	1,000.00	5,184,703.13	100.02	0.00	( 1,000.13)
TOTAL CAPITAL OUTLAY	5,183,703.00	1,000.00	5,184,703.13	100.02	0.00	( 1,000.13)
INTERFUND ACTIVITY						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	5,455,000.00	0.00	0.00	0.00	0.00	5,455,000.00
12-9761 TRANSFER TO GOLF FUND	634,067.00	0.00	0.00	0.00	0.00	634,067.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	6,089,567.00	0.00	0.00	0.00	0.00	6,089,567.00
TOTAL 12-LEGAL/OTHER SERVICES	12,970,409.00	8,157.99	5,294,847.28	40.82	0.00	7,675,561.72
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
13-3001 SALARIES	188,352.00	21,223.77	28,298.36	15.02	0.00	160,053.64
13-3002 WAGES	9,579.00	640.00	960.00	10.02	0.00	8,619.00
13-3003 LONGEVITY	960.00	94.14	125.52	13.08	0.00	834.48
13-3051 FICA/MEDICARE TAXES	15,215.00	1,613.10	2,704.82	17.78	0.00	12,510.18
13-3052 WORKMEN'S COMPENSATION	408.00	0.00	312.07	76.49	0.00	95.93
13-3053 EMPLOYMENT TAXES	3,600.00	0.00	23.04	0.64	0.00	3,576.96
13-3054 RETIREMENT	28,345.00	0.00	2,198.88	7.76	0.00	26,146.12
13-3055 HEALTH INSURANCE	31,800.00	3.66	5,303.66	16.68	0.00	26,496.34
13-3056 LIFE INS	261.00	0.00	38.28	14.67	0.00	222.72
13-3057 DENTAL INSURANCE	2,785.00	0.00	422.00	15.15	0.00	2,363.00
13-3058 LONG-TERM DISABILITY	795.00	125.86	125.86	15.83	0.00	669.14
TOTAL SALARIES, WAGES & BENEFIT	282,100.00	23,700.53	40,512.49	14.36	0.00	241,587.51
<b>SUPPLIES</b>						
13-3502 POSTAGE/FREIGHT	500.00	43.18	155.14	31.03	0.00	344.86
13-3503 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	0.00	250.00
13-3509 COMPUTER SUPPLIES	2,200.00	28.55	87.40	3.97	0.00	2,112.60
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	71.73	242.54	7.95	0.00	2,807.46
<b>MAINTENANCE--EQUIPMENT</b>						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	6,314.00	453.43	706.67	8.02	( 200.19)	5,807.52
13-4502 COMPUTER EQUIPMENT	9,500.00	463.70	1,194.70	12.58	0.00	8,305.30
13-4504 SOFTWARE MAINTENANCE	182,255.00	16,811.40	25,426.80	15.99	3,720.00	153,108.20
TOTAL MAINTENANCE--EQUIPMENT	198,069.00	17,728.53	27,328.17	15.57	3,519.81	167,221.02
<b>SERVICES</b>						
13-5020 COMMUNICATIONS	26,160.00	3,250.31	3,382.60	12.93	0.00	22,777.40
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	0.00	191.50	15.32	0.00	1,058.50
13-5029 TRAVEL/TRAINING	7,600.00	0.00	0.00	80.33	6,105.00	1,495.00
TOTAL SERVICES	35,010.00	3,250.31	3,574.10	27.65	6,105.00	25,330.90
<b>PROFESSIONAL SERVICES</b>						
13-5515 CONSULTANT SERVICES	48,800.00	0.00	1,647.00	3.38	0.00	47,153.00
TOTAL PROFESSIONAL SERVICES	48,800.00	0.00	1,647.00	3.38	0.00	47,153.00
<b>CAPITAL OUTLAY</b>						
13-6573 COMPUTER EQUIPMENT	7,000.00	0.00	0.00	0.00	0.00	7,000.00
13-6574 COMPUTER SOFTWARE	66,524.00	0.00	0.00	0.00	0.00	66,524.00
TOTAL CAPITAL OUTLAY	73,524.00	0.00	0.00	0.00	0.00	73,524.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	2,500.00	0.00	0.00	0.00	0.00	2,500.00
13-9772 TECHNOLOGY USER FEE	48,842.00	0.00	0.00	0.00	0.00	48,842.00
TOTAL INTERFUND ACTIVITY	101,342.00	0.00	0.00	0.00	0.00	101,342.00
TOTAL 13-INFO TECHNOLOGY	741,895.00	44,751.10	73,304.30	11.18	9,624.81	658,965.89
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
14-PURCHASING  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUPPLIES						
14-3502 POSTAGE/FREIGHT	13,000.00	493.65	1,514.64	11.65	0.00	11,485.36
14-3503 OFFICE SUPPLIES	5,000.00	164.95	255.20	5.10	0.00	4,744.80
TOTAL SUPPLIES	18,000.00	658.60	1,769.84	9.83	0.00	16,230.16
-----						
MAINTENANCE--EQUIPMENT						
TOTAL						
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SERVICES						
14-5012 PRINTING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
14-5022 RENTAL OF EQUIPMENT	2,600.00	0.00	0.00	0.00	0.00	2,600.00
TOTAL SERVICES	3,600.00	0.00	0.00	0.00	0.00	3,600.00
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PROFESSIONAL SERVICES						
TOTAL						
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CAPITAL OUTLAY						
TOTAL						
-----						
TOTAL 14-PURCHASING	21,600.00	658.60	1,769.84	8.19	0.00	19,830.16
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
15-3001 SALARIES	197,457.00	22,851.93	30,442.17	15.42	0.00	167,014.83
15-3003 LONGEVITY	1,344.00	142.15	188.30	14.01	0.00	1,155.70
15-3007 OVERTIME	2,000.00	739.75	1,369.91	68.50	0.00	630.09
15-3010 INCENTIVES	600.00	69.24	92.32	15.39	0.00	507.68
15-3051 FICA/MEDICARE TAXES	15,407.00	1,720.72	2,893.68	18.78	0.00	12,513.32
15-3052 WORKMEN'S COMPENSATION	413.00	0.00	323.08	78.23	0.00	89.92
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
15-3054 RETIREMENT	30,155.00	0.00	2,480.63	8.23	0.00	27,674.37
15-3055 HEALTH INSURANCE	33,977.00	3.66	5,666.56	16.68	0.00	28,310.44
15-3056 LIFE INS	261.00	0.00	38.28	14.67	0.00	222.72
15-3057 DENTAL INSURANCE	3,433.00	0.00	520.08	15.15	0.00	2,912.92
15-3058 LONG-TERM DISABILITY	846.00	128.94	128.94	15.24	0.00	717.06
TOTAL SALARIES, WAGES & BENEFIT	288,593.00	25,656.39	44,143.95	15.30	0.00	244,449.05
<b>SUPPLIES</b>						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	0.00	0.00	0.00	0.00	200.00
15-3503 OFFICE SUPPLIES	700.00	62.21	62.21	8.89	0.00	637.79
15-3510 BOOKS & PERIODICALS	50.00	0.00	0.00	0.00	0.00	50.00
TOTAL SUPPLIES	950.00	62.21	62.21	6.55	0.00	887.79
<b>MAINTENANCE--EQUIPMENT</b>						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	0.00	0.00	0.00	0.00	150.00
TOTAL MAINTENANCE--EQUIPMENT	150.00	0.00	0.00	0.00	0.00	150.00
<b>SERVICES</b>						
15-5012 PRINTING	1,200.00	436.00	696.99	58.08	0.00	503.01
15-5020 COMMUNICATIONS	4,000.00	267.08	327.84	8.20	0.00	3,672.16
15-5027 MEMBERSHIPS	400.00	0.00	45.00	11.25	0.00	355.00
15-5029 TRAVEL/TRAINING	4,500.00	0.00	0.00	0.00	0.00	4,500.00
TOTAL SERVICES	10,100.00	703.08	1,069.83	10.59	0.00	9,030.17
<b>SUNDRY</b>						
15-5405 PERMITS & FEES	550.00	0.00	0.00	0.00	0.00	550.00
TOTAL SUNDRY	550.00	0.00	0.00	0.00	0.00	550.00
<b>PROFESSIONAL SERVICES</b>						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	0.00	117.70	0.44	0.00	26,882.30
TOTAL PROFESSIONAL SERVICES	27,000.00	0.00	117.70	0.44	0.00	26,882.30

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	329,043.00	26,421.68	45,393.69	13.80	0.00	283,649.31

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
16-CUSTOMER SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
16-3001 SALARIES	35,930.00	4,068.00	5,424.00	15.10	0.00	30,506.00
16-3003 LONGEVITY	480.00	49.86	66.48	13.85	0.00	413.52
16-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
16-3010 INCENTIVES	1,080.00	124.62	166.16	15.39	0.00	913.84
16-3051 FICA/MEDICARE TAXES	2,944.00	284.73	474.55	16.12	0.00	2,469.45
16-3052 WORKMEN'S COMPENSATION	79.00	0.00	58.96	74.63	0.00	20.04
16-3053 EMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
16-3054 RETIREMENT	5,763.00	0.00	430.48	7.47	0.00	5,332.52
16-3055 HEALTH INSURANCE	15,621.00	1.22	2,604.66	16.67	0.00	13,016.34
16-3056 LIFE INS	87.00	0.00	12.76	14.67	0.00	74.24
16-3057 DENTAL INSURANCE	1,144.00	0.00	75.28	6.58	0.00	1,068.72
16-3058 LONG-TERM DISABILITY	157.00	23.96	23.96	15.26	0.00	133.04
TOTAL SALARIES, WAGES & BENEFIT	65,185.00	4,552.39	9,337.29	14.32	0.00	55,847.71
<b>SUPPLIES</b>						
16-3503 OFFICE SUPPLIES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES	500.00	0.00	0.00	0.00	0.00	500.00
<b>MAINTENANCE--EQUIPMENT</b>						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	24.99	24.99	6.25	0.00	375.01
TOTAL MAINTENANCE--EQUIPMENT	400.00	24.99	24.99	6.25	0.00	375.01
<b>SERVICES</b>						
16-5020 COMMUNICATIONS	3,000.00	128.62	143.23	4.77	0.00	2,856.77
TOTAL SERVICES	3,000.00	128.62	143.23	4.77	0.00	2,856.77
<b>PROFESSIONAL SERVICES</b>						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	14,497.00	14,497.00	21.97	0.00	51,503.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	883.42	900.57	12.87	0.00	6,099.43
TOTAL PROFESSIONAL SERVICES	73,000.00	15,380.42	15,397.57	21.09	0.00	57,602.43
<b>OTHER SERVICES</b>						
TOTAL	-----	-----	-----	-----	-----	-----
<b>CAPITAL OUTLAY</b>						
TOTAL	-----	-----	-----	-----	-----	-----
<b>INTERFUND ACTIVITY</b>						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	142,335.00	20,086.42	24,903.08	17.50	0.00	117,431.92
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
19-3001 SALARIES	197,767.00	19,597.49	25,267.32	12.78	0.00	172,499.68
19-3003 LONGEVITY	1,248.00	90.46	120.00	9.62	0.00	1,128.00
19-3007 OVERTIME	5,000.00	368.24	368.24	7.36	0.00	4,631.76
19-3010 INCENTIVES	2,280.00	318.48	424.64	18.62	0.00	1,855.36
19-3051 FICA/MEDICARE TAXES	15,782.00	1,571.57	2,595.79	16.45	0.00	13,186.21
19-3052 WORKMEN'S COMPENSATION	423.00	0.00	345.09	81.58	0.00	77.91
19-3053 EMPLOYMENT TAXES	3,600.00	0.00	49.76	1.38	0.00	3,550.24
19-3054 RETIREMENT	30,887.00	0.00	2,147.42	6.95	0.00	28,739.58
19-3055 HEALTH INSURANCE	40,545.00	4.88	8,778.62	21.65	0.00	31,766.38
19-3056 LIFE INS	348.00	0.00	51.04	14.67	0.00	296.96
19-3057 DENTAL INSURANCE	2,635.00	0.00	497.28	18.87	0.00	2,137.72
19-3058 LONG-TERM DISABILITY	748.00	124.72	124.72	16.67	0.00	623.28
<b>TOTAL SALARIES, WAGES &amp; BENEFIT</b>	<b>301,263.00</b>	<b>22,075.84</b>	<b>40,769.92</b>	<b>13.53</b>	<b>0.00</b>	<b>260,493.08</b>
<b>SUPPLIES</b>						
19-3503 OFFICE SUPPLIES	2,000.00	280.06	280.06	14.00	0.00	1,719.94
19-3510 BOOKS & PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
<b>TOTAL SUPPLIES</b>	<b>2,300.00</b>	<b>280.06</b>	<b>280.06</b>	<b>12.18</b>	<b>0.00</b>	<b>2,019.94</b>
<b>MAINTENANCE--EQUIPMENT</b>						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	0.00	0.00	0.00	500.00
<b>TOTAL MAINTENANCE--EQUIPMENT</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>SERVICES</b>						
19-5012 PRINTING	4,000.00	576.20	576.20	14.41	0.00	3,423.80
19-5020 COMMUNICATIONS	3,000.00	128.62	143.23	4.77	0.00	2,856.77
19-5027 MEMBERSHIPS	300.00	0.00	0.00	0.00	0.00	300.00
19-5029 TRAVEL/TRAINING	3,500.00	0.00	50.00	1.43	0.00	3,450.00
<b>TOTAL SERVICES</b>	<b>10,800.00</b>	<b>704.82</b>	<b>769.43</b>	<b>7.12</b>	<b>0.00</b>	<b>10,030.57</b>
<b>SUNDRY</b>						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
<b>TOTAL SUNDRY</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>PROFESSIONAL SERVICES</b>						
19-5505 JUDGES	55,000.00	2,725.00	2,725.00	4.95	0.00	52,275.00
19-5506 PROSECUTORS	35,000.00	2,100.00	2,100.00	6.00	0.00	32,900.00
19-5516 COLLECTION AGENCY FEES	2,000.00	326.00	326.00	16.30	0.00	1,674.00
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>92,500.00</b>	<b>5,151.00</b>	<b>5,151.00</b>	<b>5.57</b>	<b>0.00</b>	<b>87,349.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL						
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY TOTAL						
TOTAL 19-MUNICIPAL COURT	407,663.00	28,211.72	46,970.41	11.52	0.00	360,692.59

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
21-3001 SALARIES	1,711,234.00	189,772.90	243,025.84	14.20	0.00	1,468,208.16
21-3003 LONGEVITY	7,056.00	664.56	860.23	12.19	0.00	6,195.77
21-3007 OVERTIME	100,000.00	9,346.42	9,984.50	9.98	0.00	90,015.50
21-3010 INCENTIVES	24,119.00	2,852.16	3,405.96	14.12	0.00	20,713.04
21-3014 S.T.E.P. PROGRAM	60,000.00	5,939.89	6,409.03	10.68	0.00	53,590.97
21-3051 FICA/MEDICARE TAXES	142,668.00	15,124.67	24,342.60	17.06	0.00	118,325.40
21-3052 WORKMEN'S COMPENSATION	37,698.00	0.00	29,430.72	78.07	0.00	8,267.28
21-3053 EMPLOYMENT TAXES	25,200.00	0.00	312.10	1.24	0.00	24,887.90
21-3054 RETIREMENT	275,634.00	( 3,885.11)	15,046.21	5.46	0.00	260,587.79
21-3055 HEALTH INSURANCE	304,830.00	( 5,033.42)	35,478.67	11.64	0.00	269,351.33
21-3056 LIFE INS	2,262.00	( 26.55)	281.13	12.43	0.00	1,980.87
21-3057 DENTAL INSURANCE	23,125.00	( 319.83)	2,680.67	11.59	0.00	20,444.33
21-3058 LONG-TERM DISABILITY	7,228.00	1,098.53	1,097.93	15.19	0.00	6,130.07
TOTAL SALARIES, WAGES & BENEFIT	2,721,054.00	215,534.22	372,355.59	13.68	0.00	2,348,698.41
<b>SUPPLIES</b>						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
21-3503 OFFICE SUPPLIES	7,900.00	243.24	243.24	3.08	0.00	7,656.76
21-3504 WEARING APPAREL	18,474.00	2,028.69	2,028.69	10.98	0.00	16,445.31
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	130.00	255.00	12.75	0.00	1,745.00
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-3515 MEDICAL SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
21-3519 AMMUNITION AND TARGETS	6,000.00	4,169.78	4,182.77	89.14	1,165.80	651.43
21-3520 FOOD	2,400.00	0.00	276.16	11.51	0.00	2,123.84
21-3523 TOOLS/EQUIPMENT	4,750.00	250.20	250.20	5.27	0.00	4,499.80
21-3534 PARTS AND MATERIALS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SUPPLIES	45,624.00	6,821.91	7,236.06	18.42	1,165.80	37,222.14
<b>MAINTENANCE--EQUIPMENT</b>						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	155.73	155.73	0.00	( 155.73)	5,597.00
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4510 VEHICLE CLEANING	2,500.00	41.25	41.25	1.65	0.00	2,458.75
21-4599 MISCELLANEOUS EQUIPMENT	15,805.70	4,465.55	5,568.60	35.36	20.00	10,217.10
TOTAL MAINTENANCE--EQUIPMENT	26,402.70	4,662.53	5,765.58	21.32	( 135.73)	20,772.85
<b>SERVICES</b>						
21-5012 PRINTING	2,000.00	124.45	124.45	6.22	0.00	1,875.55
21-5015 LAB TESTS	2,400.00	0.00	( 665.00)	27.71-	0.00	3,065.00
21-5020 COMMUNICATIONS	10,000.00	660.49	962.00	9.62	0.00	9,038.00
21-5022 RENTAL OF EQUIPMENT	30,000.00	0.00	0.00	0.00	0.00	30,000.00
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	12.99	52.99	3.79	0.00	1,347.01
21-5029 TRAVEL/TRAINING	22,500.00	924.88	816.63	3.63	0.00	21,683.37
TOTAL SERVICES	68,550.00	1,722.81	1,291.07	1.88	0.00	67,258.93

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	129.02	189.49	2.37	0.00	7,810.51
TOTAL SUNDRY	8,000.00	129.02	189.49	2.37	0.00	7,810.51
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	11.00	1,544.00	85.78	0.00	256.00
TOTAL PROFESSIONAL SERVICES	1,800.00	11.00	1,544.00	85.78	0.00	256.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
DEBT SERVICE						
TOTAL						
CAPITAL OUTLAY						
21-6571 OFFICE FURNITURE AND EQUIPMENT	4,000.00	0.00	0.00	94.50	3,780.00	220.00
21-6572 SPECIAL EQUIPMENT-	5,000.00	0.00	0.00	53.00	2,650.00	2,350.00
TOTAL CAPITAL OUTLAY	9,000.00	0.00	0.00	71.44	6,430.00	2,570.00
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL INTERFUND ACTIVITY	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL 21-POLICE	2,918,170.70	228,881.49	409,021.79	14.27	7,460.07	2,501,688.84
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
22- RED LIGHT CAMERA  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
23-3001 SALARIES	390,681.00	40,933.40	52,658.49	13.48	0.00	338,022.51
23-3002 WAGES	24,870.00	1,005.00	1,005.00	4.04	0.00	23,865.00
23-3003 LONGEVITY	1,248.00	88.65	118.20	9.47	0.00	1,129.80
23-3007 OVERTIME	50,000.00	8,294.90	10,150.03	20.30	0.00	39,849.97
23-3010 INCENTIVES	10,320.00	858.39	1,144.52	11.09	0.00	9,175.48
23-3018 PERFORMANCE PAY	36,204.00	0.00	0.00	0.00	0.00	36,204.00
23-3051 FICA/MEDICARE TAXES	0.00	3,761.53	6,032.16	0.00	0.00	( 6,032.16)
23-3052 WORKMEN'S COMPENSATION	967.00	0.00	734.98	76.01	0.00	232.02
23-3053 EMPLOYMENT TAXES	11,700.00	0.00	0.00	0.00	0.00	11,700.00
23-3054 RETIREMENT	66,815.00	0.00	4,731.82	7.08	0.00	62,083.18
23-3055 HEALTH INSURANCE	111,682.00	8.54	8,916.03	7.98	0.00	102,765.97
23-3056 LIFE INS	783.00	0.00	89.32	11.41	0.00	693.68
23-3057 DENTAL INSURANCE	7,362.00	0.00	585.36	7.95	0.00	6,776.64
23-3058 LONG-TERM DISABILITY	1,664.00	205.44	205.44	12.35	0.00	1,458.56
TOTAL SALARIES, WAGES & BENEFIT	714,296.00	55,155.85	86,371.35	12.09	0.00	627,924.65
<b>SUPPLIES</b>						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	4,390.00	327.51	534.73	12.18	0.00	3,855.27
23-3504 WEARING APPAREL	3,475.00	336.97	336.97	9.70	0.00	3,138.03
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	3,000.00	297.42	297.42	9.91	0.00	2,702.58
TOTAL SUPPLIES	11,165.00	961.90	1,169.12	10.47	0.00	9,995.88
<b>MAINTENANCE--EQUIPMENT</b>						
23-4501 FURN.FIXT. & OFF.MACH.	18,800.00	0.00	0.00	0.00	0.00	18,800.00
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	0.00	0.00	0.00	1,250.00
23-4505 TELEPHONE MAINTENANCE	13,400.00	0.00	0.00	0.00	0.00	13,400.00
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	33,550.00	0.00	0.00	0.00	0.00	33,550.00
<b>SERVICES</b>						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	4,500.00	199.60	237.29	5.27	0.00	4,262.71
23-5023 COMMUNICATIONS-EMERGENCY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	89.00	89.00	4.45	0.00	1,911.00
23-5027 MEMBERSHIPS	1,200.00	0.00	371.00	30.92	0.00	829.00
23-5029 TRAVEL/TRAINING	6,000.00	115.00	115.00	1.92	0.00	5,885.00
TOTAL SERVICES	15,300.00	403.60	812.29	5.31	0.00	14,487.71

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	600.00	0.00	0.00	0.00	0.00	600.00
TOTAL OTHER SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL 23-COMMUNICATIONS	829,861.00	56,521.35	88,352.76	10.65	0.00	741,508.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
25-3001 SALARIES	443,002.00	51,553.64	68,213.42	15.40	0.00	374,788.58
25-3002 WAGES	136,284.00	10,877.31	14,391.43	10.56	0.00	121,892.57
25-3003 LONGEVITY	2,976.00	321.21	428.28	14.39	0.00	2,547.72
25-3007 OVERTIME	40,000.00	6,958.72	9,233.69	23.08	0.00	30,766.31
25-3009 VOLUNTEERS STIPEND	64,000.00	4,190.00	5,251.00	8.20	0.00	58,749.00
25-3010 INCENTIVES	14,250.00	1,098.42	1,264.56	8.87	0.00	12,985.44
25-3051 FICA/MEDICARE TAXES	53,059.00	5,435.23	8,918.46	16.81	0.00	44,140.54
25-3052 WORKMEN'S COMPENSATION	21,582.00	0.00	14,481.11	67.10	0.00	7,100.89
25-3053 EMPLOYMENT TAXES	8,100.00	0.00	272.16	3.36	0.00	7,827.84
25-3054 RETIREMENT	73,410.00	0.00	5,815.61	7.92	0.00	67,594.39
25-3055 HEALTH INSURANCE	89,972.00	7.32	15,002.74	16.67	0.00	74,969.26
25-3056 LIFE INS	522.00	0.00	76.56	14.67	0.00	445.44
25-3057 DENTAL INSURANCE	6,218.00	0.00	942.08	15.15	0.00	5,275.92
25-3058 LONG-TERM DISABILITY	1,891.00	290.48	290.48	15.36	0.00	1,600.52
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	0.00	0.00	0.00	26,000.00
TOTAL SALARIES, WAGES & BENEFIT	981,266.00	80,732.33	144,581.58	14.73	0.00	836,684.42
<b>SUPPLIES</b>						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	208.05	208.05	104.03	0.00	( 8.05)
25-3503 OFFICE SUPPLIES	6,999.00	0.00	39.98	0.57	0.00	6,959.02
25-3504 WEARING APPAREL	46,350.00	2,721.78	2,721.78	5.87	0.00	43,628.22
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	0.00	0.00	0.00	0.00	1,150.00
25-3515 MEDICAL SUPPLIES	19,000.00	759.50	790.64	4.16	0.00	18,209.36
25-3517 JANITORIAL SUPPLIES	1,400.00	0.00	0.00	0.00	0.00	1,400.00
25-3520 FOOD	8,999.00	82.60	530.70	5.90	0.00	8,468.30
25-3523 TOOLS/EQUIPMENT	61,000.00	6,333.54	6,365.08	26.83	10,000.00	44,634.92
TOTAL SUPPLIES	148,048.00	10,105.47	10,656.23	13.95	10,000.00	127,391.77
<b>MAINTENANCE--EQUIPMENT</b>						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	192.40	192.40	53.03	2,300.00	2,207.60
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
25-4599 MAINTENANCE-MISC EQUIPMENT	34,749.00	863.39	9,363.39	2.48	( 8,500.00)	33,885.61
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	1,055.79	9,555.79	8.00	( 6,200.00)	38,593.21
<b>SERVICES</b>						
25-5012 PRINTING	750.00	0.00	0.00	0.00	0.00	750.00
25-5014 MEDICAL EXPENSES	30,035.00	0.00	0.00	0.00	0.00	30,035.00
25-5020 COMMUNICATIONS	6,500.00	494.10	624.10	9.60	0.00	5,875.90
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	1,062.50	7.08	0.00	13,937.50
25-5027 MEMBERSHIPS	3,115.00	170.00	700.00	22.47	0.00	2,415.00
25-5029 TRAVEL/TRAINING	15,000.00	0.00	2,298.02	15.32	0.00	12,701.98
TOTAL SERVICES	70,400.00	1,726.60	4,684.62	6.65	0.00	65,715.38

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
25-5405 LICENSES/PERMITS	999.00	0.00	0.00	0.00	0.00	999.00
TOTAL SUNDRY	999.00	0.00	0.00	0.00	0.00	999.00
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	1,300.00	51.65	103.30	7.95	0.00	1,196.70
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,354.00	82.15	0.00	946.00
25-5516 COLLECTION AGENCY FEES	121,000.00	0.00	0.00	0.00	0.00	121,000.00
TOTAL PROFESSIONAL SERVICES	127,600.00	51.65	4,457.30	3.49	0.00	123,142.70
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	0.00	0.00	0.00	96,623.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	6,250.00	0.00	0.00	0.00	0.00	6,250.00
25-9791 EQUIPMENT USER FEE	223,349.00	0.00	0.00	0.00	0.00	223,349.00
TOTAL INTERFUND ACTIVITY	326,222.00	0.00	0.00	0.00	0.00	326,222.00
TOTAL 25-FIRE DEPARTMENT	1,696,484.00	93,671.84	173,935.52	10.48	3,800.00	1,518,748.48
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
30-3001 SALARIES	147,125.00	17,055.75	22,741.00	15.46	0.00	124,384.00
30-3003 LONGEVITY	336.00	33.24	44.32	13.19	0.00	291.68
30-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
30-3051 FICA/MEDICARE TAXES	11,816.00	1,183.26	1,962.98	16.61	0.00	9,853.02
30-3052 WORKMEN'S COMPENSATION	2,943.00	0.00	2,068.95	70.30	0.00	874.05
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
30-3054 RETIREMENT	23,127.00	0.00	1,786.52	7.72	0.00	21,340.48
30-3055 HEALTH INSURANCE	6,567.00	2.44	1,097.02	16.71	0.00	5,469.98
30-3056 LIFE INS	174.00	0.00	25.52	14.67	0.00	148.48
30-3057 DENTAL INSURANCE	994.00	0.00	150.56	15.15	0.00	843.44
30-3058 LONG-TERM DISABILITY	649.00	99.12	99.12	15.27	0.00	549.88
TOTAL SALARIES, WAGES & BENEFIT	196,531.00	18,373.81	29,975.99	15.25	0.00	166,555.01
<b>SUPPLIES</b>						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	0.00	218.01	18.17	0.00	981.99
30-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	2,500.00	282.49	391.02	15.64	0.00	2,108.98
TOTAL SUPPLIES	4,200.00	282.49	609.03	14.50	0.00	3,590.97
<b>MAINTENANCE--EQUIPMENT</b>						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
<b>SERVICES</b>						
30-5012 PRINTING	300.00	0.00	0.00	0.00	0.00	300.00
30-5020 COMMUNICATIONS	3,200.00	128.61	143.22	4.48	0.00	3,056.78
30-5027 MEMBERSHIPS	350.00	0.00	0.00	0.00	0.00	350.00
30-5029 TRAVEL/TRAINING	2,000.00	0.00	0.00	0.00	0.00	2,000.00
30-5030 CAR ALLOWANCE	6,000.00	692.31	923.08	15.38	0.00	5,076.92
TOTAL SERVICES	11,850.00	820.92	1,066.30	9.00	0.00	10,783.70
<b>PROFESSIONAL SERVICES</b>						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
30-5515 CONSULTANT SERVICES	10,000.00	1,035.00	1,035.00	10.35	0.00	8,965.00
TOTAL PROFESSIONAL SERVICES	20,000.00	1,035.00	1,035.00	5.18	0.00	18,965.00
<b>OTHER SERVICES</b>						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,250.00	0.00	0.00	0.00	0.00	1,250.00
30-9781 EQUIPMENT PURCHASE CONTRIBUTIO	20,240.00	0.00	0.00	0.00	0.00	20,240.00
TOTAL INTERFUND ACTIVITY	21,490.00	0.00	0.00	0.00	0.00	21,490.00
TOTAL 30-PUBLIC WORKS	254,171.00	20,512.22	32,686.32	12.86	0.00	221,484.68
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
31-3001 SALARIES	281,422.00	25,711.86	34,243.96	12.17	0.00	247,178.04
31-3003 LONGEVITY	1,632.00	166.17	221.56	13.58	0.00	1,410.44
31-3007 OVERTIME	1,000.00	464.47	464.47	46.45	0.00	535.53
31-3010 INCENTIVES	480.00	55.38	73.84	15.38	0.00	406.16
31-3051 FICA/MEDICARE TAXES	21,767.00	1,945.61	3,236.66	14.87	0.00	18,530.34
31-3052 WORKMEN'S COMPENSATION	1,125.00	0.00	828.53	73.65	0.00	296.47
31-3053 EMPLOYMENT TAXES	4,500.00	0.00	0.00	0.00	0.00	4,500.00
31-3054 RETIREMENT	42,602.00	0.00	2,694.57	6.32	0.00	39,907.43
31-3055 HEALTH INSURANCE	66,086.00	4.88	3,443.30	5.21	0.00	62,642.70
31-3056 LIFE INS	435.00	0.00	38.28	8.80	0.00	396.72
31-3057 DENTAL INSURANCE	3,779.00	0.00	205.84	5.45	0.00	3,573.16
31-3058 LONG-TERM DISABILITY	1,191.00	150.74	150.74	12.66	0.00	1,040.26
TOTAL SALARIES, WAGES & BENEFIT	426,019.00	28,499.11	45,601.75	10.70	0.00	380,417.25
<b>SUPPLIES</b>						
31-3503 OFFICE SUPPLIES	3,500.00	121.43	162.55	4.64	0.00	3,337.45
31-3504 WEARING APPAREL	900.00	0.00	0.00	0.00	0.00	900.00
31-3510 BOOKS AND PERIODICALS	1,900.00	0.00	612.00	32.21	0.00	1,288.00
31-3521 ANIMAL SHELTER	6,000.00	0.00	0.00	0.00	0.00	6,000.00
31-3523 TOOLS/EQUIPMENT	300.00	4.50	58.41	19.47	0.00	241.59
TOTAL SUPPLIES	12,600.00	125.93	832.96	6.61	0.00	11,767.04
<b>MAINTENANCE--EQUIPMENT</b>						
TOTAL						
<b>SERVICES</b>						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	0.00	0.00	0.00	600.00
31-5020 COMMUNICATIONS	6,000.00	405.51	512.42	8.54	0.00	5,487.58
31-5027 MEMBERSHIPS	900.00	0.00	0.00	0.00	0.00	900.00
31-5029 TRAVEL/TRAINING	10,000.00	288.01	288.01	2.88	0.00	9,711.99
TOTAL SERVICES	17,600.00	693.52	800.43	4.55	0.00	16,799.57
<b>SUNDRY</b>						
TOTAL						
<b>PROFESSIONAL SERVICES</b>						
31-5515 CONSULTANT	12,000.00	2,261.00	2,261.00	18.84	0.00	9,739.00
TOTAL PROFESSIONAL SERVICES	12,000.00	2,261.00	2,261.00	18.84	0.00	9,739.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,250.00	0.00	0.00	0.00	0.00	3,250.00
31-9781 EQUIP. PURCHASE CONTRIBUTION	20,240.00	0.00	0.00	0.00	0.00	20,240.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL INTERFUND ACTIVITY	29,490.00	0.00	0.00	0.00	0.00	29,490.00
TOTAL 31-COMMUNITY DEVELOPMENT	498,709.00	31,579.56	49,496.14	9.92	0.00	449,212.86
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
32-3001 SALARIES	141,781.00	16,415.99	21,740.79	15.33	0.00	120,040.21
32-3003 LONGEVITY	2,160.00	232.59	310.12	14.36	0.00	1,849.88
32-3007 OVERTIME	5,000.00	262.25	262.25	5.25	0.00	4,737.75
32-3010 INCENTIVES	0.00	69.24	92.32	0.00	0.00	( 92.32)
32-3051 FICA/MEDICARE TAXES	11,394.00	1,212.36	2,013.80	17.67	0.00	9,380.20
32-3052 WORKMEN'S COMPENSATION	7,158.00	0.00	5,836.62	81.54	0.00	1,321.38
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
32-3054 RETIREMENT	22,300.00	0.00	1,721.81	7.72	0.00	20,578.19
32-3055 HEALTH INSURANCE	49,906.00	3.66	9,415.96	18.87	0.00	40,490.04
32-3056 LIFE INS	261.00	0.00	51.04	19.56	0.00	209.96
32-3057 DENTAL	2,785.00	0.00	595.36	21.38	0.00	2,189.64
32-3058 LONG-TERM DISABILITY	605.00	95.28	95.28	15.75	0.00	509.72
TOTAL SALARIES, WAGES & BENEFIT	246,050.00	18,291.37	42,135.35	17.12	0.00	203,914.65
SUPPLIES						
32-3504 WEARING APPAREL	1,000.00	0.00	0.00	0.00	0.00	1,000.00
32-3523 TOOLS/EQUIPMENT	1,000.00	139.96	745.67	74.57	0.00	254.33
32-3534 PARTS AND MATERIALS	99,000.00	214.92	6,114.92	0.22	( 5,900.00)	98,785.08
TOTAL SUPPLIES	101,000.00	354.88	6,860.59	0.95	( 5,900.00)	100,039.41
MAINTENANCE--BLDGS, STRUC						
32-4002 STREET SIGNS	10,000.00	0.00	1,331.21	13.31	0.00	8,668.79
32-4003 STREET MAINTENANCE MAT'L	25,000.00	2,408.89	2,408.89	9.64	0.00	22,591.11
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	2,408.89	3,740.10	9.12	0.00	37,259.90
MAINTENANCE--EQUIPMENT						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
SERVICES						
32-5016 STREET LIGHTING	210,000.00	15,809.86	15,809.86	7.53	0.00	194,190.14
32-5020 COMMUNICATIONS	5,900.00	299.47	419.42	7.11	0.00	5,480.58
TOTAL SERVICES	215,900.00	16,109.33	16,229.28	7.52	0.00	199,670.72
PROFESSIONAL SERVICES						
32-5507 MOSQUITO SPRAYING	16,000.00	3,420.00	3,420.00	21.38	0.00	12,580.00
32-5515 CONSULTANT SERVICES	40,000.00	0.00	0.00	0.00	0.00	40,000.00
TOTAL PROFESSIONAL SERVICES	56,000.00	3,420.00	3,420.00	6.11	0.00	52,580.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
TOTAL						
-----						
INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
32-9781 EQUIPMENT PURCHASE CONTRIBUTIO	59,280.00	0.00	0.00	0.00	0.00	59,280.00
32-9791 EQUIPMENT USER FEE	25,000.00	0.00	0.00	0.00	0.00	25,000.00
TOTAL INTERFUND ACTIVITY	84,905.00	0.00	0.00	0.00	0.00	84,905.00
TOTAL 32-STREETS	745,855.00	40,584.47	72,385.32	8.91	( 5,900.00)	679,369.68
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
33-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
33-3001 SALARIES	44,400.00	5,193.21	6,924.28	15.60	0.00	37,475.72
33-3007 OVERTIME	5,000.00	560.44	576.45	11.53	0.00	4,423.55
33-3051 FICA/MEDICARE TAXES	3,779.00	428.41	686.67	18.17	0.00	3,092.33
33-3052 WORKMEN'S COMPENSATION	1,243.00	0.00	3,261.43	262.38	0.00	( 2,018.43)
33-3053 EMPLOYMENT TAXES	900.00	0.00	104.27	11.59	0.00	795.73
33-3054 RETIREMENT	7,396.00	0.00	529.38	7.16	0.00	6,866.62
33-3055 HEALTH INSURANCE	18,665.00	1.22	1,095.80	5.87	0.00	17,569.20
33-3056 LIFE INS	87.00	0.00	12.76	14.67	0.00	74.24
33-3057 DENTAL	1,144.00	0.00	75.28	6.58	0.00	1,068.72
33-3058 LONG-TERM DISABILITY	257.00	31.08	31.08	12.09	0.00	225.92
TOTAL SALARIES, WAGES & BENEFIT	82,871.00	6,214.36	13,297.40	16.05	0.00	69,573.60
SUPPLIES						
33-3504 WEARING APPAREL	390.00	0.00	0.00	0.00	0.00	390.00
33-3517 JANITORIAL SUPPLIES	6,800.00	114.66	716.94	10.54	0.00	6,083.06
33-3523 TOOLS/EQUIPMENT	1,500.00	96.44	136.32	9.09	0.00	1,363.68
TOTAL SUPPLIES	8,690.00	211.10	853.26	9.82	0.00	7,836.74
MAINTENANCE--BLDGS, STRUC						
33-4001 MAINTENANCE-BLDG & GROUNDS	60,800.00	5,144.78	9,349.26	15.38	0.00	51,450.74
TOTAL MAINTENANCE--BLDGS, STRUC	60,800.00	5,144.78	9,349.26	15.38	0.00	51,450.74
SERVICES						
33-5017 UTILITIES	110,000.00	6,457.95	6,457.95	5.87	0.00	103,542.05
33-5029 TRAVEL AND TRAINING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
33-5040 BUILDING MAINT-OUTSOURCING	9,000.00	0.00	0.00	0.00	0.00	9,000.00
TOTAL SERVICES	120,000.00	6,457.95	6,457.95	5.38	0.00	113,542.05
PROFESSIONAL SERVICES						
33-5521 PEST CONTROL SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL PROFESSIONAL SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
CAPITAL OUTLAY						
33-6580 BLDG & GROUND IMPROVEMENT	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL CAPITAL OUTLAY	16,000.00	0.00	0.00	0.00	0.00	16,000.00
INTERFUND ACTIVITY						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	0.00	0.00	0.00	2,200.00
TOTAL 33-BUILDING MAINTENANCE	291,561.00	18,028.19	29,957.87	10.27	0.00	261,603.13
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
35-SOLID WASTE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	27,359.32	27,359.32	8.04	0.00	313,129.68
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	7,625.52	8.18	0.00	85,553.48
TOTAL PROFESSIONAL SERVICES	436,568.00	34,984.84	34,984.84	8.01	0.00	401,583.16
TOTAL 35-SOLID WASTE	436,568.00	34,984.84	34,984.84	8.01	0.00	401,583.16
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
36-3001 SALARIES	110,730.00	12,912.45	17,185.13	15.52	0.00	93,544.87
36-3003 LONGEVITY	1,056.00	110.76	147.68	13.98	0.00	908.32
36-3007 OVERTIME	5,000.00	1,014.36	1,160.60	23.21	0.00	3,839.40
36-3010 INCENTIVES	600.00	69.24	92.32	15.39	0.00	507.68
36-3051 FICA/MEDICARE TAXES	8,980.00	1,018.13	1,651.52	18.39	0.00	7,328.48
36-3052 WORKMEN'S COMPENSATION	2,237.00	0.00	1,807.98	80.82	0.00	429.02
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
36-3054 RETIREMENT	17,576.00	0.00	1,347.45	7.67	0.00	16,228.55
36-3055 HEALTH INSURANCE	18,357.00	2.44	4,207.86	22.92	0.00	14,149.14
36-3056 LIFE INS	174.00	0.00	25.52	14.67	0.00	148.48
36-3057 DENTAL	1,641.00	0.00	248.64	15.15	0.00	1,392.36
36-3058 LONG-TERM DISABILITY	472.00	75.36	75.36	15.97	0.00	396.64
TOTAL SALARIES, WAGES & BENEFIT	168,623.00	15,202.74	27,950.06	16.58	0.00	140,672.94
<b>SUPPLIES</b>						
36-3503 OFFICE SUPPLIES	1,200.00	0.00	0.00	0.00	0.00	1,200.00
36-3504 WEARING APPAREL	900.00	0.00	0.00	0.00	0.00	900.00
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-3514 FUEL AND OIL	135,000.00	11,387.53	22,452.82	16.63	0.00	112,547.18
36-3523 TOOLS/EQUIPMENT	1,900.00	267.16	284.52	14.97	0.00	1,615.48
36-3529 VEHICLE REPAIR PARTS	40,000.00	3,248.77	4,990.71	12.48	0.00	35,009.29
36-3535 SHOP SUPPLIES	4,500.00	176.94	176.94	3.93	0.00	4,323.06
TOTAL SUPPLIES	184,500.00	15,080.40	27,904.99	15.12	0.00	156,595.01
<b>MAINTENANCE--EQUIPMENT</b>						
36-4520 AUTO REPAIR/OUTSOURCED	65,000.00	4,382.25	4,427.75	15.38	5,568.58	55,003.67
TOTAL MAINTENANCE--EQUIPMENT	65,000.00	4,382.25	4,427.75	15.38	5,568.58	55,003.67
<b>SERVICES</b>						
36-5020 COMMUNICATIONS	1,800.00	136.27	230.08	12.78	0.00	1,569.92
36-5027 MEMBERSHIP	700.00	0.00	0.00	0.00	0.00	700.00
36-5029 TRAVEL/TRAINING	2,300.00	0.00	0.00	0.00	0.00	2,300.00
TOTAL SERVICES	4,800.00	136.27	230.08	4.79	0.00	4,569.92
<b>SUNDRY</b>						
36-5405 LICENSES/PERMITS	850.00	7.50	58.75	6.91	0.00	791.25
TOTAL SUNDRY	850.00	7.50	58.75	6.91	0.00	791.25
<b>OTHER SERVICES</b>						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,000.00	0.00	0.00	0.00	0.00	7,000.00
36-6574 COMPUTER SOFTWARE	3,200.00	0.00	2,880.00	90.00	0.00	320.00
TOTAL CAPITAL OUTLAY	10,200.00	0.00	2,880.00	28.24	0.00	7,320.00
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-9781 EQUIP. PURCHASE CONTRIBUTION	49,560.00	0.00	0.00	0.00	0.00	49,560.00
TOTAL INTERFUND ACTIVITY	50,560.00	0.00	0.00	0.00	0.00	50,560.00
TOTAL 36-FLEET SERVICES	484,533.00	34,809.16	63,451.63	14.24	5,568.58	415,512.79
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	418,798.00	32,076.56	42,767.56	10.21	0.00	376,030.44
39-3002 WAGES	49,824.00	509.38	651.38	1.31	0.00	49,172.62
39-3003 LONGEVITY	3,888.00	354.45	470.75	12.11	0.00	3,417.25
39-3007 OVERTIME	1,800.00	136.16	136.16	7.56	0.00	1,663.84
39-3051 FICA/MEDICARE TAXES	36,285.00	2,364.64	3,964.44	10.93	0.00	32,320.56
39-3052 WORKMEN'S COMPENSATION	8,318.00	0.00	5,887.72	70.78	0.00	2,430.28
39-3053 EMPLOYMENT TAXES	11,700.00	0.00	468.82	4.01	0.00	11,231.18
39-3054 RETIREMENT	63,556.00	0.00	3,300.66	5.19	0.00	60,255.34
39-3055 HEALTH INSURANCE	147,313.00	7.32	13,758.79	9.34	0.00	133,554.21
39-3056 LIFE INS	870.00	0.00	76.56	8.80	0.00	793.44
39-3057 DENTAL	9,500.00	0.00	834.00	8.78	0.00	8,666.00
39-3058 LONG-TERM DISABILITY	1,775.00	149.41	149.41	8.42	0.00	1,625.59
TOTAL SALARIES, WAGES & BENEFIT	753,627.00	35,597.92	72,466.25	9.62	0.00	681,160.75
SUPPLIES						
39-3504 WEARING APPAREL	2,000.00	281.47	457.17	22.86	0.00	1,542.83
39-3506 CHEMICALS	1,000.00	133.46	133.46	13.35	0.00	866.54
39-3523 TOOLS/EQUIPMENT	3,900.00	0.00	0.00	0.00	0.00	3,900.00
39-3531 RECREATION & EVENTS	15,000.00	3,874.55	5,926.28	39.51	0.00	9,073.72
39-3534 EQUIP REPAIR PARTS	7,500.00	418.57	673.72	8.98	0.00	6,826.28
39-3536 LANDSCAPING MATERIALS	6,890.00	2,521.84	2,808.03	40.76	0.00	4,081.97
TOTAL SUPPLIES	36,290.00	7,229.89	9,998.66	27.55	0.00	26,291.34
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	17,500.00	2,137.50	2,137.50	71.29	10,337.50	5,025.00
39-4008 PARK MAINTENANCE	18,000.00	513.43	693.43	3.85	0.00	17,306.57
TOTAL MAINTENANCE--BLDGS, STRUC	35,500.00	2,650.93	2,830.93	37.09	10,337.50	22,331.57
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5012 PRINTING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
39-5020 COMMUNICATIONS	2,661.00	48.45	64.60	2.43	0.00	2,596.40
39-5022 EQUIPMENT RENTAL	1,600.00	0.00	0.00	0.00	0.00	1,600.00
39-5029 TRAVEL/TRAINING	3,000.00	55.20	55.20	1.84	0.00	2,944.80
TOTAL SERVICES	8,261.00	103.65	119.80	1.45	0.00	8,141.20
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	131,500.00	0.00	0.00	0.00	0.00	131,500.00
TOTAL CAPITAL OUTLAY	131,500.00	0.00	0.00	0.00	0.00	131,500.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	875.00	0.00	0.00	0.00	0.00	875.00
39-9781 EQUIP. PURCHASE CONTRIBUTION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
39-9791 EQUIPMENT USER FEE	11,800.00	0.00	0.00	0.00	0.00	11,800.00
TOTAL INTERFUND ACTIVITY	32,675.00	0.00	0.00	0.00	0.00	32,675.00
TOTAL 39-PARKS & RECREATION	997,853.00	45,582.39	85,415.64	9.60	10,337.50	902,099.86
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	24,368,055.70	783,131.71	6,615,816.87	27.28	30,890.96	17,721,347.87
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 8,221,619.70)	( 58,693.39)	( 5,115,900.59)	62.60	( 30,890.96)	( 3,074,828.15)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	1,578,547.91		4,684,267.02			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

03 -DEBT SERVICE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	390,424.33		390,424.33			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	1,360,000.00	38,628.00	38,628.00	2.84	0.00	( 1,321,372.00)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	( 14,618.69)	( 13,790.32)	45.97-	0.00	( 43,790.32)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	121.00	269.57	1.80	0.00	( 14,730.43)
TOTAL PROPERTY TAXES	1,405,000.00	24,130.31	25,107.25	1.79	0.00	( 1,379,892.75)
INTEREST EARNED						
50-9601 INTEREST EARNED	9,000.00	685.99	1,504.57	16.72	0.00	( 7,495.43)
TOTAL INTEREST EARNED	9,000.00	685.99	1,504.57	16.72	0.00	( 7,495.43)
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	90,262.00	0.00	0.00	0.00	0.00	( 90,262.00)
TOTAL INTERFUND ACTIVITY	90,262.00	0.00	0.00	0.00	0.00	( 90,262.00)
*** TOTAL FUND REVENUES ***	1,504,262.00	24,816.30	26,611.82	1.77	0.00	( 1,477,650.18)
*** TOTAL AVAILABLE REVENUES ***	1,894,686.33		417,036.15			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

03 -DEBT SERVICE FUND  
51-DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,180,000.00	0.00	0.00	0.00	0.00	1,180,000.00
51-6122 INTEREST/DEBT SERVICE	335,400.00	0.00	0.00	0.00	0.00	335,400.00
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	0.00	0.00	0.00	9,000.00
TOTAL DEBT SERVICE	1,524,400.00	0.00	0.00	0.00	0.00	1,524,400.00
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	1,524,400.00	0.00	0.00	0.00	0.00	1,524,400.00
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	1,524,400.00	0.00	0.00	0.00	0.00	1,524,400.00
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 20,138.00)	24,816.30	26,611.82	132.15-	0.00	( 46,749.82)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	370,286.33		417,036.15			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

05 -MOTEL TAX FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	385,263.98		385,263.98			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	150,000.00	5,247.60	14,490.23	9.66	0.00	( 135,509.77)
TOTAL OTHER TAXES	150,000.00	5,247.60	14,490.23	9.66	0.00	( 135,509.77)
INTEREST EARNED						
55-9601 INTEREST EARNED	8,000.00	453.67	909.02	11.36	0.00	( 7,090.98)
TOTAL INTEREST EARNED	8,000.00	453.67	909.02	11.36	0.00	( 7,090.98)
*** TOTAL FUND REVENUES ***	158,000.00	5,701.27	15,399.25	9.75	0.00	( 142,600.75)
*** TOTAL AVAILABLE REVENUES ***	543,263.98		400,663.23			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

05 -MOTEL TAX FUND  
56-MOTEL TAX  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SERVICES						
56-5043 GENERAL ADVERTISING	25,000.00	0.00	0.00	0.00	0.00	25,000.00
56-5044 ADVERTISING	34,900.00	2,200.00	3,029.33	8.68	0.00	31,870.67
TOTAL SERVICES	59,900.00	2,200.00	3,029.33	5.06	0.00	56,870.67
PROFESSIONAL SERVICES	-----	-----	-----	-----	-----	-----
TOTAL						
CAPITAL OUTLAY	-----	-----	-----	-----	-----	-----
TOTAL						
INTERFUND ACTIVITY						
56-9751 TRANSFER TO GENERAL FUND	17,500.00	0.00	0.00	0.00	0.00	17,500.00
56-9753 TRANSFER TO CAPITAL IMP FUND	470,000.00	0.00	0.00	0.00	0.00	470,000.00
TOTAL INTERFUND ACTIVITY	487,500.00	0.00	0.00	0.00	0.00	487,500.00
TOTAL 56-MOTEL TAX	547,400.00	2,200.00	3,029.33	0.55	0.00	544,370.67
	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	547,400.00	2,200.00	3,029.33	0.55	0.00	544,370.67
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 389,400.00)	3,501.27	12,369.92	3.18-	0.00	( 401,769.92)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	( 4,136.02)		397,633.90			
	=====		=====			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

10 -CAPITAL IMPROVEMENTS FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	3,460,969.33		3,460,969.33			
INTEREST EARNED						
90-9601 INTEREST EARNED	10,000.00	5,203.71	10,426.92	104.27	0.00	426.92
TOTAL INTEREST EARNED	10,000.00	5,203.71	10,426.92	104.27	0.00	426.92
INTERFUND ACTIVITY						
90-9751 TRFR F/GENERAL FUND	5,455,000.00	0.00	0.00	0.00	0.00	( 5,455,000.00)
90-9753 TRANSFER FROM MOTEL TAX FUND	470,000.00	0.00	0.00	0.00	0.00	( 470,000.00)
TOTAL INTERFUND ACTIVITY	5,925,000.00	0.00	0.00	0.00	0.00	( 5,925,000.00)
MISCELLANEOUS REVENUE						
TOTAL						
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	5,935,000.00	5,203.71	10,426.92	0.18	0.00	( 5,924,573.08)
*** TOTAL AVAILABLE REVENUES ***	9,395,969.33		3,471,396.25			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2018

10 -CAPITAL IMPROVEMENTS FUND  
91-CAPITAL IMPROVEMENTS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
CAPITAL OUTLAY TOTAL						
CAPITAL IMPROVEMENTS						
91-7013 LONG TERM RECOVERY	3,880,000.00	0.00	0.00	0.00	0.00	3,880,000.00
91-7105 PARK IMPROVEMENTS	50,000.00	0.00	0.00	0.00	0.00	50,000.00
91-7117 GOLF COURSE RECLAIM WATER	700,000.00	62,100.00	62,100.00	8.87	0.00	637,900.00
91-7127 NEW TAYLOR BLDG CONSTRUCTION	200,000.00	0.00	0.00	0.00	0.00	200,000.00
91-7130 FACILITIES IMPROVEMENT	50,000.00	0.00	6,266.00	0.00	( 6,266.00)	50,000.00
91-7131 GOLF COURSE CONVENTION CENTER	2,420,000.00	16,688.99	16,688.99	0.00	( 16,688.99)	2,420,000.00
91-7134 STREET PANELS REPLACEMENT (2)	105,000.00	0.00	0.00	0.00	0.00	105,000.00
91-7135 CITY HALL ENG/ARCHITECT	450,000.00	0.00	0.00	0.00	0.00	450,000.00
91-7136 GATEWAY ENTRANCE	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
TOTAL CAPITAL IMPROVEMENTS	8,855,000.00	78,788.99	85,054.99	0.70	( 22,954.99)	8,792,900.00
INTERFUND ACTIVITY TOTAL						
TOTAL 91-CAPITAL IMPROVEMENTS	8,855,000.00	78,788.99	85,054.99	0.70	( 22,954.99)	8,792,900.00
*** TOTAL EXPENSES ***	8,855,000.00	78,788.99	85,054.99	0.70	( 22,954.99)	8,792,900.00
EXCESS OF REVENUES OVER EXPENDITURES	( 2,920,000.00)	( 73,585.28)	( 74,628.07)	1.77	22,954.99	( 2,868,326.92)
*** PROJECTED FUND BALANCE ***	540,969.33		3,386,341.26			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**CITY OF JERSEY VILLAGE**

**PROPERTY TAX COLLECTION  
REPORT**

**OCTOBER 2018**

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 10/01/2018 thru 10/31/2018**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2017	341.41	63.26	0.00	0.00	404.67	(2.02)	402.65	402.65	0.00
2016	146.51	32.41	35.78	0.00	214.70	(0.89)	213.81	178.03	35.78
2015	30.20	13.29	8.70	0.00	52.19	(0.22)	51.97	43.27	8.70
2014	13.34	7.46	4.16	0.00	24.96	(0.10)	24.86	20.70	4.16
Total:	\$531.46	\$116.42	\$48.64	\$0.00	\$696.52	(\$3.23)	\$693.29	\$644.65	\$48.64

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 10/01/2018 TO 10/31/2018

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2018	00.742500	7,629,973.57	35
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2018	7,629,973.57	.00	0.00	0.00	0.00	7,629,973.57		0.00
2017	75,862.32	50,181.18-	62,603.97-	48,408.62-	23,354.30-	36,612.65	76.15-	0.00
2016	26,008.76	988.41-	1,472.89-	857.23-	2,133.93	22,401.94	8.70	0.00
2015	16,189.17	.00	0.00	0.00	945.86	15,243.31	5.84	0.00
2014	11,210.27	.00	0.00	13.34	40.68	11,169.59	.36	0.00
2013	9,338.04	.00	0.00	0.00	20.95	9,317.09	.22	0.00
2012	9,494.16	.00	0.00	0.00	0.00	9,494.16		0.00
2011	11,209.10	.00	0.00	0.00	0.00	11,209.10		0.00
2010	14,169.18	.00	0.00	0.00	0.00	14,169.18		0.00
2009	20,869.36	.00	0.00	0.00	0.00	20,869.36		0.00
2008	8,041.93	.00	0.00	0.00	0.00	8,041.93		0.00
2007	3,645.10	.00	0.00	0.00	0.00	3,645.10		0.00
2006	2,335.76	.00	0.00	0.00	0.00	2,335.76		0.00
2005	1,938.93	.00	0.00	0.00	0.00	1,938.93		0.00
2004	1,343.86	.00	0.00	0.00	0.00	1,343.86		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,844,507.02	51,169.59-	64,076.86-	49,252.51-	20,212.88-	7,800,643.04		0.00

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 10/01/2018 THRU 10/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2015	D1016182	201809	30.20-	0.00	13.29-	8.70-0	0.00	52.19-RI
	2015 TOTAL		30.20-	0.00	13.29-	8.70-	0.00	52.19-
2016	RF181018	201612	371.25-	0.00	0.00	0.00 22	371.25	0.00 RF
2016	RF181018	201612	0.00	0.00	0.00	0.00 22	371.25-	371.25-RF
2016	D1016182	201809	56.07-	0.00	17.94-	14.80-0	0.00	88.81-RI
2016	RF181018	201701	118-020-073-0057	0.00	0.00	0.00 22	371.25-	371.25-RF
2016	RF181018	201701	118-020-073-0057	0.00	0.00	0.00 22	371.25	0.00 RF
2016	RF181018	201706	222-135-750-0000	0.00	36.59-	56.10-22	336.60	0.00 RF
2016	RF181018	201706	222-135-750-0000	0.00	0.00	0.00 22	336.60-	336.60-RF
	2016 TOTAL		1,042.48-	0.00	54.53-	70.90-	0.00	1,167.91-
2017	RF181018	201712	371.25-	0.00	0.00	0.00 11	371.25	0.00 RF
2017	RF181018	201712	0.00	0.00	0.00	0.00 11	371.25-	371.25-RF
2017	RF181018	201712	0.00	0.00	0.00	0.00 11	371.25-	371.25-RF
2017	RF181018	201712	371.25-	0.00	0.00	0.00 11	371.25	0.00 RF
2017	RF181018	201712	107-450-000-0023	0.00	0.00	0.00 11	371.25	0.00 RF
2017	RF181018	201712	107-450-000-0023	0.00	0.00	0.00 11	371.25-	371.25-RF
2017	RF181018	201712	107-452-000-0054	0.00	0.00	0.00 11	371.25-	371.25-RF
2017	RF181018	201712	107-452-000-0054	0.00	0.00	0.00 11	371.25	0.00 RF
2017	RF181018	201712	116-096-000-0002	0.00	0.00	0.00 11	14,107.50-	14,107.50-RF
2017	RF181018	201712	116-096-000-0002	0.00	0.00	0.00 11	14,107.50	0.00 RF
2017	RF181018	201801	116-576-003-0001	0.00	0.00	0.00 11	6,189.75-	6,189.75-RF
2017	RF181018	201801	116-576-003-0001	0.00	0.00	0.00 11	6,189.75	0.00 RF
2017	RF181018	201801	118-020-073-0057	0.00	0.00	0.00 11	371.25	0.00 RF
2017	RF181018	201801	118-020-073-0057	0.00	0.00	0.00 11	371.25-	371.25-RF
2017	RF181018	201801	119-338-000-0002	0.00	0.00	0.00 11	4,607.21	0.00 RF
2017	RF181018	201801	119-338-000-0002	0.00	0.00	0.00 11	4,607.21-	4,607.21-RF
2017	RF181018	201801	119-338-000-0003	0.00	0.00	0.00 11	6,857.96	0.00 RF
2017	RF181018	201801	119-338-000-0003	0.00	0.00	0.00 11	6,857.96-	6,857.96-RF
2017	RF181018	201801	119-338-000-0007	0.00	0.00	0.00 11	9,904.95	0.00 RF
2017	RF181018	201801	119-338-000-0007	0.00	0.00	0.00 11	9,904.95-	9,904.95-RF
2017	RF181018	201801	119-338-000-0011	0.00	0.00	0.00 11	3,537.17-	3,537.17-RF
2017	RF181018	201801	119-338-000-0011	0.00	0.00	0.00 11	3,537.17	0.00 RF
2017	RF181018	201801	124-715-001-0001	0.00	0.00	0.00 11	3,749.62-	3,749.62-RF
2017	RF181018	201801	124-715-001-0001	0.00	0.00	0.00 11	3,749.62	0.00 RF
2017	ESC051023181	201706	222-135-750-0000	0.00	0.00	0.00 10	0.00	336.60 RF

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 10/01/2018 THRU 10/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2017 TOTAL			50,473.81-	0.00	0.00	0.00	0.00	50,473.81-
2018	01810197600R 082-134-000-0004	201810	47.49-	0.00	0.00	0.00 0	0.00	47.49-TR
2018	01810197600R 082-134-000-0004	201810	47.49-	0.00	0.00	0.00 0	0.00	47.49-TR
2018 TOTAL			94.98-	0.00	0.00	0.00	0.00	94.98-
YEAR 2015								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		30.20-	0.00	13.29-	8.70-	0.00	52.19-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		30.20-	0.00	13.29-	8.70-	0.00	52.19-
YEAR 2016								
	REFUNDS		986.41-	0.00	36.59-	56.10-	0.00	1,079.10-
	RETURNED ITEMS		56.07-	0.00	17.94-	14.80-	0.00	88.81-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		1,042.48-	0.00	54.53-	70.90-	0.00	1,167.91-
YEAR 2017								
	REFUNDS		50,473.81-	0.00	0.00	0.00	0.00	50,473.81-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		50,473.81-	0.00	0.00	0.00	0.00	50,473.81-
YEAR 2018								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		94.98-	0.00	0.00	0.00	0.00	94.98-
	TOTAL		94.98-	0.00	0.00	0.00	0.00	94.98-
ALL YEARS								
	REFUNDS		51,460.22-	0.00	36.59-	56.10-	0.00	51,552.91-
	RETURNED ITEMS		86.27-	0.00	31.23-	23.50-	0.00	141.00-
	TRANSFERS/REVERSALS		94.98-	0.00	0.00	0.00	0.00	94.98-
	TOTAL		51,641.47-	0.00	67.82-	79.60-	0.00	51,788.89-

**General Fund**  
**For the period ended November 30, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	6,705,000.00	6,705,000.00	154,996.68	2.31%	6,705,000.00
Electric Franchise Taxes	360,000.00	360,000.00	59,338.80	16.48%	360,000.00
Telephone Franchise	110,000.00	110,000.00	23,895.64	21.72%	110,000.00
Gas Franchise	32,000.00	32,000.00	6,100.62	19.06%	32,000.00
Cable TV Franchise	75,000.00	75,000.00	18,419.76	24.56%	75,000.00
Telecommunication	35,000.00	35,000.00	3,701.33	10.58%	35,000.00
City Sales Tax	3,000,000.00	3,000,000.00	493,563.61	16.45%	3,000,000.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	246,781.82	16.45%	1,500,000.00
Mixed Drink Tax	35,000.00	35,000.00	7,821.78	22.35%	35,000.00
Fines Warrants & Bonds	968,700.00	968,700.00	200,042.77	20.65%	968,700.00
Fees & Charge for Services	390,350.00	390,350.00	59,323.19	15.20%	390,350.00
Licenses & Permits	164,100.00	164,100.00	13,424.95	8.18%	164,100.00
Interest Earned	250,000.00	250,000.00	52,089.01	20.84%	250,000.00
Interfund Activity	1,852,286.00	1,852,286.00	0.00	0.00%	1,852,286.00
Misc Revenue	169,000.00	169,000.00	4,342.94	2.57%	169,000.00
Other Agency Revenue	500,000.00	500,000.00	156,073.38	31.21%	500,000.00
Total Revenue	<u>16,146,436.00</u>	<u>16,146,436.00</u>	<u>1,499,916.28</u>	<u>9.29%</u>	<u>16,146,436.00</u>
<b>Expenditures</b>					
Administrative Service	601,345.00	601,345.00	88,940.44	14.79%	547,000.00
Legal/Other Services	7,786,706.00	7,786,706.00	5,294,847.28	68.00%	5,400,000.00
Info Technology	741,895.00	741,895.00	73,304.30	9.88%	568,000.00
Purchasing	21,600.00	21,600.00	1,769.84	8.19%	20,000.00
Accounting Services	329,043.00	329,043.00	45,393.69	13.80%	310,000.00
Customer Services	142,335.00	142,335.00	24,903.08	17.50%	127,000.00
Municipal Court	407,663.00	407,663.00	46,970.41	11.52%	350,000.00
Police Department	2,918,170.70	2,918,170.70	409,021.79	14.02%	2,600,000.00
Communications	829,861.00	829,861.00	88,352.76	10.65%	730,000.00
Fire Department	1,696,484.00	1,696,484.00	173,935.52	10.25%	1,540,000.00
Public Works	254,171.00	254,171.00	32,686.32	12.86%	216,000.00
Community Development	498,709.00	498,709.00	49,496.14	9.92%	420,000.00
Streets	745,855.00	745,855.00	72,385.32	9.71%	520,000.00
Building Maintenance	291,561.00	291,561.00	29,957.87	10.27%	290,000.00
Solid Waste	436,568.00	436,568.00	34,984.84	8.01%	410,000.00
Fleet Services	484,533.00	484,533.00	63,451.63	13.10%	400,000.00
Parks & Recreation	938,353.00	938,353.00	85,415.64	9.10%	793,000.00
Total Expenditures	<u>19,124,852.70</u>	<u>19,124,852.70</u>	<u>6,615,816.87</u>	<u>34.59%</u>	<u>15,241,000.00</u>

**Utility Fund**  
**For the period ended November 30, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	4,320,000.00	4,320,000.00	644,131.48	14.91%	4,320,000.00
Interest Earned	50,000.00	50,000.00	14,493.64	28.99%	50,000.00
Interfund Activity	-	-	-		-
Miscellaneous Revenue	57,500.00	57,500.00	10,479.93	18.23%	57,500.00
Other Agency Revenue	-	-	-		-
<b>Total Revenue</b>	<b>4,427,500.00</b>	<b>4,427,500.00</b>	<b>669,105.05</b>	<b>15.11%</b>	<b>4,427,500.00</b>
<b>Expenditures</b>					
Water & Sewer	3,898,058.00	3,898,058.00	278,717.97	7.15%	3,898,058.00
Utility Capital Projects	1,625,000.00	1,625,000.00	82,493.60	5.08%	1,625,000.00
	-	-	-		-
<b>Total Expenditures</b>	<b>5,523,058.00</b>	<b>5,523,058.00</b>	<b>361,211.57</b>	<b>6.54%</b>	<b>5,523,058.00</b>

No	Last Name	First Name	Date Info Requested	Description of Info Requested	Department Routed	Date Fwd to Dept	Date Received from Dept	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	Oliver	Glen D/	10/11/2018	Complete Vendor Listing	Isabel	10/16/2018	10/16/2018	10/16/2018	\$0.00	10/16/2018 via email	NO	YES		15 minutes accumulated 15 minutes
2	Mauriello	Mike	10/15/2018	Request copies of all information, reports or any City of Jersey correspondence related to any and all environmental surveys, studies, investigations, data and assessments including Phase I Environmental Site Assessments (ESAs) and Phase II ESA's, in connection with the properties as described in the Appraisal Report dated August 7, 2008 "Jones Road Holding & Project Vacant Land East and west Side of Jones road, South of U.S. 290. Houston, TX 77044".	Lorri	10/15/2018	10/15/2018	10/15/2018 with Partial release of info along with a req. to clarify	\$0.00	10/15/2018 via email	YES	NO		25 minutes accumulated 25 minutes
3	Hughes	Simon	10/16/2018	please provide copies of all documents referenced in item 10 D, E, F, G, of the Real Estate Purchase Agreement (Jones Rd) and including any new survey obtained by the City	Lorri	10/17/2018	10/17/2018	10/17/2018	\$0.00	10/17/2018 via email	NO	YES		20 minutes accumulated 20 minutes
4	Villarreal	Nina	10/16/2018	I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off, due to delinquent payments, any time between September 15, 2018 and October 15, 2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code	Maria									
5	Hughes	Simon	10/18/2018	Please provide all documents which support Council Member Mitcham's statement that the construction of the new Golf Course Clubhouse / Convention Center will, "introduce a new revenue stream to the golf course fund that will potentially remove any need for general fund supplementals. The request lists specific documents being requested.	Jason	10/29/2018	10/29/2018	10/29/2018	37.50 PD 11-28-18	10/29/2018 via email	NO	YES		150 minutes accumulated 170 minutes
6	Falke	Cathy	10/18/2018	Any permit issue 16306 Delozier	Ashley	10/19/2018	10/19/2018	10/19/2018	\$0.00	10/19/2018 via email	NO	YES		25 minutes accumulated 25 minutes
7	Johnson	Rudy	10/21/2018	I am requesting the dash cam video for this accident report. This accident is on the dash cam of the officer who wrote the report.	JVPD	10/24/2018	10/24/2018	10/24/2018	\$0.00	10/24/2018 handled by JVPD	NO	YES		N/A
8	Deforges	Cheryl	10/22/2018	1995 - 2006 CC Minutes, 2012-2017 CC Minutes, and Historical Elections Record	Lorri	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
9	Hyde	Apriell	10/19/2018	Documents (such as site plans, applications, and building permits) on all self-storage facilities that have been proposed, zoned, started construction, opened, or started/completed an expansion. Please state what phase they are in. Ex. planned only, received building permit but no construction, started construction.	Ashley	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 redundant req. Letter sent via email	NO	YES		N/A
10	Lopez	Shanna	10/29/2018	Current Solid Waste Contract	Lorri	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
11	Harwood	Aleisha	10/31/2018	Commerical and Residential Building Permits 10-01-2018 thru 10-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2018	11/1/2018	11/2/2018	\$0.00	11/2/2018 via email	NO	YES		15 minutes accumulated 15 minutes
12	Beazley	Merrilee	11/1/2018	Any and all reports for the Jersey Crossing Property to include the following: Hazardous Chemical Studies; Environmental Impact Studies; Water Well Studies; EPA Violations; OSHA Violations.	Lorri	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 15 minutes

13	Beazley	Merrilee	11/1/2018	Request for ownership of the properties located in Jersey Crossing	Lorri	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 30 minutes
14	Beazley	Merrilee	11/1/2018	The reports on the recent fire in October at the house on Leeds and Philippine.	Mark Bitz	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 45 minutes
15	O'Neill	Alia	11/1/2018	Police Department Salary, Benefits, Staffing, etc. records	Trelena	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		30 minutes accumulated 30 minutes
16	Ngueyn	Leon	11/1/2018	Blueprint for the house at 15905 Capri Drive, Jersey Village, Texas	Ashley	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/02/2018 No Response Info - via email	NO	YES		15 minutes accumulated 15 minutes
17	Hughes	Simon	11/1/2018	Can you please provide a copy of each of the active / outstanding general obligation refunding bond instruments executed by the city? (I believe there are two from 2012 and 2016.). Can you please include documents showing the current balance and principal and interest payments scheduled?	Isabel	11/2/2018	11/2/2018	11/2/2018	\$0.00	11/02/2018 via email	NO	YES		15 minutes accumulated 185 minutes
18	Burttschell	Heath	11/5/2018	List of HOA	Lorri	11/5/2018	11/5/2018	11/5/2018	\$0.00	11/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
19	Running	Todd	11/16/2018	Request for ordinance violations at ten (10) addresses in JV - January 1, 2016 to present	Gordon	11/16/2018	11/20/2018	11/20/2018	\$0.00	11/20/2018 via email	NO	YES		30 minutes accumulated 30 minutes
20	Tasi	Peter	11/26/2018	15814 Tahoe Drive - Floor Plan, Inspecton reports, all permits, flood damage reports	Ashley	11/26/2018	11/29/2018	11/29/2018	\$0.00	11/29/2018 via email	NO	YES		45 minutes accumulated 45 minutes
21	Morgan	Paul	11/16/2018	In connection with records from the JVPD since 01-01-2008 concerning violation of Jersey Village Police Department rules and/or regulations, the names of officers, job assignments, the nature of the violation, the date of occurrence, the date of the sustained finding and any disciplinary finding. Additionally, the names of officers receiving complaints, suspensions, or letters of reprimand and the names of officers who have a sustained or un-sustained finding of a violation of Jersey Village Police Department rules and/or regulations, other acts of misconduct, and/or conviction(s) where the matter was referred to an outside agency such as the District Attorney's Office, Federal Bureau of Investigation, etc., for further or additional investigation and/or action	Trelena	11/29/2018	Estimate Letter written 11-29-2018							
22	Villareal	Nina	12/3/2018	all residential properties that have had the water disconnected within the last 30 days. If clarification is needed, due to delinquent payments.  You may redact all information included in 182.052 of the Texas utilities code, but property address must be included according to the Utilities Code in Chapter 182 Section 05.	Maria									
23	Harwood	Aleisha	12/1/2018	Commerical and Residential Building Permits 11-01-2018 thru 11-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2018	12/4/2018	12/4/2018	\$0.00	12/4/2018 via email	NO	YES		15 minutes accumulated 30 minutes
24	Horsman	Marla	12/5/2018	Public Improvement District Documents on all created since 2015	Lorri	12/5/2018	12/5/2018	12/5/2018 - No Responsive Records	\$0.00	12/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
25	Medrano	Jessica	12/7/2018	Permits for the coverec patio located at 15301 Jersey Dr.	Ashley	12/7/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes



# MONTHLY REPORT – November 2018

## Jersey Village Fire Department

### EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	15	6	11	4	2	10	10	10	10	7	3		88
Fire/ETJ	3	5	1	1	4	3	2	4	0	0	0		23
Fire/JV	43	24	38	36	38	36	30	32	32	23	25		357
EMS/County	0	2	0	0	7	1	2	0	1	2	2		17
EMS/ETJ	5	3	8	1	6	4	3	1	7	3	4		46
EMS/JV	76	70	63	53	70	77	51	74	60	68	58		720
<b>TOTAL</b>	<b>142</b>	<b>110</b>	<b>121</b>	<b>95</b>	<b>127</b>	<b>131</b>	<b>98</b>	<b>121</b>	<b>110</b>	<b>103</b>	<b>92</b>		<b>1250</b>
Transports	55	48	46	31	51	42	31	40	38	38	46		465
Aid received	0	2	0	0	0	0	1	1	3	4	0		11
Aid given	6	1	3	2	3	1	2	3	0	2	1		24

### FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	54	52	31	55	29	67	75	113	150	55	18		699

### PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8	12	6	9	4	11	16	8	19	28	8		129
Audience	225	156	162	637	80	320	422	220	565	2252	136		5175

### FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1	2	1	0	1	0	2	0	1	1	0		9

- November 6<sup>th</sup> and the 7<sup>th</sup> the Baptist Church participated in Public Education which toured station and trucks with the puppet show, dress up firefighter and squirting the water.
- We continue to have children groups tour the Fire Department.
- We host and provide CERT training at the station for our CERT team the first Thursday of every month.
- We continue to give Girl & Boy Scout, preschool and church tours at the station.
- We are still continuing to have fire drills at Post Elementary and the JV High School.
- We are continuing the waiting list for Santa Deliveries which happens in December

Respectfully submitted,  
**Mark Bitz**  
 Fire Chief/Fire Marshal

# OCTOBER 2018

## Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Nov	47	2	12	44	33	0	0	138
2-Nov	42	6	27	48	46	5	29	203
3-Nov	46	2	14	34	51	3	5	155
4-Nov	38	3	13	30	46	3	2	135
5-Nov	58	6	24	38	36	2	3	167
6-Nov	80	3	19	63	49	1	2	217
7-Nov	68	4	26	51	34	5	0	188
8-Nov	60	1	20	50	31	1	4	167
9-Nov	69	3	22	60	65	2	4	225
10-Nov	62	5	22	50	46	1	5	191
11-Nov	52	5	9	40	58	0	1	165
12-Nov	61	4	10	52	53	2	0	182
13-Nov	69	3	21	63	54	0	0	210
14-Nov	79	0	8	60	61	0	4	212
15-Nov	72	4	31	64	55	6	2	234
16-Nov	64	5	18	53	64	3	1	208
17-Nov	47	4	7	45	51	3	0	157
18-Nov	37	1	14	25	34	1	1	113
19-Nov	63	6	20	52	45	0	0	186
20-Nov	70	6	23	60	47	7	6	219
21-Nov	50	1	11	40	28	1	3	134
22-Nov	42	3	11	28	25	1	2	112
23-Nov	61	2	13	51	45	4	0	176
24-Nov	45	2	7	34	37	2	0	127
25-Nov	33	2	9	26	35	2	0	107
26-Nov	48	3	8	41	36	1	0	137
27-Nov	83	0	11	69	54	0	0	217
28-Nov	42	4	17	37	27	0	7	134
29-Nov	72	1	18	58	41	0	0	190
30-Nov	65	1	13	49	49	4	0	181
<b>Totals</b>	<b>1725</b>	<b>92</b>	<b>478</b>	<b>1415</b>	<b>1336</b>	<b>60</b>	<b>81</b>	<b>5187</b>

This month we became full staffed for about 2 weeks. Applicant Ashley Hunter started with us on November 1st and Taylor Palmer started on November 5th. Unfortunately on November 19th Taylor decided to leave to pursue another opportunity in another field. Our part-time TCO Meagan Prather was offered the full-time position and will move up on December 3rd. At that time, we will be full staffed. TCO Amber Rozas attended Houston PD training and completed her TLETS/NLETS requirements.

**JERSEY VILLAGE POLICE DEPARTMENT**

**Criminal Investigation Division Report for November 2018**

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**Sex Crimes/Child Cases (0):** no new sex/child crimes were initiated this month

**Assault Cases (0):** no new assault cases were initiated this month:

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** No new robbery investigations were initiated this month.

**Home / Business Burglaries (1):** the following structure burglaries were investigated this past month:

1. A burglary of a storage room in the 18500 block of Northwest Freeway is under active investigation. The burglary occurred sometime in the last four months.

**Vehicle Burglaries (0):** the following vehicle burglaries were investigated:  
No vehicle burglaries were investigated in November.

**Criminal Mischief (0):** The following Criminal Mischief investigations were conducted this past month: No criminal mischief cases were investigated in November.

**Hit and Run Crashes (1):** the following hit-and-run crashes were investigated this month:

1. A hit and run crash was investigated in the 17500 block of Northwest Freeway. The suspect could not be identified at this time.

**Thefts (5):** the following general thefts were investigated:

1. Three (3) shoplifting cases were investigated, from Specs located at 17414 Northwest Freeway. In all cases, liquor was shoplifted by different unknown persons, and police were notified after the suspects had already fled. Detectives have video evidence of the suspects.
2. The theft of a lawn mower from the unit block of Sawgrass is under active investigation
3. The theft of wheels from the 11000 block of Pleasant Colony is under active investigation. Detectives have identified a suspect in the case.

**Stolen Vehicles/Trailers (0):** the following stolen vehicle investigations were conducted this month: No new auto theft investigation where initiated in November

**Identity Theft/Fraud (2):** the following new fraud cases were investigated this month:

1. A fraud investigation is under active investigation from Joe Myers Ford, whereby a suspect fraudulently purchased a vehicle under the name of the victim. Detectives have identified the suspect and charges are forthcoming.
2. An Identity Theft investigation was conducted in the 15000 block of Clevedon. The suspect was not identified.

**Miscellaneous:**

- A death of a child investigation is currently active, from the 16000 block of Congo.
- Eighty-two (82) new pieces of property and evidence were processed and submitted into the Property Room.
- Twenty-five (25) destruction orders were submitted to the Harris County District Attorney’s Office this past month for items to be removed from the Property Room.
- A camera was placed at a covert location to assist with possible future thefts in the area.

**Training Report:**

Below is a summary of the training given to our employees this past month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
11/1/2018	20	SFST Update Course	160	TMPA
11/28/2018	Mong/Lerma	Leadership Training	32	New Braunfels
11/26/2018	Coble	New Supervisor's Course	40	OSS Online
11/27/2018	Zatzkin	Anger Management	16	Online
		<b>Total Training Hours for Month</b>	<b>248</b>	

## November 2018

	October 2018	November 2018
Warrants Executed	351	239
Warrants Issued	1,367	536
Letters Mailed	415	297
Phone Calls	1,951	1,404
Door Hangers	14	16
Arrests	3	3
Amount collected	\$82,693.99	\$92,728.76

315 Emails Sent (Reduces Letters Mailed Out)

3 Days Municipal Court Bailiff

3 Vacation Days

2 Holiday Days

1/2 Day Training

**13 1/2 Total Days Warrants Worked**

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>VIOLENT CRIME:</b>													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	4	0	1	0	0	0	0	0	0	5
AGG. ASSAULT	1	1	0	1	0	2	0	0	0	0	0	0	5
<b>PROPERTY CRIME:</b>													
BURGLARY-RESIDENCE	1	0	0	0	0	1	0	0	0	2	0	0	4
BURGLARY-BUSINESS	6	0	3	2	1	4	4	2	3	0	1	1	27
ALL THEFTS:	10	5	9	8	18	5	11	10	5	10	4	0	95
<i>From Vehicles</i>	7	1	6	3	9	1	5	5	3	2	1	0	43
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	3	2	2	0	1	4	2	1	5	2	1	0	23
<b>MAJOR CRIMES:</b>	<b>21</b>	<b>8</b>	<b>14</b>	<b>15</b>	<b>20</b>	<b>17</b>	<b>17</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>6</b>	<b>1</b>	<b>159</b>

<b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b>													
MUNICIPAL MISD.(C)	45	47	58	64	52	33	33	42	26	20	18	3	441
MISDEMEANORS (A&B)	14	22	16	12	8	9	18	16	13	19	18	1	166
<i>Misd. Narcotic Arrests</i>	5	7	6	3	0	2	4	1	3	5	4	0	40
ALL FELONIES	17	3	7	11	2	10	2	5	6	9	7	0	79
<i>Fel. Narcotic Arrests</i>	8	1	2	5	0	2	0	1	0	4	3	0	26
ARRESTS NOT BOOKED	26	40	0	3	4	1	1	3	1	1	3	0	83
<b>TOTAL ARRESTS:</b>	<b>102</b>	<b>112</b>	<b>81</b>	<b>90</b>	<b>66</b>	<b>53</b>	<b>54</b>	<b>66</b>	<b>46</b>	<b>49</b>	<b>46</b>	<b>4</b>	<b>769</b>

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>ACCIDENTS:</b>													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	129	123	108	104	119	125	131	108	104	170	121	3	1345
Accident Minor FSGI	31	36	48	24	31	27	41	37	23	47	20	0	365
<b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b>													
Assault	0	0	6	2	9	15	7	10	5	6	4	0	64
Criminal Mischief	10	9	6	3	8	9	17	15	3	20	6	2	108
Disturbance	33	29	51	41	43	49	39	67	51	53	47	2	505
Terroristic Threat	3	3	6	1	2	0	1	2	0	3	2	0	23
Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	7	2	1	5	4	1	4	0	0	2	0	27
Solicitor	5	6	12	2	11	14	17	8	4	13	1	0	93
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	43	51	62	76	56	23	42	43	23	17	16	0	452
<b>POLICE ASSISTANCE</b>													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	88	79	97	74	135	127	134	81	65	65	27	0	972
Welfare Check	45	41	46	38	59	48	61	58	51	60	80	3	590
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	16	6	19	8	4	5	12	14	5	10	11	0	110
Crime Prevention	36	19	14	21	31	25	44	30	17	8	22	1	268
Multiple Unit Response	0	1	0	0	1	2	0	0	3	0	0	1	8
<b>MISCELLANEOUS POLICE INVESTIGATIONS</b>													
Abandoned Vehicle	6	9	10	5	6	8	4	6	1	11	4	0	70
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	31	18	14	20	37	15	12	9	11	14	9	2	192
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	2	7	8	6	2	1	8	2	0	0	0	0	36

## Jersey Village Police Department Investigations / Calls-For-Service Report

December, 2018

Open Door/Window	7	14	9	12	17	15	26	15	17	18	17	0	167
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	333	275	299	297	246	347	349	297	270	289	215	17	3234
Traffic Hazard	19	17	45	39	42	32	47	28	30	39	26	1	365
Other Misc. Calls-For-Service	910	906	1014	897	1028	983	947	950	926	844	853	63	10321
<b>Other CFS Totals:</b>	<b>1748</b>	<b>1655</b>	<b>1876</b>	<b>1671</b>	<b>1891</b>	<b>1872</b>	<b>1940</b>	<b>1784</b>	<b>1606</b>	<b>1687</b>	<b>1483</b>	<b>94</b>	<b>19307</b>
<b>Maj.Crime &amp; CFS Tots:</b>	<b>1769</b>	<b>1663</b>	<b>1890</b>	<b>1686</b>	<b>1911</b>	<b>1889</b>	<b>1957</b>	<b>1797</b>	<b>1619</b>	<b>1701</b>	<b>1489</b>	<b>95</b>	<b>19466</b>

## Police Department Open Positions/Recruitment

### November 2018

As of November 30, 2018, the Jersey Village Police Department is accepting applications for the following positions:

- Patrol Officer (one position open)

The Police Department is currently interviewing qualified candidates.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	MCCLEES LAW	FIRM	10/1/2018	COPY OF VIDEO FROM DWI ARREST ON 9/23/18, JACKSON, CHRISTOPHER LEON			10/11/18 VIA MAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
2	WILLIAMS	KHERKHER	10/2/2018	COPIES OF 911, ALL RECORDINGS, FIELD NOTES, WITNESS STATEMENTS FOR ACCIDENT 18-13283			10/5/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
3	LEXUS	NEXIS	10/2/2018	CITATIONS ISSUED FOR THE MONT OF SEPT.			10/3/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
4	CHRISS	JORI	10/2/2018	CFS & OFFENSE REPORTS FROM 1/2017 TO PRESENT DATE FOR 8655 JONES RD # 321			10/8/18 VIA PU	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
5	FOGLE	WAYNE		VIOLENT CRIMES/ INDEX CRIMES IN THE AREA OF ENERGY CAPITAL CREDIT UNION FROM 10/1/17 TO 9/30/18			10/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
6	KALIDAS	HAMANT	10/3/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
7	BENDOKAS	CHERYL	10/4/2018	PHOTO CD OF ACCIDENT 18-15845		\$3.00	10/9/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
8	COUPE	DEVIN	10/4/2018	CFS FOR 15514 CONGO FOR THE LAST 2 YEARS			10/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
9	OKOH-BROWN	LISA	10/8/2018	18-14107 OFFENSE REPORT OCCURRED ON 8/20/18 ARREST OF JOSEFINA RAMIREZ ARAUJO				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
10	SLOYER	KATY	10/9/2018	COPY OF 18-16657 REPORT TX LP JHK0333							
11	LOPEZ	EILEEN	10/10/2018	POLICE REPORT ARREEST ON 8/19/18 OF JOSEFINA RAMIERZ				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	VU	STEPHANY	10/10/2018	COPY OF POLICE REPORT 18-16079 9/23/18				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
13	KALIDAS	HAMANT	10/15/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/18/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 01 HRS 00 MIN
14	GUSS	STEWART J.	10/15/2018	COPY OF REPORT 18-15648			10/15/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN

15	JOHNSON	RUDOLPH	10/22/2018	COPY OF 'DASH CAM VIDEO OF ACCIDENT 18-14281				NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
16	KALIDAS	HAMANT	10/25/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/29/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
17	PARMAR	AHULKUMA	10/30/2018	COMPLETE COPY OF 18-17258			11/12/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
18	LEXUS	NEXIS	11/1/18	CITATIONS ISSUED FOR THE MONT OF OCT.			11/1/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
19	KALIDAS	HAMANT	11/3/2018	LAST 2 WEEKS OF CITATIONS ISSUED			11/12/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
20	DOUGLAS	MELVINA	11/7/2018	COPY OF PICUTRES FOR 18-14154 AND A LIST OF CFS FOR THIS LOCATION FOR THE LAST 3 YEARS			11/12/18 VIA PU	NO	YES	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
21	SMITH	DANIELLE	11/9/2018	COPY OF CASE 18-18023			11/12/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
22	ABC 13		11/9/2018	COPY OF BOOKING PHOTOS LANDAVERDE, EDWIN AND GULERMO HERNANDEZ			11/9/18 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
23	WILEY	ALVIN	11/13/2018	COPY OF DASH CAM FOR C0050884 11/12/18 B. ELASSAAD	SENT TO AG OFFICE	\$0.37		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
24	FARRIS	JAMES	11/14/2018	CFS FOR 8621 KARI CT FROM 2014-PRESENT			11/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
25	CONNER	CLAIRE	11/14/2018	COPY OF OFFENSE REPORT 02-5468 INVOLVING DAVILA, CHRISTIAN			11/21/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
26	KALIDAS	HAMANT	11/15/2018	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/18 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 2 HRS 30 MIN
27	VENEZIO	MATT	11/15/2018	1/31/2006 COPY OF CALL HOLLY @ 11011 PC	SENT TO AG OFFICE	\$0.37		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
28	MORGAN	PAUL	11/16/2018	SINCE 2008 TO PRESENT LIST OF OFFICER WHO HAVE SUSTAINED A VIOLATION OF JVPD RULES & REGULATIONS	REF TO CITY SECR.						
29	ESPINOZA	ALEJANDRA	11/19/2018	18-18006 COPY OF OFFESNE REPORT	SENT TO AG OFFICE			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
30	KALIDAS	HAMANT	11/27/2018	LAST 2 WEEKS OF CITATIONS ISSUED							

31	MARTINEZ	PETRA	11/27/2018	COPY OF CASE 18-14473 INCLUDING PHOTOS		\$3.00	11/30/18 READY FOR PICK UP	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	GORE	SHANTON	11/28/2018	COPY OF ARREST REPORT 18-19329	SENT TO AG OFFICE	\$0.37		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
33											
34											

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS**

MONTH	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	TOTAL COLLECTION
	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	
	Jan	\$61,023.22	\$6,753.14	\$654.30	\$1,145.73	\$1,527.61	\$228.56	\$190.08	
Feb	\$70,277.04	\$11,870.85	\$1,128.25	\$1,321.21	\$1,766.23	\$263.03	\$74.95	\$43,955.72	\$130,657.28
Mar	\$87,991.59	\$11,973.14	\$1,198.18	\$1,757.84	\$2,347.91	\$350.34	\$208.24	\$55,695.78	\$161,523.02
Apr	\$81,320.55	\$10,596.22	\$985.48	\$1,438.24	\$1,925.66	\$287.05	\$89.76	\$44,800.19	\$141,443.15
May	\$79,843.96	\$10,286.06	\$705.80	\$1,524.71	\$2,044.96	\$298.98	\$100.05	\$47,920.07	\$142,724.59
June	\$74,993.67	\$10,706.48	\$766.66	\$1,397.06	\$1,862.76	\$276.39	\$0.00	\$46,297.86	\$136,300.88
July	\$76,925.60	\$7,952.32	\$459.36	\$1,146.51	\$1,532.68	\$226.30	\$51.86	\$38,325.55	\$126,620.18
Aug	\$66,535.85	\$8,426.80	\$540.67	\$1,193.24	\$1,591.11	\$236.85	\$50.00	\$40,243.60	\$118,818.12
Sept	\$62,099.42	\$6,634.64	\$444.71	\$1,050.31	\$1,400.39	\$207.61	\$40.75	\$34,685.80	\$106,563.63
Oct	\$90,444.51	\$9,834.77	\$552.40	\$1,269.92	\$1,693.21	\$251.61	\$50.00	\$43,337.92	\$147,434.34
Nov	\$76,046.47	\$10,533.03	\$671.30	\$1,225.95	\$1,638.59	\$242.79	\$166.62	\$42,579.78	\$133,104.53
Dec									\$0.00
<b>Totals</b>	<b>\$827,501.88</b>	<b>\$105,567.45</b>	<b>\$8,107.11</b>	<b>\$14,470.72</b>	<b>\$19,331.11</b>	<b>\$2,869.51</b>	<b>\$1,022.31</b>	<b>\$471,591.61</b>	<b>\$1,450,461.70</b>

**Municipal Courts  
Activity Detail  
November 1, 2018 to November 30, 2018**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 11/1/2018:</b>							
Active Cases	9,452	67	0	99	838	106	10,562
Inactive Cases	17,340	36	0	154	5,308	49	22,887
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	813	2	0	7	157	4	983
Cases Reactivated	289	0	0	2	127	1	419
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>10,554</b>	<b>69</b>	<b>0</b>	<b>108</b>	<b>1,122</b>	<b>111</b>	<b>11,964</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	262	1	0	1	74	1	339
Dismissed by Prosecution	203	1	0	1	41	4	250
Total Dispositions Prior to Court Appearance or Trial	465	2	0	2	115	5	589
Dispositions at Court Appearance or Trial:							
Convictions:							
Guilty Plea or Nolo Contendere	2	0	0	0	0	0	2
By the Court	5	0	0	1	1	0	7
By the Jury	1	0	0	0	0	0	1
Acquittals:							
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
Dismissed by Prosecution	12	0	0	0	3	0	15
Total Dispositions at Court Appearance or Trial	20	0	0	1	4	0	25
Compliance Dismissals:							
After Driver Safety Course	48	---	---	---	---	---	48
After Deferred Disposition	127	1	0	0	0	0	128
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	18	---	---	---	---	---	18
All Other Transportation Code Dismissals	123	1	0	0	0	0	124
Total Compliance Dismissals	316	2	0	0	0	0	318
All Other Dispositions	0	0	0	0	2	0	2
<b>Total Cases Disposed</b>	<b>801</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>121</b>	<b>5</b>	<b>934</b>
<b>Cases Placed on Inactive Status</b>	<b>317</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>167</b>	<b>1</b>	<b>489</b>
<b>Cases Pending 11/30/2018:</b>							
Active Cases	9,436	63	0	103	834	105	10,541
Inactive Cases	17,368	38	0	154	5,348	49	22,957
<b>Show Cause and Other Required Hearings Held</b>	<b>103</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>13</b>	<b>0</b>	<b>118</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**Municipal Courts  
Activity Detail  
November 1, 2018 to November 30, 2018**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 11/1/2018:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	<b>0</b>
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	<b>0</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>
<b>Cases Pending 11/30/2018:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	6
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	2
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**Municipal Courts  
Activity Detail  
November 1, 2018 to November 30, 2018**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	--
<i>Class A and B Misdemeanors</i> .....	0	0
<i>Felonies</i> .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		439
<i>Class A and B Misdemeanors</i> .....		0
<i>Felonies</i> .....		0
Capiases Pro Fine Issued .....		103
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		0
<i>Full Satisfaction</i> .....		2
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		49
Cases in Which Fine and Court Costs Waived for Indigency .....		5
Amount of Fines and Court Costs Waived for Indigency .....		\$ 1,754
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 91,063
<i>Remitted to State</i> .....		\$ 30,800
<i>Total</i> .....		\$ 121,864

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES

<u>DATE</u>	JUDGE/ PROSECUTOR	TOTAL CASES	NO SHOWED	% TO TOTAL	SHOWED TOTAL	% TO TOTAL	PAYMENT PLAN	% TO TOTAL	DOCKET CLOSED	% TO TOTAL
<u>November 7, 2018</u> <u>AM Docket</u>	Judge Halik	350	170	49%	180	51%	13	7%	116	64%
	Brian/Bret									
<u>November 7, 2018</u> <u>PM Docket</u>	Judge Halik	209	127	61%	82	39%	8	10%	31	38%
	Brian/Bret									
<u>November 14, 2018</u> <u>AM Docket</u>	Judge Brashear	116	0	0%	116	100%	8	7%	71	61%
	Brian									
<u>November 14, 2018</u> <u>PM Docket</u>	Judge Brashear	131	70	53%	61	47%	15	25%	34	56%
	Brian									
<u>November 28, 2018</u> <u>AM Docket</u>	Judge Brashear	12	1	8%	11	92%	4	36%	5	45%
	David									
<u>TOTAL</u>		<b>818</b>	<b>368</b>	45%	<b>450</b>	55%	<b>48</b>	11%	<b>257</b>	57%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018









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Beginning Citation Date.....: 11/01/2018  
 Ending Citation Date.....: 11/30/2018  
 Type of Citation.....: All  
 Type of Offense.....: Include: All  
 Agency.....: Include: PD  
 Specific Offenses.....: Include: 3001, 3001S, 3001SZ, 3006, 3006I  
 Entered By.....: Include: All  
 Summary or Detail.....: Detail  
 Sort By.....: Offense Code  
 Print Def. Name.....: No  
 Inc Park w/o Name.....: No  
 Total by Race/Sex.....: No

3006 RAN STOP SIGN

Statute: 545.151 TRANSPORTATION CODE

T C0050748 -01 11/04/2018 AR RAN STOP SIGN SENATE AVE  
 T C0050853 -01 11/10/2018 IA RAN STOP SIGN WYNDHAM PKWY  
 T C0050857 -01 11/10/2018 IA RAN STOP SIGN SENATE AVE  
 T C0050868 -01 11/11/2018 IA RAN STOP SIGN VILLAGE DR

Number of Citations for Offense.....: 4  
 Number of Violations for Offense.....: 4  
 Number of Citations to Juveniles.....: 0  
 Number of Citations to Minors.....: 0  
 Offenses  
 RAN STOP SIGN 4

3586 SPEEDING

T C0050771 -01 11/06/2018 IA SPEEDING 37 MPH in a 25 MPH 15700 LAKEVIEW DR  
 T C0050772 -01 11/06/2018 IA SPEEDING 38 MPH in a 25 MPH 15700 LAKEVIEW DR  
 T C0050809 -01 11/08/2018 CD SPEEDING 39 MPH in a 30 MPH 17400 JERSEY MEADOW DR  
 T C0050858 -01 11/10/2018 IA SPEEDING 34 MPH in a 25 MPH 15700 LAKEVIEW DR  
 T C0050976 -01 11/15/2018 CD SPEEDING 35 MPH in a 25 MPH 16500 DELOZIER ST  
 T C0050995 -01 11/16/2018 IA SPEEDING 44 MPH in a 30 MPH 12500 CASTLEBRIDGE DR  
 T C0051013 -01 11/17/2018 IA SPEEDING 46 MPH in a 30 MPH 12500 CASTLEBRIDGE DR  
 T C0051151 -01 11/27/2018 IA SPEEDING 41 MPH in a 30 MPH 11011 PLEASANT COLONY DR

Totals for Offense

Number of Citations for Offense.....: 8  
 Number of Violations for Offense.....: 8  
 Number of Citations to Juveniles.....: 0  
 Number of Citations to Minors.....: 0  
 Offenses  
 SPEEDING 8

3006I RAN STOP SIGN - INTERSECTION

Statute: TC 545.151

T C0050752 -01 11/05/2018 CD RAN STOP SIGN - INTERSECTION 17300 VILLAGE GREEN DR  
 T C0050758 -01 11/06/2018 IA RAN STOP SIGN - INTERSECTION 16200 WALL ST  
 T C0050780 -02 11/06/2018 IA RAN STOP SIGN - INTERSECTION 16401 LAKEVIEW DR

T C0050807 -01 11/08/2018 IA	RAN STOP SIGN - INTERSECTION	SAWGRASS LN
T C0050837 -01 11/09/2018 IA	RAN STOP SIGN - INTERSECTION	CASTLEBRIDGE DR
T C0050840 -01 11/09/2018 IA	RAN STOP SIGN - INTERSECTION	CASTLEBRIDGEDR
T C0050855 -01 11/10/2018 IA	RAN STOP SIGN - INTERSECTION	11600 CHARLES RD
T C0050861 -01 11/10/2018 IA	RAN STOP SIGN - INTERSECTION	16401 LAKEVIEW DR
T C0050867 -01 11/11/2018 IA	RAN STOP SIGN - INTERSECTION	16600 VILLAGE DR
T C0050869 -01 11/11/2018 DP	RAN STOP SIGN - INTERSECTION	VILLAGE DR
T C0050905 -01 11/13/2018 IA	RAN STOP SIGN - INTERSECTION	12500 CASTLEBRIDGE DR
T C0050907 -01 11/13/2018 IA	RAN STOP SIGN - INTERSECTION	15600 LAKEVIEW DR
T C0050908 -01 11/13/2018 DP	RAN STOP SIGN - INTERSECTION	15600 LAKEVIEW DR
T C0050913 -01 11/13/2018 IA	RAN STOP SIGN - INTERSECTION	16000 LAKEVIEW DR
T C0050938 -01 11/14/2018 IA	RAN STOP SIGN - INTERSECTION	RIO GRANDE DR
T C0050941 -01 11/14/2018 IA	RAN STOP SIGN - INTERSECTION	12600 SEATTLE SLEW DR
T C0050990 -01 11/16/2018 IA	RAN STOP SIGN - INTERSECTION	15600 LAKEVIEW DR
T C0051097 -01 11/23/2018 IA	RAN STOP SIGN - INTERSECTION	17300 VILLAGE GREENDR
T C0051112 -01 11/25/2018 IA	RAN STOP SIGN - INTERSECTION	RIOGRANDE DR
T C0051118 -01 11/26/2018 IA	RAN STOP SIGN - INTERSECTION	16300 DILLARD DR

Totals for Offense

Number of Citations for Offense.....:	20
Number of Violations for Offense.....:	20
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	
Offenses	
RAN STOP SIGN - INTERSECTION	20

Total Number of Citations.....: 32  
 @12/05/2018 10:53 AM COFFRPT Page: 5  
 Citation Date: 11/01/2018 - 11/30/2018 Detail

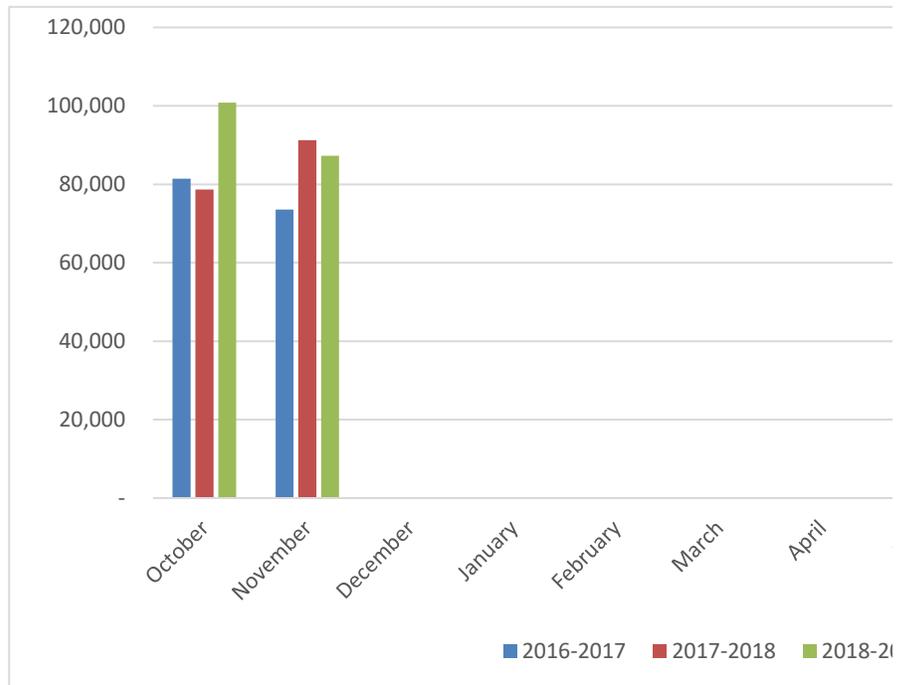
Total Number of Violations.....:	32
Total Number of Citations Juveniles.:	0
Total Number of Citations Minors.....:	
Total Number of Offenses	
RAN STOP SIGN	4
RAN STOP SIGN - INTERSECTION	20
SPEEDING	8

**JERSEY VILLAGE MUNICIPAL COURT ACTIVITY R**

**GENERAL PROCEEDS**

**FY 2016, 2017, 2018**

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
October	81,429	78,666	100,832
November	73,598	91,263	87,251
December			
January			
February			
March			
April			
May			
June			
July			
August			
September			
<b>FY Total</b>	<b>\$ 155,027</b>	<b>\$ 169,929</b>	<b>\$ 188,082</b>
Average Per Month	\$ 77,514	\$ 84,964	\$ 94,041





CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT 2018 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>WATER</b>												
WATER PLANT #1 SEATTLE	0	0	0	0	0	0	0	0	0	0	0	
WATER PLANT #2 VILLAGE	0	0.121	0	0.25	0.38	0.37	0.34	0	0.25	0.3	0.39	
WATER PLANT #3 WEST	0	0.14	0	1.29	0.51	0.59	0.51	0.040	0.38	0.56	0.7	
CITY OF HOUSTON (SEATTLE)	27.562	2.4206	33.466	44.342	44.802	44.810	52.790	59.873	37.7	36.702	30.488	
INTERCONNECT(529)	0.039	0.046	0.065	0.033	0.048	0.048	0.105	0.042	0.055	0.029	0.064	
TOTAL(Million Gallons)	27.601	2.7276	33.466	44.529	44.939	44.954	52.980	59.919	38.274	36.817	30.661	
MAX DAILY FLOW	1.502	1.626	1.629	1.869	2.117	2.069	2.40	2.636	1.448	3.295	1.411	
METER READS	3209	3216	3226	3247	3239	3252	3272	3264	3265	3265	3261	
WATER OFF/ON	30	18	15	18	27	20	10	7	19	27	28	
METER ACCURACY TESTS	0	0	0	0	0	0	0	0	0	0	0	
MAIN BREAKS REPAIRED	1	0	0	0	1	0	0	0	0	0	1	
WATER LEAKS REPAIRED	17	14	29	15	9	7	8	0	4	7	5	
FIRE HYDRANTS SERVICED	0	0	0	0	0	1	0	0	15	1	0	
METER INSTALLATIONS	20	45	99	90	46	90	25	47	18	0	24	
SERVICE INSPECTIONS	0	0	0	0	0	0	0	0	0	0	0	
QUALITY	2	1	0	2	2	1	0	0	0	0	0	
PRESSURE	2	1	0	0	1	0	1	2	0	0	3	
SEWER COMPLAINTS	3	3	1	1	1	0	3	1	1	3	3	
<b>WHITE OAK BAYOU</b>												
AVG. DAILY FLOW (EFFLUENT)	0.9704	1.1194	0.8911	0.8911	0.9468	0.9443	1.0422	0.9568	1.0804	0.9849	*	
JV PORTION	0.2907	0.4521	0.3269	0.2739	0.3295	0.3191	3.6148	0.2479	0.3120	0.2878	*	
% OF PLANT	36.1%	41.2%	28.5%	35.6%	40.7%	40.0%	85.2%	22.5%	35.8%	35.2%	*	
<b>GARBAGE</b>												
Residential Customers	2155	2159	2160	2166	2170	2172	2179	2173	2175	2176	2169	
Complaints	3	1	4	5	2	6	3	4	4	5	7	
<b>COMMUNITY DEVELOPMENT</b>												
Plans Checked	10	4	12	18	16	22	6	9	7	16	4	
Sign Plan Reviews	1	2	1	3	0	5	2	0	1	2	1	
Permits Issued	78	105	89	113	81	108	80	75	35	109	67	
Inspections (Permit)	273	171	251	277	246	205	106	259	259	161	91	
Insp (Site)	17	14	26	23	8	26	148	39	243	48	12	
Conferences	2	3	8	3	2	4	2	7	4	7	5	
Certificate of Occupancy (Residential)	1	2	3	4	3	0	1	3	1	4	5	
Certificate of Occupancy (Commercial)	1	0	2	1	6	1	1	3	3	2	1	
Street/Sidewalk Repairs (in yards)	0	0	0	0	1	1	1	1	1	1	3	
Sign repairs	0	0	0	1	0	0	0	0	0	1	3	
<b>CODE ENFORCEMENT</b>												
Violation Letters	26	28	35	38	24	37	28	36	37	49	29	
Red tags for ordinance violations	48	36	43	43	53	42	29	43	33	37	34	
Conferences	28	26	25	31	28	26	25	26	36	23	24	
Signs picked up-bandit and ROW signs	19	29	46	20	25	15	17	37	79	90	38	
Animals picked up	5	5	2	2	3	2	2	0	3	4	4	
Animals taken to HC	0	0	0	0	0	0	0	0	0	1	0	
Traps Issued	4	3	3	2	2	3	2	1	0	3	3	
<b>FLEET</b>												
Work Orders	71	34	30	47	53	47	45	42	44	42	64	
Preventative Maintenance	11	6	8	5	10	10	8	13	6	9	7	
Unscheduled Repairs	43	22	15	29	24	21	22	16	23	24	34	
New Vehicle Set ups	0	1	0	0	0	0	0	0	0	0	0	

\* - unavailable at this time

To: Austin Bleess  
City Manager

December 10, 2018

From: Kevin T. Hagerich, MPA  
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. Received Change order #1. Met with Partners and received tentative time line. Frank will be marking out the sound wall for the vendor.
2. Meter Replacement Phase IV: Phase 4 of 4 started for this FY. Will receive the new meters this week.
3. Berm project is at 90% Engineering.
4. Taylor Road building: Have all necessary people under contract. Received a draft layout, have some changes that are needed
5. Castlebridge project: Contractor continues to work. Currently digging hole for second clarifier. Had drained original clarifier to ensure both are set at same level.
6. Street Sweeping was going as planned. Sweeper is at vendors for repairs.
7. Water tank inspection received. Contract on agenda.
8. Wall Street Project: Frank has received the data from the surveyors. Started design phase of project.
9. Contract for Dog Park was awarded to Frank.

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319											4708
Tournament Rounds	582	393											975
Range buckets	1265	955											2220
Unearned Revenue	-1472.95	-1668.62											(3,141.57)
Star Memberships	2,094.31	1,601.02											3,695.33
Green Fees	65,328.60	52,816.14											118,144.74
Tournament Fees	17,318.04	11,240.60											28,558.64
Range Fees	6576.03	4,475.29											11,051.32
Club Rental	624.66	325.00											949.66
Sales of Merchandise	15,603.17	12,923.62											28,526.79
Concession Fees	4,576.77	3,087.86											7,664.63
Miscellaneous Fees	1236.00	258.00											1,494.00
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>											
Weather Totals	7W / 3RO	11W/4RO/1H											
<b>Income Per Round</b>	<b>\$37.45</b>	<b>\$31.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	1W/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
<b>Income Per Round</b>	<b>\$32.80</b>	<b>\$35.44</b>	<b>\$36.95</b>	<b>\$33.35</b>	<b>\$31.76</b>	<b>\$35.60</b>	<b>\$35.91</b>	<b>\$35.94</b>	<b>\$36.92</b>	<b>\$35.71</b>	<b>\$31.71</b>	<b>\$34.46</b>	<b>\$34.82</b>
FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>\$34.17</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>
FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1,274	1,876	2,048	1,770	1,257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>
FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>\$1,154,660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>\$29.29</b>
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income				3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00		17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

**CITY OF JERSEY VILLAGE, TEXAS**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET**  
**GOLF COURSE FUND**  
**November 30, 2018**  
**Fiscal Year October 1, 2017 thru September 30, 2018**  
**Unaudited**

	November 2018	FISCAL YEAR TO DATE
<b>OPERATING REVENUES</b>		
Charges for Services	87,369	197,189
Total Operating Revenue	<u>\$87,369</u>	<u>\$197,189</u>
<b>OPERATING EXPENSES</b>		
Personal services	80,845	156,922
Supplies	12,030	16,656
Repairs and Maintenance	1,066	3,746
Contractual Services	6,792	28,652
Other	24,059	50,854
Depreciation	27,791	55,582
Total Operating Expenses	<u>\$152,582</u>	<u>\$312,412</u>
Operating Income (Loss)	<u>(\$65,213)</u>	<u>(\$115,223)</u>
<b>NON OPERATING REVENUES</b>		
Interest and investment revenue	805	1,532
Sales of Fixed Assets	0	0
	<u>\$805</u>	<u>\$1,532</u>
Total non operating revenue (expenses)	\$805	\$1,532
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
<b>Change in net assets</b>	<b>(\$64,408)</b>	<b>(\$113,691)</b>
<b>Total net assets beginning of the year</b>		<b>\$2,277,024</b>
<b>Total net assets end of the year**</b>		<b>\$2,163,333 **</b>

\*\* These are preliminary non-audited numbers

**Golf Course Fund**  
**For the period ended November 30, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	1,310,000.00	1,310,000.00	197,188.33	15.05%	1,380,234.47
Interest Earned	7,000.00	7,000.00	1,532.39	21.89%	8,032.15
Interfund Activity	634,067.00	634,067.00	-	0.00%	403,071.00
Miscellaneous Revenue	7,500.00	7,500.00	-	100.00%	10,000.00
Other Agency Revenue	-	-	-	0.00%	-
<b>Total Revenue</b>	<b>1,958,567.00</b>	<b>1,958,567.00</b>	<b>198,720.72</b>	<b>10.15%</b>	<b>1,801,337.62</b>
<b>Expenditures</b>					
Club House	713,308.00	713,308.00	123,961.87	17.38%	713,308.00
Course Maintenance	926,875.00	926,875.00	101,443.86	10.94%	926,875.00
Building Maintenance	46,500.00	46,500.00	4,368.50	9.39%	46,500.00
Capital Improvement	143,000.00	143,000.00	800.00	0.00%	143,000.00
Equipment Maintenance	128,884.00	128,884.00	14,878.39	11.54%	128,884.00
<b>Total Expenditures</b>	<b>1,958,567.00</b>	<b>1,958,567.00</b>	<b>245,452.62</b>	<b>12.53%</b>	<b>1,958,567.00</b>

# Jersey Meadow Golf Course

## Social Media Summary Report

December 2018

Statistics are for the month of November 2018

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
525	1	42	7,679	458
Prior Year				
		27	18,458	
New Reviews	Avg. Rating	Total Reviews	Total Rating	
0	0	54	3.9	

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
35	-2	0	804	8
Prior Year				
29	1	15	1391	36

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
1	3	11	3.5
Prior Year			
0	0	7	3

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
2	2.5	188	3.5
Prior Year			
5	4.6	132	3.6

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	6	4
Prior Year			
0	0	5	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
8	4.00	115	3.9
Prior Year			
9	3.80	52	4

**City of Jersey Village**  
**Parks and Recreation Department**

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TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: December 12, 2018  
SUBJECT: Parks and Recreation Department Update

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**Golf Course:**

**Financial Report** - For the month of November, the course received \$52,816 in green fees, and \$11,240 in tournament fees. According to the monthly report the course had 2,319 rounds of golf and 393 rounds of tournament play. The average income received per round is \$31.39. There were four (4) days the course was closed, or closed early due to weather, eleven (11) days that the weather affected play, and one (1) holiday. Merchandise sales for the month totaled \$12,923.

**Maintenance/Pro Shop Report** – The course maintenance staff have been applying fertilizers and fungicides preparing our green for the winter months. We continue to take the rain days as an opportunity to clean around the maintenance facility grounds and the old tennis court area. We are continuing to reorganize the maintenance facility and inventory our irrigation parts and chemicals. We purchased a small broadcast spreader that we will refurbish. This piece of equipment will come in great use for us next spring to help spread granular fertilizer.

We have made minor changes to our time schedules for staff and it is working very well. Maintenance staff has benefited from this change in multiple ways as they have dedicated days off and multiple weeks in between working weekends. This has also helped administration with time associated with the maintenance staff's time cards.

Our pro shop staff has been busy this month as well. We have implemented operating hours for the Backyard Grill. The grill will now be open until 7pm. These new hours commenced at daylight savings and will continue until spring's daylight savings. One of our Assistant Professionals, Ben Johnson, has taken a Head Professional position in Wothington, Minnesota. Ben's last day with the city will be on Friday, December 14<sup>th</sup>.

**Parks and Recreation:**

**Parks** – Staff has been busy with landscape maintenance throughout the city and parks system. We have three vacancies in parks maintenance division. Staff has installed new flowers in the flower beds and we will be training staff on proper bucket truck techniques by certified personnel.

**Parks Projects:**

**Dog Park** – Staff has reached out to our engineer and have asked for an updated proposal. We recently received the proposal and have reviewed, signed and returned.

**Carol Fox Park Gazebo** – Parks staff noticed a large amount of decay in the supporting posts to the gazebo. We barricaded the area and received a proposal to repair the structure. We have reviewed and signed the proposal for work to commence. The contractor should start work during the week of December 10<sup>th</sup> and have the work completed within a week or two. We knew the structure would need repair this year and budgeted accordingly.

**PGAL** - We've met with PGAL multiple times over this past month. We made some minor revisions to the layout of the design, moving a wall slightly to incorporate a little more office space and adjusting some wall spaces in the pro shop. We also visited with the civil engineer on site and changed the location of the building and cart path as they were both dangerously close to the ponds edge and green. We were assured that these changes would not interfere with the design/construction schedule.

**Recreation** – Our new Recreation and Events Coordinator, Josh Rodrigue started on Monday, November 26<sup>th</sup>. We look forward to seeing the new recreational opportunities that he will provide for the community. Parks staff has been busy preparing for the Holiday in the Village event. The event went well with roughly 1,000 attendees and over 60 vendors.

**Facility Maintenance:**

We have been busy with building maintenance requests and projects. The police department fire suppression system was completed in early December. All fire alarms, smoke detectors and components were replaced and the new system is working great. Majority of the remote door access project is complete with all exterior doors at the police and fire departments completed. All exterior doors to city hall are complete with the exception of the main lobby doors. The remote access project should be completed by mid-December.

x	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
15705 Elwood	Trash cans visible		x	11/1/18	y
8317 N Tahoe	Vehicle - Blight/Junk		x	11/1/18	y
15913 Acapulco	Blight		x	11/1/18	y
15721 Acapulco	Signs - In City ROW	x		11/1/18	y
16313 Tahoe	Comm vehicle in street	x		11/5/18	y
16309 Tahoe	Blight		x	11/5/18	y
15301 Ashburton	Trash/Recycling/Yard Waste at curb too early	x		11/5/18	y
15302 Clevedon	Trash/Recycling/Yard Waste at curb too early	x		11/5/18	y
16106 Tahoe	Tree clearance at street/sidewalk		x	11/6/18	y
16034 Tahoe	Tree clearance at street/sidewalk		x	11/6/18	n
15306 Delozier	Signs - In City ROW	x		11/6/18	y
16026 Seattle	Blight		x	11/7/18	y
16002 St John Ct	Dog - At Large		x	11/7/18	y
15905 Acapulco	Signs - In City ROW	x		11/7/18	y
16409 Delozier	No plumbing permit	x		11/7/18	y
15826 Juneau	Trash cans visible		x	11/8/18	y
15910 Juneau	Trash cans visible		x	11/8/18	y
16118 Capri	No Mechanical Permit	x		11/8/18	y
16202 Lakeview	Trash/Recycling/Yard Waste at curb too late	x		11/8/18	y
16122 Tahoe	Trailer (Box/Gooseneck/Utility) parked-stored		x	11/9/18	y
16330 Lakeview	Trailer (Box/Gooseneck/Utility) parked-stored		x	11/9/18	y
15818 Juneau	Trash cans visible		x	11/9/18	y
10 Spyglass	Obstructing use of sidewalk	x		11/9/18	y
16202 Lakeview	Trash/Recycling/Yard Waste at curb too late	x		11/15/18	y
10 Peachtree	Signs - In City ROW	x		11/15/18	y
16105 Wall	No Mechanical Permit	x		11/15/18	y
16217 Smith	Signs - In City ROW	x		11/15/18	y
15502 Chichester	Vehicle - Blight/Junk		x 2nd	11/16/18	p
16102 Congo	Trailer (Box/Gooseneck/Utility) on street over 2 hours	x		11/16/18	y
33 Cherry Hills	Obstructing use of sidewalk		x	11/16/18	y
10 Windrose	Signs - In City ROW	x		11/19/18	y

x	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
38 Cherry Hills	Trash/Recycling/Yard Waste at curb too early	x		11/19/18	y
1 Spyglass	Trash/Recycling/Yard Waste at curb too early	x		11/19/18	y
8613 Meadowview	Dog - Loud/Excessive Barking		x	11/19/18	y
15805 Tahoe	RV - parked/stored over 7 days		x 2nd	11/20/18	y
8805 Jones	Blight		x	11/20/18	y
8805a Jones	Fence Maint. Required		x	11/20/18	y
8541 Ivy Falls	Trailer on street over 2 hours	x		11/20/18	y
16409 Delozier	Signs - In City ROW	x		11/21/18	y
16034 Tahoe	Tree clearance at street/sidewalk		x 2nd	11/21/18	y
16309 Tahoe	Trash/Recycling/Yard Waste at curb too early		x	11/21/18	y
16102 Congo	Signs - In City ROW	x		11/21/18	y
15326 Leeds	Trailer (Box/Gooseneck/Utility) parked-stored		x	11/26/18	y
8541 Ivy Falls	Trailer (Box/Gooseneck/Utility) parked-stored		x	11/26/18	y
15309 Glamorgan	Trash/Recycling/Yard Waste at curb too early	x		11/26/18	y
15509 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		11/26/18	y
15302 Philippine	Tree clearance at street/sidewalk		x	11/27/18	y
15313 Leeds	No fence permit	x		11/27/18	y
15717 Sierra	Trash cans visible		x	11/27/18	y
15902 Juneau	No POD permit	x		11/27/18	y
16130 Tahoe	Tree clearance at street/sidewalk		x	11/28/18	y
15706 Juneau	Residential Maintenance		x	11/28/18	n
15706 Seattle	Pool Drainage Permit	x		11/28/18	y
8200 Jones	No Dumpster permit	x		11/28/18	p
80 Cherry Hills	Trash/Recycling/Yard Waste at curb too late	x		11/29/18	y
15626 Jersey	Trash/Recycling/Yard Waste at curb too early	x		11/29/18	y
15809 Jersey	Trash/Recycling/Yard Waste at curb too early	x		11/29/18	y
15918 Tahoe	Trash/Recycling/Yard Waste at curb too early	x		11/29/18	y
15906 Tahoe	Trailer (Box/Gooseneck/Utility) parked-stored		x	11/30/18	y
16330 St Helier	Trailer (Box/Gooseneck/Utility) parked-stored		x	11/30/18	y
15706 Seattle	Signs - In City ROW	x		11/30/18	y
8505 Jones	Signs - General	x		11/30/18	y

# City of Jersey Village

## Social Media Summary Report

December 2018

Statistics are for the month of November 2018

Facebook



Current Year				
Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,506	33	76	18,882	2,596
Prior Year				
		76	24,926	2,295

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
235	4	83	9,681	244
Prior Year				
		62	5,383	80

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
1	792	55%	13%
Prior Year			
2	1,412	50%	11%
		Benchmark Open Rate	Benchmark Click Through Rate
		24%	9%

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



Posts	Thanks	Impressions
-	-	-

YouTube



Live Views	Recorded Views	Subscribers
70	101	34

Instagram



Followers	Posts	Impressions
94	40	2,168

**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 19, 2018 AT 6:00 P.M. IN THE CIVIC CENTER MEETING ROOM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Pro-tem Mitcham at 6:02 p.m. with the following present:

Mayor Pro-tem, Andrew Mitcham  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Secretary, Lorri Coody

Council Member, Greg Holden, was not present when the meeting was called to order, but joined the meeting in progress at 6:07 p.m.

City Attorney Leah Hayes was not present when the meeting was called to order, but joined the meeting in progress at 6:10 p.m.

Mayor, Justin Ray, was not present when the meeting was called to order, but joined the meeting in progress at 6:15 p.m.

Staff Present: Isabel Kato, Finance Director; Kevin Hagerich, Public Works Director; and Eric Foerster, Chief of Police.

**B. SPECIAL SESSION**

**1. Conduct Discussions with State Representative Elect Jon E. Rosenthal.**

City Council welcomed State Representative Elect Jon E. Rosenthal. After introductions, the Council engaged in round table discussions with the Representative Elect concerning such topics as school funding and governance, public health care, and flooding mitigation.

**C. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 6:54 p.m.

\_\_\_\_\_  
Lorri Coody, City Secretary



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 19, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Attorney, Leah Hayes  
City Secretary, Lorri Coody

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; and Jason Alfaro, Director of Parks and Recreation.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

- 1. Prayer and Pledge by: Pastor Averri Lemalle, Champions Forest Baptist Church of Jersey Village.**

**C. PRESENTATIONS**

- 1. Presentation of Employee of the Month.**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

City Manager Austin Bleess presented the November employee of the month award to Devron Limerick.

**D. JUVENILE CURFEW PUBLIC HEARING AND RELATED ITEMS**

- 1. Conduct second public hearing on the need to continue the City of Jersey Village Juvenile Curfew Ordinance.**

Mayor Ray opened the second public hearing on the need to continue the City of Jersey Village Juvenile Curfew Ordinance at 7:07 p.m.

Eric Foerster, Chief of Police, gave a short presentation concerning the curfew ordinance and its effects on the community.

Council engaged in discussion about the Chief's presentation, asking questions about the statistics presented. There was discussion about the stops being made the reasons for probable cause to make the stops. While there is no information/statistics available that support the reasons for probable cause, Chief Foerster feels that the curfew ordinance is a necessary tool in preventing crime in the City.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – NOVEMBER 19, 2018

Some members wondered if we did not have the ordinance if there are enough other tools to maintain the same or better crime rate. Chief Forester explained that we have no way of knowing. City Attorney Hayes added that the effects of the ordinance could have a deterrent factor that cannot be measured or factored into the statistics.

Council discussed curfew citations versus traffic citations in terms of penalty as well as the time and place criteria for curfew violations.

With no further questions for Chief Foerster, Mayor Ray called the first person signing up to speak at the public hearing as follows:

**John Baucum, 15325 Chichester Lane, Jersey Village, Texas (713) 822-8405:** Mr. Baucum does not support the juvenile curfew ordinance and does not want City Council to pass this ordinance. He gave information about studies that do not support the ordinance.

**Fred W. Ziehe, 8409 Hawaii Lane, Jersey Village, Texas (713) 870-4162:** Mr. Ziehe supports the curfew ordinance. He believes it serves as a tool for our police department and there is no evidence that the department has abused the ordinance. He stated that the ordinance serves as a deterrent to prevent youth from getting into problems.

**Susan Edwards, 16001 Jersey Drive, Jersey Village, Texas (713) 466-4383:** Mrs. Edwards echoes the comments made by Fred W. Ziehe. She supports the ordinance and believes it is a useful tool for our police department.

**Nancy Yetter, 16121 Capri Drive, Jersey Village, Texas (713) 419-3609:** Ms. Yetter spoke to truancy laws versus curfew laws. She stated that she had called the school district about the issue. She stated that she was told that the district does not have truancy officers, they only have what is called attendance officers who do not leave the school to patrol the streets. Because of this information, she supports the curfew ordinance.

**Devron Limerick, Jersey Village, Texas:** Officer Limerick resides in Jersey Village and speaks to the Council as a resident in support of the juvenile curfew ordinance. Officer Limerick gave examples of how the curfew ordinance has helped the Jersey Village Police Department prevent crime in the City.

With no one else signing up to speak, Mayor Ray closed the first public hearing at 7:37 p.m.

2. **Consider Ordinance No. 2018-23, continuing in effect Ordinance No. 1995-20, adopted on November 20, 1995, and codified as Chapter 42, Article III, Division 3, entitled “Curfew;” reflecting compliance with all requirements of state law and re-affirming the need to continue the curfew ordinance; and providing a penalty of an amount not less than \$50.00 nor more than \$500.00 for each day of violation of any provision hereof; making certain findings; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability; and providing an effective date.**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – NOVEMBER 19, 2018

Eric Foerster, Chief of Police, introduced the item. He stated that he supports passage of this ordinance.

Council engaged in discussion about the comments made during the public hearing on the curfew ordinance. Some members felt that constitutional issues should be worked through at the state judicial level, recognizing that our current version of the ordinance has been upheld by the 5<sup>th</sup> Circuit. However, other members did not agree, and Council discussed the 5<sup>th</sup> Circuit's decision.

Council also discussed rights verses useful tools and if the juvenile curfew ordinance is necessary. Public safety was discussed in connection with the juvenile ordinance as well as the statistics presented by Chief Foerster.

With no further discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2018-23, continuing in effect Ordinance No. 1995-20, adopted on November 20, 1995, and codified as Chapter 42, Article III, Division 3, entitled "Curfew;" reflecting compliance with all requirements of state law and re-affirming the need to continue the curfew ordinance; and providing a penalty of an amount not less than \$50.00 nor more than \$500.00 for each day of violation of any provision hereof; making certain findings; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability; and providing an effective date. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, and Wubbenhorst

Nays: Council Members Warren and Singleton

The motion carried.

ORDINANCE NO. 2018-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING IN EFFECT ORDINANCE NO. 1995-20, ADOPTED ON NOVEMBER 20, 1995, AND CODIFIED AS CHAPTER 42, ARTICLE III, DIVISION 3, ENTITLED "CURFEW"; REFLECTING COMPLIANCE WITH ALL REQUIREMENTS OF STATE LAW AND RE-AFFIRMING THE NEED TO CONTINUE THE CURFEW ORDINANCE; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

**E. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – NOVEMBER 19, 2018

and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Jon Rosenthal, State Representative Elect, 7902 Swan Hollow Court, Houston, Texas (832) 876-7475:** Mr. Rosenthal introduced himself to the Council and residents, stating that he is the new State Representative for District 35. He told the Council that he will bring the City's concerns to Austin.

**Judy Brunner, 15310 Philippine, Jersey Village, Texas (713) 443-9496:** Ms. Brunner spoke to City Council about the issue of relocating the dog park. She does not support the change due to the new location's proximity to the schools and the safety of the children. She stated that dogs are unpredictable and as such are a safety hazard for the children.

**Fannie Messec, 8406 Argentine Street, Jersey Village, Texas (713) 865-3434:** Mrs. Messec spoke to City Council about relocating the dog park. She is concerned about the trees and is not sure we even need a dog park given there is a nice one located to the North of the City. There is a question of parking. She opposes the dog park and is concerned it may attract wild animals.

**Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647:** Mr. Stembridge thanked the Council and Staff for all that has been done to widen White Oak Bayou. He told City Council that his home is not eligible for grant reconstruction monies because it is located in the floodway. He wants to know the status of home elevation grants as he wants his home included. He is concerned about being included since the elevation project went from phased to pick and choose. He is concerned that relocating the dog park may affect the widening of White Oak Bayou.

**George McLure, 7802 Hamilton Circle, Jersey Village, Texas (713) 922-1923:** Mr. McLure spoke to the process in Jersey Village for locating the dog park. He stated that the City sought input from residents on where to locate the dog park. Residents chose the detention pond location and now the City wants to change the location. He stated that it feels like betrayal.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (342) 332-6074:** Ms. Beazley spoke to City Council about her survey on mail ballots. She also addressed issues she has with her personal email being used without her consent. She is concerned about the Jersey Village voting process. She spoke to the trouble she had in getting information from City Council Member Singleton's personnel file. She opposes the dog park and she opposes the installation of red light cameras. She is concerned about the purchase of land at Jersey Crossing and the amount spent on this purchase.

**Nancy Yetter, 16121 Capri, Jersey Village, Texas (713) 419-3609:** Ms. Yetter was called but did not speak.

**Gene Gant, 15403 Philippine Street, Jersey Village, Texas (832) 292-0103:** Mr. Gant thanked the Chief of Police for placing officers on Philippine Street. The new dog park location will not work due to the large amount of traffic on Philippine Street. He also felt that parking will be an

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issue at this location and it will be dangerous. He feels the detention pond location is best suited for a dog park.

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625:** Mr. Maloy spoke about his requests to have his citizen's comments, statements, and meeting handouts made a permanent record of the meeting. He complained that these records are only being kept for two (2) years as indicated by the City Secretary. He also spoke to the issue of relocating the dog park. He feels that resident were given two (2) options for locating the park and residents chose the detention pond location. He feels it is not proper for the City to change the location without notice to the residents.

**John Baucum, 15325 Chichester Lane, Jersey Village, Texas (713) 822-8405:** Mr. Baucum opposes red light cameras. He feels they are unconstitutional. As to relocating the dog park, he feels that this decision should be postponed until City Council has received additional input from the residents.

**Rod Erskine, 32 Parkway Place, Jersey Village, Texas (281) 827-1183:** Mr. Erskine spoke to City Council about the Red Light Camera (RLC) Program. He supports these cameras. He wants City Council to pass the Resolution and move forward with installing the cameras. He spoke to the May 2016 Special Election concerning the RLC propositions. During this time, much data was gathered by a group of residents. This data shows that the cameras in Jersey Village reduced crashes and injuries at red light camera intersections. The program was initiated in 2009 and almost immediately, the incidents at red lights were reduced. The cameras were phased out in 2014 with the expansion of US HWY 290 and since that time, incidents and accidents at these intersections have increased. Running red lights is dangerous. Mr. Erskine also spoke to the safety programs that are funded by the RLC Program. He reminded Council that 675 residents voted in the 2016 election in support of the cameras.

**Belerie Torres, 7819 Equador Street, Jersey Village, Texas:** Ms. Torres does not want the dog park relocated to Philippine Street due to traffic problems. She also stated that Equador Street floods. She is afraid that the park will bring crime to the area. She is concerned about theft of property. She also stated that there are no street lights on Equador.

**F. CITY MANAGER'S REPORT**

City Manager Bless gave his monthly report as follows:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – September 2018, General Fund Budget Projections as of October 2018, and Utility Fund Budget Projections – October 2018.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**

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5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report.**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on October 15, 2018.**
2. **Consider Resolution No. 2018-73, receiving the Capital Improvements Advisory Committee's November 2018 Semiannual Progress Report.**

RESOLUTION NO. 2018-73

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE'S NOVEMBER 2018 SEMIANNUAL PROGRESS REPORT.

3. **Consider Resolution No. 2018-74, declaring obsolete equipment and authorizing disposition by the City Manager in accordance with the City's Administrative Procedures.**

RESOLUTION NO. 2018-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DECLARING OBSOLETE EQUIPMENT AND AUTHORIZING DISPOSITION BY THE CITY MANAGER IN ACCORDANCE WITH THE CITY'S ADMINISTRATIVE PROCEDURES.

Council Member Mitcham moved to approve items 1 through 3 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

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**H. REGULAR AGENDA**

**1. Consider Resolution No. 2018-75, approving the Outside Service Agency Funding Policy and Application.**

Austin Bless, City Manager, introduced the item. Background information is as follows: As part of the budget meetings the City Council allocated \$10,000 towards grants for outside service agencies. Staff has created a policy that establishes the goals the council expressed, which includes providing funding in the form of grants to nonprofit outside service organizations and agencies which are located in Jersey Village which provide specific services and programs that support at least one of the following service objectives of the City:

- Provides a vital social service that is not duplicated by other organizations in the community
- Provides a service or program that is better delivered by a public service agency or organization rather than City government
- Provides a needed cultural or arts amenity to the public that is not duplicated in the community

The Texas Constitution, State statutes, and Federal regulations establish clear standards for the use of public funds. The standards require cities to spend taxpayer money for public purposes and prohibit the use of public money for private purposes. The application of this mandate for the purposes of this policy will be accomplished on the basis that the City will fund those agencies and programs that fully meet the requirements of this policy. Every agency must serve a public purpose by delivering services that the City government could provide itself but chooses to deliver the services through a non-profit entity.

The policy and application process has been designed to ensure the funding meets the requirements. Under the proposed policy the City Manager would assemble a review committee to review all applications. The City Manager would have the authority to approve or deny funding requests and to enter into the necessary agreements with the agency to ensure the essential public purpose and policy objectives are met. The City Manager will report to the City Council within 30 days of any funding approval the name of the agency receiving funding and the amount received.

Council engaged in discussion about the outside service agency funding policy. The grant amount budgeted for 2018-2019 is \$10,000. City Attorney Hayes told Council that this amount is set during budget discussions and may vary from year to year. Allocation of the funds was discussed. City Manager Bless explained that the funds will be allocated dependent upon the applicants received.

Council wanted to know what other cities are doing and if this policy is similar. City Manager Bless explained that in preparing the policy, policies from other cities were reviewed and the best of all were worked into the policy being considered for Jersey

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Village. Council also discussed the selection process and the process for notifying the public about the availability of these funds. City Manager Bless explained that the program will be ad driven, using the JV Star and Facebook.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-75, approving the Outside Service Agency Funding Policy and Application. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-75

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING POLICIE AND APPLICATION PROCEDURES FOR OUTSIDE SERVICE AGENCY FUNDING

- 2. Consider Ordinance No. 2018-24, amending the Jersey Village Code of Ordinances, by amending Chapter 6, “Alcoholic Beverages”, Article II “Liquor Permit” at Sections 6-43 “Application”, 6-45 “Fees”, 6-46 “Issuance; Contents”, and 6-48 “Constitutes Personal Privilege; Expiration”; amending Article III “Beer License” at Sections 6-84 “Application”, 6-86 “Classes; Fee Prescribed”, 6-87 “Issuance; Contents”; 6-89 “Terms; Renewal”; 6-90 “Assignment; Sale Under Execution; Transfer to Another Location”, and 6-91 “Refund of Fees”; for the purpose of revising provisions affected by legislative amendments to the Texas Alcoholic Beverage Code; Providing for the codification and renumbering of the revised sections; providing for severability; and providing for a penalty in an amount not to exceed \$2,000.00 for each day of the violation of any provisions hereof.**

Lorri Coody, City Secretary, introduced the item. She told City Council that the City’s current Alcoholic Beverage permitting process operates on a one year basis and fees are charged on the basis of one half of the State permitting fees. This one year process has worked well until several years ago when the State changed its Alcoholic Beverage permitting process from a one-year process to a two-year process.

The proposed amendments will change our permitting process to a two year system that will coincide with the State issued permits, making the process less complicated.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-24, amending the Jersey Village Code of Ordinances, by amending Chapter 6, “Alcoholic Beverages”, Article II “Liquor Permit” at Sections 6-43 “Application”, 6-45 “Fees”, 6-46 “Issuance; Contents”, and 6-48 “Constitutes Personal Privilege; Expiration”; amending Article III “Beer License” at Sections 6-84 “Application”, 6-86 “Classes; Fee Prescribed”, 6-87 “Issuance; Contents”; 6-89 “Terms;

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Renewal”; 6-90 “Assignment; Sale Under Execution; Transfer to Another Location”, and 6-91 “Refund of Fees”; for the purpose of revising provisions affected by legislative amendments to the Texas Alcoholic Beverage Code; Providing for the codification and renumbering of the revised sections; providing for severability; and providing for a penalty in an amount not to exceed \$2,000.00 for each day of the violation of any provisions hereof. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Holden, Warren, Singleton, and Wubbenhorst

Nays: None

Abstain: Council Member Mitcham

The motion carried.

ORDINANCE NO. 2018-24

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, BY AMENDING CHAPTER 6, “ALCOHOLIC BEVERAGES”, ARTICLE II “LIQUOR PERMIT” AT SECTIONS 6-43 “APPLICATION”, 6-45 “FEES”, 6-46 “ISSUANCE; CONTENTS”, AND 6-48 “CONSTITUTES PERSONAL PRIVILEGE; EXPIRATION”; AMENDING ARTICLE III “BEER LICENSE” AT SECTIONS 6-84 “APPLICATION”, 6-86 “CLASSES; FEE PRESCRIBED”, 6-87 “ISSUANCE; CONTENTS”; 6-89 “TERMS; RENEWAL”; 6-90 “ASSIGNMENT; SALE UNDER EXECUTION; TRANSFER TO ANOTHER LOCATION”, AND 6-91 “REFUND OF FEES”; FOR THE PURPOSE OF REVISING PROVISIONS AFFECTED BY LEGISLATIVE AMENDMENTS TO THE TEXAS ALCOHOLIC BEVERAGE CODE; PROVIDING FOR THE CODIFICATION AND RENUMBERING OF THE REVISED SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH DAY OF THE A VIOLATION OF ANY PROVISIONS HEREOF.

- 3. Consider Ordinance No. 2018-25, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$5,183,704 for the purchase of approximately 23.34 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Holding Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Holdings Ltd. in Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows: On October 2, 2017 the City of Jersey Village entered into a Settlement Agreement and an Option Agreement with Jones Road Holding LTD to settle the claims asserted by Jones Road Holding Ltd, in Cause No. 1061305; Jones Road Holding LTD vs. City of Jersey Village Texas, County Civil Court at law No. 2. This Option Agreement provides for the

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purchase of approximately 23.34 acres of land Southeast of U.S. 290 on either side of Jones Road in Jersey Village.

On August 6, 2018, City Council approved Ordinance 2018-15 in order to exercise the option to purchase under the terms and conditions of said Option Agreement and amend the general fund budget for \$5,250,000 from the General Fund balance for the purchase of the land. Accordingly, \$5,250,000 was appropriated from the General Fund Balance to account number 01-12-6570 (Land Acquisition) for the purchase of this land. Unfortunately, we were not able to close the deal and make the final payment in the amount \$5,183,703.13 until October 2, 2018, which fell in the fiscal year 2018-2019.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Consider Ordinance No. 2018-25, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$5,183,704 for the purchase of approximately 23.34 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Holding Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Holdings Ltd. in Cause No. 1061305; *Jones Road Holding Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 2. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-25

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 BY INCREASING LINE ITEMS 01-12-6570 (LAND ACQUISITION) IN THE AMOUNT NOT TO EXCEED \$5,183,703 FOR THE PURCHASE OF APPROXIMATELY 23.34 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY VILLAGE, TEXAS, FROM JONES ROAD HOLDING LTD., PURSUANT TO AN AGREEMENT TO SETTLE THE CLAIMS ASSERTED BY JONES ROAD HOLDINGS LTD. IN CAUSE NO. 1061305; *JONES ROAD HOLDING LTD. VS. CITY OF JERSEY VILLAGE, TEXAS*; COUNTY CIVIL COURT AT LAW NO. 2.

- 4. Consider Resolution No. 2018-76, receiving the Traffic Engineering Study in connection with the reactivation of the Red Light Camera Program, and authorizing the City Manager to proceed with installation of the cameras at the locations analyzed in the Study.**

Background information is as follows: During the May 19, 2018 City Council Work Session, Council members discussed the reactivation of the Red Light Camera Program,

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which had been disabled and removed as a result of the US HWY 290 expansion. Ultimately, Council expressed the desire for staff to move forward with the process of having the cameras reinstalled. The City's contract with the service provider, American Traffic Solutions (ATS), is still current.

At the August 20, 2018 Council session, funding was approved to move forward with a traffic engineering study to evaluate the reactivation, usefulness, and placement of red light cameras in the City. The study focused on 11 (eleven) approaches to include locations where the red light cameras had previously been installed.

The purpose of this agenda item is to receive the Traffic Engineering Study, and authorize the City Manager to proceed with installation of the cameras at the locations analyzed in the Study.

Eric Foerster, Chief of Police, gave a presentation on the Report and recommended moving forward with the program with the cameras situated in the same locations that they were installed prior to the reconstruction of US HWY 290. He told Council that the study shows that the City would benefit from installing cameras at these intersections. Chief Foerster also addressed the yellow light control and pointed to the study concerning same. He told City Council that every intersection has be reengineered.

Council engaged in discussion about the study. Some wondered about the inclusiveness of the study. Chief Foerster stated that the study was well done and all inclusive.

There was discussion about control of the yellow lights. Chief told Council that this control falls under TxDOT, but that he has been working closely with this entity and does not foresee any issues.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-76, receiving the Traffic Engineering Study in connection with the reactivation of the Red Light Camera Program, and authorizing the City Manager to proceed with installation of the cameras at the locations analyzed in the Study. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-76

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE TRAFFIC ENGINEERING STUDY IN CONNECTION WITH THE REACTIVATION OF THE RED LIGHT CAMERA PROGRAM, AND AUTHORIZING THE CITY MANAGER TO PROCEED WITH INSTALLATION OF THE CAMERAS AT THE LOCATIONS ANALYZED IN THE STUDY.

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**5. Consider Ordinance No. 2018-26, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142 to provide for revisions to the schedule of fees related to permits and other miscellaneous services; and amending Chapter 14, Article XIII, Section 14-532(b) relating to the expiration of permits.**

Kevin Hagerich, Director of Public Works, introduced the item. Background information is as follows: Historically city staff has done a comprehensive fee study every three years to make sure our fees are still in line and competitive with our neighboring communities. Another purpose of this study is to make sure the costs that are being charged cover the costs of providing the service. The last time this study has been completed was 2013.

In connection with the review, an extensive request for information on fees charges by other cities was made. The other cities that we studied include Bellaire, La Porte, Stafford, Friendswood, Tomball, Richmond, West University, Hedwig Village, Seabrook, League City, Spring Valley Village, Webster, and Katy. The information that was received was reviewed in order to compare what these cities are charging with what Jersey Village currently charges and with that which staff is seeking to charge for similar or like services.

This item is to request revisions to the Code of Ordinances that will update/increase the fees charged for certain services in order to bring these charges in line with the cost of providing the service. We are also proposing to add a section authorizing the City Manager to waive permit fees for permits issued for the repair, replacement, removal, or demolition of damaged property for up to 90 days in the event of a natural or man-made disaster, similar to what has been done in previous disasters.

Council engaged in discussion about the building permit fees and wondered how our fees compared to the other cities surveyed. Staff explained that our current fees are much lower than that of the other cities. Council also discussed the section that waives building permit fees during an emergency and felt that this was a good addition to the code.

Council discussed if the changes in fees will result in receiving more for the service than it costs to offer the service. Staff explained that the fees are set in order to recoup the costs for services and explained how the resulting increases were determined.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2018-26, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142 to provide for revisions to the schedule of fees related to permits and other miscellaneous services; and amending Chapter 14, Article XIII, Section 14-532(b) relating to the expiration of permits. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

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ORDINANCE NO. 2018-26

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES RELATED TO PERMITS AND OTHER MISCELLANEOUS SERVICES; AND AMENDING CHAPTER 14, ARTICLE XIII, SECTION 14-532(b) TO REVISE THE PROVISIONS RELATING TO THE EXPIRATION OF PERMITS; AND PROVIDING FOR REPEAL.

6. **Consider Resolution No. 2018-77, locating the dog park at the Philippine Park location and authorizing the City Manager to negotiate and enter into an agreement with the White Oak Bayou Joint Powers Board concerning the extension of the dog park into their property.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: In June of 2017, City Council approved Staff to proceed with design and construction of a dog park facility on the Harris County retention pond property. In March and April of 2018 Staff had discussions with Harris County Flood Control District in order to determine the types of documents needed to move the project forward.

Staff submitted the documents and proceeded to receive quotes from contractors for the fence construction. Staff secured a fence contractor by May and we informed the county that we were ready to start the project. We were then advised to seek approval from another division within the County. After discussions with the flood control the City was informed that City Staff needed to submit construction documents for approval from the watershed division within flood control. City staff then submitted documents to the County to obtain a permit for the construction of the dog park.

After the permit review process was completed, we then received requests for additional documents that required engineering services. Our engineer met with the County and afterwards submitted a quote for the scope of work needed to complete the project. The quotes were significantly higher than anticipated and more than the budget allowed. After receiving this information Staff felt that placing the dog park at a different location would be beneficial to the project. We reviewed the public input comments and found the Philippine location as the next best site. However, locating the dog park at the Philippine Park location will result in the park extending into the White Oak Bayou Joint Powers Board's property; requiring the need for a formal agreement with that Board prior to construction of the park.

Council engaged in discussion about the reasoning for the relocation. Parks and Recreation Director Alfaro explained that Staff has recommended the relocation based upon the additional engineering costs associated with the detention pond location. These increased engineering costs will increase the total project by \$20,000, resulting in a total project cost of \$70,000.

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Some members felt that all amenities offered by the City make Jersey Village make it an attractive destination. The dog park is just one of those amenities that make the quality of life in Jersey Village important.

Council discussed the location of the dog park. The dog park project was one that has been listed in the City's Comprehensive Plan, thus resulting in funding by the City Council.

Council discussed leaving the park at its current location, acknowledging the increased costs or if an alternate location should be sought.

The town hall meeting results of locating the dog park near the detention pond were discussed. Some felt that the citizens made a choice during that town hall meeting, but things have changed since making that choice. Now is the time to take a step back and look at other solutions. Others felt that alternate locations were looked at before making the first selection. To re-evaluate now would be duplicating efforts.

It was the consensus of Council to leave the park at its current location and the process for moving forward on items H6 and H7 were discussed as well as the increase in cost for leaving the park at its current location.

With no further discussion on the matter, Mayor Ray called for a motion on item H6. With no motion being made, no action was taken and the Resolution failed for lack of a motion.

RESOLUTION NO. 2018-77 – NO MOTION - FAILED

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, LOCATING THE DOG PARK AT THE PHILIPPINE PARK LOCATION AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE WHITE OAK BAYOU JOINT POWERS BOARD CONCERNING THE EXTENSION OF THE DOG PARK INTO THEIR PROPERTY.

- 7. Consider Ordinance No. 2018-27, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 in the amount not to exceed \$39,500 to increase line item 01-39-6516 (Parks and Landscaping Projects) from the General Fund balance to complete construction of the Dog Park.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: Due to the request of many residents, during the budget process for Fiscal Year 2016-2017, City Council approved funds for the construction of a dog park. The amount approved by City Council was \$50,000. The line item was part of the 2016-2017 Operating Budget.

However, after the approval and adoption of the 2016-2017 operating budget, the Parks Director resigned and the Dog Park Project was never initiated during budget year 2016-2017. As a result, on May 14, 2018, City Council approved Ordinance 2018-10 re-appropriating these funds on the same line item for budget year 2017-2018.

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Unfortunately, due to problems with the chosen location, the project was not able to be completed in budget year 2017-2018. Since the funds were never expended, the amount budgeted rolled into the General fund balance for fiscal year 2017-2018.

With this Agenda item, staff requests the appropriation of \$39,500 from fund balance into line item 01-39-6516 to complete construction of the Dog Park.

Council discussed increasing the budget amendment amount from \$39,500 to \$59,500 to cover the increased engineering costs in leaving the dog park at its current location.

Council Member Warren moved to increase the amount of the requested budget amendment from \$39,500 to \$59,500 to cover the increased engineering costs in leaving the dog park at its current location. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2018-27, by amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 for the new amount not to exceed \$59,500 to increase line item 01-39-6516 (Parks and Landscaping Projects) from the General Fund balance to complete construction of the Dog Park. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-27 – AS AMENDED

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 IN THE AMOUNT NOT TO EXCEED \$59,500 TO INCREASE LINE ITEM 01-39-6516 (PARKS AND LANDSCAPING PROJECTS) FROM THE GENERAL FUND BALANCE TO COMPLETE CONSTRUCTION OF THE DOG PARK.

**8. Consider Resolution No. 2018-78, authorizing the City to apply for a grant from the Texas Parks and Wildlife Department in order to enhance the City's trail system.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: During the budget process we identified trail connectivity

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opportunities near the retention pond. There are many people who use Jersey Meadow Drive to exercise. We currently do not have any trail or walking path along that roadway. We would also like to connect the Lakes of Jersey Village subdivision to the same trail system.

Texas Parks and Wildlife administers the National Recreational Trails Fund in Texas under the approval of the Federal Highway Administration (FHWA). This federally funded program receives its funding from a portion of federal gas taxes paid on fuel used in non-highway recreational vehicles. The reimbursable grants can be up to 80% of project cost with a maximum of \$200,000 for non-motorized trail grants and a maximum award of \$400,000 for motorized. Funds can be spent on both motorized and non-motorized recreational trail projects such as the construction of new recreational trails, to improve existing trails, to develop trailheads or trailside facilities, and to acquire trail corridors.

With limited discussion on the location of the trail system, Council Member Warren moved to approve Resolution No. 2018-78, authorizing the City to apply for a grant from the Texas Parks and Wildlife Department in order to enhance the City's trail system. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-78

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM THE TEXAS PARKS AND WILDLIFE DEPARTMENT IN ORDER TO ENHANCE THE CITY'S TRAIL SYSTEM.

**I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

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- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst had no comments.

**Council Member Singleton:** Council Member Singleton thanked Officer Limerick for his excellent work. He thanked City Staff for all the work involved in applying for grants.

**Council Member Mitcham:** Council Member Mitcham congratulated Jersey Village High School for advancing in the playoffs. He thanked the citizens for contacting him concerning agenda items.

**Council Member Holden:** Council Member Holden spoke to the bureaucratic measures placed upon us by the Harris County Flood Control District in trying to build the dog park. He suggested that perhaps State Representative Elect Rosenthal might be able to help.

**Council Member Warren:** Council Member thanked the citizens for reaching out to the Council Members regarding their concerns.

**Mayor Ray:** Mayor Ray thanked Staff, City Council, and the residents for their attendance and input.

**J. RECESS THE REGULAR SESSION**

Mayor Ray recessed the Regular Session at 9:26 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations.

**K. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations in connection with Jersey Village Crossing.**

**L. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 10:30 p.m., and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**M. RECONVENE REGULAR SESSION**

- 1. Discuss and take appropriate action regarding items discussed in Executive Session concerning Economic Development Negotiations in connection with Jersey Village Crossing.**

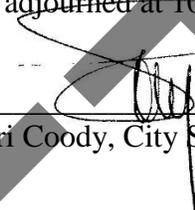
REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – NOVEMBER 19, 2018

No discussion had. No action taken.

**N. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:32 p.m.



  
\_\_\_\_\_  
Lorri Coody, City Secretary

**DRAFT**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018

**AGENDA ITEM:** F02

**AGENDA SUBJECT:** Consider Resolution No. 2018-79, authorizing an Interlocal Agreement between Harris County and the City of Jersey Village for prisoner confinement services.

**Department/Prepared By:** Police Department/Chief Eric Foerster

**Date Submitted:** November 27, 2018

**EXHIBITS:** [Resolution 2018-79](#)  
[Exhibit A](#) – Interlocal Agreement

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0
	Amount Budgeted:	\$	0
	Appropriation Required:	\$	0

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The City of Jersey Village has an agreement with the Harris County Sheriff’s Office for the confinement of City prisoners in the County’s jail facility. This agreement allows the City to transport prisoners to the County’s jail facility, which is equipped to handle the long-term confinement of prisoners. The Harris County Sheriff’s Office charges a daily fee of \$80 per day for the confinement of each prisoner, which is no change from the current daily fee assessed.

The current Interlocal Agreement between Harris County and the City of Jersey Village expires on December 31, 2018. The new agreement is being presented to City Council for review and approval. If approved, the agreement would remain in effect until December 31, 2019 with the option to be renewed for three (3) additional consecutive one-year periods.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-79, authorizing an Interlocal Agreement between Harris County and the City of Jersey Village for prisoner confinement services.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018**

**RESOLUTION NO. 2018-79**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE FOR PRISONER CONFINEMENT SERVICES.**

**WHEREAS**, the City of Jersey Village (City) contracts with Harris County for prisoner confinement services; and

**WHEREAS**, the current contract for these services will expire on December 31, 2018; and

**WHEREAS**, the City has received a proposal from the Harris County Sheriff's Department for prisoner confinement services for a one (1) year period beginning January 1, 2014 and ending December 31, 2019 with the option to renew the Interlocal Agreement for (3) three consecutive years; and

**WHEREAS**, the City of Jersey Village wishes to enter into the Interlocal Agreement with Harris County pursuant to Chapter 791 Interlocal Cooperation Contracts Act of the Texas Government Code for prisoner confinement services; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** That the Interlocal Agreement for prisoner confinement services, between the City of Jersey Village and Harris County, attached as "Exhibit A," is hereby approved.

**PASSED AND APPROVED** this 17<sup>th</sup> day of December 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**EXHIBIT A**

**INTERLOCAL AGREEMENT  
BETWEEN HARRIS COUNTY  
AND THE CITY OF JERSEY VILLAGE**

**INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND  
THE CITY OF JERSEY VILLAGE**

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

This Interlocal Agreement, entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, is between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas, acting by and through its Sheriff’s Office (the “Sheriff”), and The City of Jersey Village (“City”). The County and City may be referred to collectively as the “Parties” or individually as a “Party.”

**SCOPE OF SERVICES**

- A) Sheriff shall house, support, maintain, and confine or detain City prisoners in any of the Harris County Jails (the “Services”).

“City prisoner” means any person at least 17 years of age who has been arrested by a City police officer, and either charged with, or convicted of, offenses within the jurisdiction of the Municipal Court or Courts of City.

- B) Each Party shall comply and assure compliance by each Party’s agents, employees, volunteers, and subcontractors as applicable, providing work, products, services, licenses and/or deliverables under this Agreement with all applicable state, federal, and local laws, ordinances, regulations, executive orders, rules, directives, standards, guidelines, and instructions relating to the work to be performed.

**CITY RESPONSIBILITIES**

- A) City shall provide City Police Officers to perform services under this Agreement.

“City police officer” means a police officer of City, a marshal of City, a peace officer commissioned by City, or any other person employed by City who is a peace officer under the laws of the State of Texas.

- B) City acting by and through its City police officers shall be responsible for the presentment and discharge of a City Prisoner until the Sheriff accepts and confines the prisoner to the County Jail.
- C) City shall provide appropriate paperwork for presentment and discharge of a City Prisoner.
- D) A City police officer may present a City prisoner to Sheriff at the County Jail with the following paperwork issued by a magistrate:
  - 1) a pretrial arrest warrant or capias,
  - 2) a post-conviction commitment or decree, or

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

3) other order of detention.

- E) A City police officer may present a City prisoner to Sheriff for temporary detention at the County Jail with either an Instanter Warrant, or a Certification of Charges filed.
- F) If City makes arrangements to take back custody of that City prisoner for presentment to a magistrate for a probable cause hearing and a review of charges as soon as possible within twenty-four (24) hours after that City prisoner is detained by Sheriff in the County Jail, Sheriff may accept the City prisoner for temporary detention
- G) City shall make arrangements to try or release such detained City prisoners in accordance with the TEX. CRIM. PROC. CODE art. 17.151.
- H) A City prisoner shall be the sole responsibility of City and the City police officers having custody of the prisoner until Sheriff accepts and confines the prisoner to the County Jail.

### COUNTY RESPONSIBILITIES

- A) If Sheriff accepts the City prisoner for confinement in the County Jail, Sheriff shall assume responsibility for the care, custody, and support of the City prisoner to the extent required in this Agreement for the period of time beginning when Sheriff accepts the City prisoner for confinement in the County Jail and ending when the City prisoner is released from confinement in the County Jail as provided in this Agreement.
- B) Sheriff shall provide Services to City at the following locations:
  - (i) 701 N. San Jacinto,
  - (ii) 1201 Commerce,
  - (iii) 1200 Baker St.,
  - (iv) 1307 Baker St., and
  - (v) 700 N. San Jacinto Houston, Texas (collectively referred to as the "County Jail").
- C) Sheriff shall provide the work, products, services, licenses and/or deliverables required to be provided by Sheriff and as set out in the Agreement.
- D) Except as otherwise provided in this Agreement, City and County agree that once a City prisoner is accepted and committed to the County Jail, Sheriff shall only release the City prisoner when the discharge of the City prisoner is lawfully ordered or authorized by a magistrate or any court of competent jurisdiction.
- E) Nothing herein shall create any obligation upon the Sheriff to house City Prisoners where the housing of such City Prisoners will, in the opinion of the Sheriff, raise the population of the facility above permissible numbers of inmates allowed by law, or will, in the Sheriff's opinion, create a condition of overcrowding or create conditions which endanger the life or welfare of personnel and inmates at the facility, or result in possible violation of the constitutional rights of the inmates housed at the facility.
- F) If the Sheriff determines, at any time, that a condition exists necessitating the removal of City Prisoner, or any specified number thereof, City shall, upon notice by the Sheriff or County, immediately remove the prisoner from the facility.

- G) Further, nothing contained in this Agreement authorizes the Sheriff to incarcerate or hold any person in custody contrary to the Constitution and laws of the State of Texas and the United States of America, nor compels Sheriff to detain, accept or admit a City prisoner.

**MEDICAL FACILITY CARE**

- A) Sheriff, at its sole option, may choose NOT to accept a City prisoner when in Sheriff's opinion 1) the City prisoner appears ill or injured, or 2) the City prisoner needs immediate or significant medical treatment. The Sheriff's opinion as to what constitutes overcrowded conditions, illness, injury, significant medical treatment, or any other acceptance considerations shall be final and binding on the Parties to this Agreement.
- B) Sheriff shall determine whether the City prisoner should be transported to a hospital for medical treatment, upon presentation of any City prisoner at the County Jail.
- C) Sheriff, at its own discretion, may refuse to accept or detain an injured or ill City prisoner when medical attention is necessary before confinement.
- D) If Sheriff determines, at any time or for whatever reason, that a City prisoner must be sent to a hospital or other medical facility that is not part of the County jail, Sheriff shall notify City (which may be by phone), and City shall immediately make arrangements for appropriate City personnel to go to the medical facility to take custody of the City prisoner from the Sheriff. City shall reimburse County for any medical expenses billed to the County for the transport or treatment of the City prisoner.
- E) City agrees to immediately exercise its duty to take back custody and control of the City prisoner upon notification by Sheriff.
- F) County shall not charge City during the period that the City prisoner is in custody of City and not in the County jail.

**TERM OF AGREEMENT**

- A) The term of this Agreement shall commence upon final execution, and shall continue and remain in effect until December 31, 2019, unless earlier terminated in accordance with this Agreement.
- B) At the County's option, this Agreement may be renewed for three (3) additional consecutive one-year periods (each a "Renewal Term").

**TERMS OF PAYMENT**

- A) No later than the thirtieth (30<sup>th</sup>) day from the last day of each calendar month, Sheriff shall submit to the City Secretary a sworn invoice for Services rendered during that month, and shall send two (2) copies of said invoice to the City. All invoices MUST be submitted either by email to: [lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us) or by mail to the City Secretary, located at 16327 Lakeview Drive, Jersey Village, Texas 77040.

- B) Each invoice shall be in a form acceptable to the City Secretary and at a minimum, include such detail as may be requested by the City Secretary for verification purposes, including but not limited to, the dates inmates were housed with the Sheriff; the number of inmates housed each day; the daily cost per inmate and the total daily cost, and a total monthly cost for the Services.
- C) The City shall pay each approved invoice in accordance with the laws of the State of Texas.
- D) Further, Sheriff agrees to maintain, for a period of six (6) years, detailed records identifying each individual performing the Services, the date or dates the Services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, and provide such other details as may be requested by the City for verification purposes.

## COMPENSATION

- A) The per diem rate for detention services under this agreement is Eighty and No/Dollars (\$80.00) per day. This rate covers one inmate per day. City shall only contract the detention services under this agreement as needed, and as qualified inmates are identified through the classification process.

“Day” means the twenty-four (24) hour period from midnight to the next following midnight. In calculating the number of days a certain City prisoner is confined in the County Jail, the day of arrival will be counted but not the day of departure. However, if a City prisoner is detained by Sheriff or accepted in the County Jail and released the same day, the duration of this confinement shall be calculated and billed as one full day.

- B) Employees of the Sheriff providing Services to City shall be and remain employees of the Sheriff, under the direct supervision of the County. County shall be responsible for payment of all salaries and benefits due its employees furnishing or participating in the performance of these Services.
- C) Employees of City providing services shall be and remain employees of City, under the direct supervision of the City. City shall be responsible for payment of all salaries and benefits due its employees furnishing or participating in the performance of these services by City.

## TERMINATION

- A) Either Party may terminate this Agreement at any time without cause by giving thirty (30) days written notice to the other Party.
- B) Upon receipt of termination notice, City shall immediately send a City police officer or officers to take custody of any City prisoners at County facilities. Sheriff shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement.
- C) Within thirty (30) days after receipt of notice of termination, Sheriff agrees to submit an invoice showing in detail the Services performed under this Agreement up to and including the date of termination.
- D) The City agrees to pay County that proportion of the prescribed charges for the Services actually performed and deliverables actually received under this Agreement bear to the total Services or deliverables called for under this Agreement, less such payments on account of charges as have

previously been made.

- E) *Force Majeure*. In the event that either Party is unable to perform any of its obligations under the Agreement or to enjoy any of the benefits because of natural disaster, actions or decrees of governmental bodies or communications line failure not the fault of the affected party (referred to as a “*Force Majeure* Event”), the Party who has been so affected immediately agrees to give notice to the other Party and agrees to do everything possible to resume performance. Upon receipt of such notice, the Agreement is immediately suspended. If the period of nonperformance exceeds ten (10) calendar days from the receipt of notice of the *Force Majeure* Event, the Party whose ability to perform has not been so affected may terminate the Agreement immediately by giving written notice to the other Party.

## NOTICE

- A) Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been delivered in person or deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the County or the City at the following addresses. If mailed, any notice or communication shall be deemed to be received three (3) days after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

To City: City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, Texas 77040  
Email: [lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)  
Attn: Loori Coody  
City Secretary

To the County: Harris County Sheriff's Office  
1200 Baker St.  
Houston, Texas 77002  
Attn: Sheriff Ed Gonzalez

Copy to: Harris County Purchasing  
1001 Preston Suite 670  
Houston, Texas 77002

- A) Either Party may designate a different address by giving the other Party ten (10) days written notice.

## CIVIL LIABILITY

- A) In accordance with Tex. Gov't Code § 791.006(b), each Party shall assume responsibility for its own actions and those of its officers, officials, employees and agents, and for its own defense should any claim be presented or suit filed against it arising from or related to any Services provided under this Agreement. Nothing in this section adds to or changes the liability limits and

immunities for a governmental unit provided by the Texas Tort Claims Act, Chapter 101, Tex. Civ.Prac. & Rem Code, or other law. Notwithstanding any other language in this Agreement, nothing in this Agreement shall create a joint enterprise for the purpose of assigning or determining liability.

#### **NO PERSONAL LIABILITY; NO WAIVER OF IMMUNITY**

- A) Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of the County.
- B) The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.
- C)
- D) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by the County of any right, defense, or immunity on behalf of itself, its employees or agents under the Texas Constitution or the laws of the State of Texas.

#### **ENTIRE AGREEMENT; MODIFICATIONS**

A) This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by the governing bodies of each Party.

#### **APPLICABLE LAW AND VENUE**

A) This Agreement shall be governed by the laws of the State of Texas and the forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas. The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

#### **HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT ("HIPAA")**

The purpose of this Article is to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 (codified at 45 C.F.R. Parts 160 and 164), as amended ("HIPAA"); privacy and security regulations promulgated by the United States Department of Health and Human Services ("HHS"); Title XIII, Subtitle D of the American Recovery and Reinvestment Act of 2009, Pub. L. No. 111-5, as amended ("HITECH Act"); provisions regarding Confidentiality of Alcohol and Drug Abuse Patient Records (codified at 42 C.F.R. Part 2), as amended; and TEX. HEALTH & SAFETY CODE ANN. §§ 81.046, as amended, 181.001 *et seq.*, as amended, 241.151 *et seq.*, as amended, and 611.001 *et seq.*, as amended (collectively referred to herein as the "Privacy and Security Requirements").

A) Definitions.

- i) Confidential Information is information that has been deemed or designated confidential by law (i.e., constitutional, statutory, regulatory, or by judicial decision).
- ii) Protected Health Information (“PHI”) is defined in 45 C.F.R. § 164.501 and is limited to information created or received by Contractor from or on behalf of the City.
- iii) Electronic Protected Health Information (“EPHI”) shall mean individually identifiable health information that is transmitted by or maintained in electronic media.
- iv) Security Incident shall mean the unauthorized access, use, disclosure, modification, or destruction of Confidential Information, including, but not limited to, PHI and EPHI, or interference with the systems operations in an information system, including, but not limited to, information systems containing EPHI. This definition includes, but is not limited to, lost or stolen transportable media devices (e.g., flash drives, CDs, PDAs, cell phones, and cameras), desktop and laptop computers, photographs, and paper files containing Confidential Information, including, but not limited to, PHI and EPHI.

B) General.

- i) County agrees to hold all PHI and EPHI confidential except to the extent that disclosure is required by Federal or State law, including the Texas Public Information Act, TEX. GOV’T CODE ANN. §§ 552.001 *et seq.*, as amended.
- ii) County agrees to be bound by and comply with all applicable Federal and State of Texas licensing authorities’ laws, rules, and regulations regarding records and governmental records, including the Privacy and Security Requirements. Compliance with this paragraph is at County’s own expense.
- iii) County agrees to cooperate with state and federal agencies and to make appropriate personnel available for interviews, consultation, grand jury proceedings, pre-trial conferences, hearings, trials, and any other process, including investigations, required as a result of County’s services to the City. Compliance with this paragraph is at County’s own expense.
- iv) The terms used in this Article shall have the same meaning as those terms in the Privacy and Security Requirements.

- C) Representation. County represents that it is familiar with and is in compliance with the Privacy and Security Requirements, which include Federal and State of Texas requirements governing information relating to HIV/AIDS, mental health, and drugs or alcohol treatment or referral.
- D) Business Associate. County is a “Business Associate” of the City as that term is defined under the Privacy and Security Requirements.
  - i) Nondisclosure of PHI. County agrees not to use or disclose PHI received from or on behalf of the City or created, compiled, or used by County pursuant to the Agreement other than as permitted or required by this Article, or as otherwise required by law.
  - ii) Limitation on Further Use or Disclosure. County agrees not to further use or disclose PHI or EPHI received from or on behalf of the City or created, compiled, or used by County pursuant to this Agreement in a manner that would be prohibited by the Privacy and Security Requirements if disclosure was made by the City, or if either County or the City is otherwise prohibited from making such disclosure by any present or future State or Federal law, regulation, or rule.
  - iii) Safeguarding PHI. County agrees to use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Article or as required by State or Federal law, regulation, or rule.
  - iv) Safeguarding EPHI. County agrees to implement and use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of EPHI that it creates, receives, maintains, or transmits on behalf of the City. These safeguards shall include the following:
    - a) Encryption of EPHI that County stores and transmits;
    - b) Implementation of strong access controls, including physical locks, firewalls, and strong passwords;
    - c) Use of updated antivirus software;
    - d) Adoption of contingency planning policies and procedures, including data backup and disaster recovery plans; and
    - e) Conduct of periodic security training.

- v) Reporting Security Incidents. County agrees to report to the City any Security Incident immediately upon becoming aware of such. County further agrees to provide the City with the following information regarding the Security Incident as soon as possible, but no more than five (5) business days after becoming aware of the Security Incident:
- a) a brief description of what happened, including the dates the Security Incident occurred and was discovered;
  - b) a reproduction of the PHI or EPHI involved in the Security Incident; and
  - c) a description of whether and how the PHI or EPHI involved in the Security Incident was rendered unusable, unreadable, or indecipherable to unauthorized individuals either by encryption or otherwise destroying the PHI or EPHI prior to disposal.

If County determines that it is infeasible to reproduce the PHI or EPHI involved in the Security Incident, County agrees to notify the City in writing of the conditions that make reproduction infeasible and any information County has regarding the PHI or EPHI involved.

County agrees to cooperate in a timely fashion with the City regarding all Security Incidents reported to the City.

County agrees that the City will review all Security Incidents reported by County and the City, in its sole discretion, will take the following steps in response, to the extent necessary or required by law, including, but not limited to:

- a) notifying the individual(s) whose PHI or EPHI was involved in the Security Incident, either in writing, via telephone, through the media, or by posting a notice on the City's website, or through a combination of those methods, of the Security Incident;
- b) providing the individual(s) whose PHI or EPHI was involved in the Security Incident with credit monitoring services for a period of time to be determined by the City, at no cost to the individuals; and
- c) providing notice of the Security Incident, as required by law, to the Secretary of the HHS.

- vi) EPHI and Subcontractors. County shall require any agent to whom it provides PHI or EPHI, including a subcontractor, to agree to implement reasonable and appropriate safeguards to protect such PHI or EPHI.
- vii) Subcontractors and Agents. County shall require any agent to whom it provides PHI or EPHI, including a subcontractor, to agree to implement reasonable and appropriate safeguards to protect the PHI or EPHI. County shall require any subcontractor or agent to whom County provides PHI or EPHI received from or on behalf of the City or created, compiled, or used by County pursuant to this Agreement, to agree to the same restrictions and conditions that apply to County with respect to such PHI and EPHI. Additionally, County agrees and understands that no PHI or EPHI shall be sent, distributed, stored, made available to, or in any way accessed by any agent or subcontractor located outside of the United States.
- viii) Reciprocal Disclosures. The Parties agree that the Parties may reciprocally disclose and use PHI or EPHI for initial and continuing eligibility and compliance determinations related to the provision of benefits, for auditing and legal compliance purposes, and for compliance with laws, regulations, and rules related to the provision of medical or drug benefits to persons who may be eligible for such benefits under the Medicare Prescription Drug Benefit Program, Part D, or other federal or State of Texas programs.
- ix) Mitigation. County agrees to mitigate, to the extent practicable, any harmful effect that is known to County of a use or disclosure of PHI or EPHI by County, or by a subcontractor or agent of County, resulting from a violation of this Article, including violations of the Privacy and Security Requirements stated herein. County also agrees to inform the City in advance of its actual mitigation and of the details of its mitigation plan, unless doing so would cause additional harm.
- x) Notice – Access by Individual. County agrees to notify the City in writing within three (3) business days of any request by an individual for access to the individual’s PHI or EPHI and, upon receipt of such request, direct the individual to contact the City to obtain access to the individual’s PHI. Upon request by the City, County agrees to make available PHI and EPHI to the City or, as directed by the City, to an individual in accordance with 45 C.F.R. § 164.524.
- xi) Notice – Request for Amendment. County agrees to notify the City in writing within three (3) business days of any request by an individual for an amendment to the individual’s PHI or EPHI and, upon receipt of such request from the individual, direct the individual to the City to request an amendment of the individual’s PHI or EPHI. County agrees to make available upon request PHI and EPHI for amendment

and to incorporate any amendments to PHI and EPHI agreed to or directed by the City in accordance with 45 C.F.R. § 164.526.

- xii) Notice – Request for Accounting. Upon receipt of any request from an individual for an accounting of disclosures made of the individual’s PHI or EPHI, County agrees to notify the City in writing within three (3) business days of any such request, and upon receipt of such request from the individual, direct the individual to the City for an accounting of the disclosures of the individual’s PHI or EPHI. County agrees to make available upon request the information required to provide an accounting of disclosures in accordance with 45 C.F.R. § 164.528. Pursuant to 45 C.F.R. § 164.528(a), an individual has a right to receive an accounting of certain disclosures of PHI or EPHI in the six (6) years prior to the date on which the accounting is requested.
- xiii) HHS Inspection. Upon written request, County agrees to make available to HHS or its designee, County’s internal practices, books, and records relating to the use and disclosure of PHI and EPHI received from, or created or received on behalf of, the City, in a time or manner designated by HHS for purposes of HHS determining the City’s compliance with the Privacy and Security Requirements.
- xiv) City Inspection. Upon written request, County agrees to make available to the City and its duly authorized representatives during normal business hours County’s internal practices, books, records and documents relating to the use and disclosure of confidential information, including, but not limited to, PHI and EPHI received from, or created or received on behalf of, the City in a time and manner designated by the City for the purposes of the City determining compliance with the Privacy and Security Requirements. County agrees to allow such access until the expiration of six (6) years after the services are furnished under the contract or subcontract or until the completion of any audit or audit period, whichever is later. County agrees to allow similar access to books, records, and documents related to contracts between County and organizations related to or subcontracted by County to whom County provides confidential information, including, but not limited to, PHI and EPHI received from, or created or received on behalf of, the City.
- xv) PHI or EPHI Amendment. County agrees to incorporate any amendments, corrections, or additions to the PHI or EPHI received from or created, compiled, or used by the City pursuant to this Agreement when notified by the City that the PHI or EPHI is inaccurate or incomplete, or that other documents are to be added as required or allowed by the Privacy and Security Requirements.
- xvi) Documentation of Disclosures. County agrees to document disclosure of PHI or EPHI and information related to such disclosures as is necessary for the City to

respond to a request by an individual for an accounting of disclosures of PHI or EPHI in accordance with 45 C.F.R. § 164.528, as amended.

xvii) Termination Procedures. Upon termination of this Agreement for any reason, County agrees to deliver all PHI or EPHI received from the City or created, compiled, or used by County pursuant to this Agreement within thirty (30) days from the date of termination, or, if specially requested to do so by the City in writing, to destroy all PHI or EPHI within the time frame determined by the City, which will be no less than thirty (30) days from the date of the notice of termination. This provision applies when County maintains PHI or EPHI from the City in any form. If County determines that transferring or destroying the PHI or EPHI is infeasible, County agrees:

- a) to notify the City of the conditions that make transfer or destruction infeasible;
- b) to extend the protections of this Article to such PHI or EPHI; and
- c) to limit any further uses and disclosures of such PHI or EPHI to those purposes that make the return, or transfer to the City, or destruction infeasible.

xviii) Notice – Termination. Upon written notice to County, the City may terminate any portion of the Agreement under which County maintains, compiles, or has access to PHI or EPHI. Additionally, upon written notice to County, the City may immediately terminate the entire Agreement if the City determines, at its sole discretion, that County has repeatedly violated a Privacy or Security Requirement.

E) Survival of Privacy Provisions. County’s obligations with regard to PHI and EPHI shall survive termination of this Agreement.

F) Amendment Related to Privacy and Security Requirements. The Parties agree to take such action as is necessary to amend this Agreement if the City, in its reasonable discretion, determines that amendment is necessary for the City to comply with the Privacy and Security Requirements or any other law or regulation affecting the use or disclosure of PHI or EPHI. Any ambiguity in this Article shall be resolved to permit the City to comply with the Privacy and Security Requirements.

G) **Indemnification. To the fullest extent allowed by law, County agrees to indemnify and hold harmless the Harris County Juvenile Probation Department, the City, Harris County and its officers, employees, and agents (individually and collectively “Indemnitees”) against any and all losses, liabilities, judgments, penalties, awards,**

**and costs (including costs of investigations, legal fees, and expenses) arising out of or related to:**

- i) a breach of this Agreement relating to the Privacy and Security Requirements by County; or**
- ii) any negligent or wrongful acts or omissions of County or its employees, directors, officers, subcontractors, or agents, relating to the Privacy and Security Requirements, including failure to perform their obligations under the Privacy and Security Requirements.**

**H) This Article survives the termination of the Agreement and expires six (6) years after its termination.**

### **NO THIRD-PARTY BENEFICIARIES**

- A) The County is not obligated or liable to any party other than City for the performance of this Agreement. Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies in any third party. Further, nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.**

### **CONTRACT CONSTRUCTION**

- A) This Agreement shall not be construed against or in favor of any Party hereto based upon the fact that the Party did or did not author this Agreement.**
- B) The headings in this Agreement are for convenience or reference only and shall not control or affect the meaning or construction of this Agreement.**
- C) When terms are used in the singular or plural, the meaning shall apply to both.**
- D) When either the male or female gender is used, the meaning shall apply to both.**

### **WAIVER OF BREACH**

- A) A waiver by either Party of a breach or violation of any provision of the Agreement shall not be deemed or construed to be a waiver of any subsequent breach.**

### **SEVERABILITY**

- A) The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.**

### **NO BINDING ARBITRATION; RIGHT TO JURY TRIAL**

- A) The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

#### **TEXAS PUBLIC INFORMATION ACT**

- A) Each Party expressly acknowledges that the other Party is subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code, and notwithstanding any provisions in this Agreement to the contrary, each Party will make any information related to this Agreement available to third parties in accordance with the Public Information Act.
- B) It is expressly understood and agreed that the County, its officers and employees may request advice, decisions and opinions of the Attorney General of Texas (“Attorney General”) in regard to the application of the Act to any software, or any part thereof, or other information or data furnished to the County, whether or not the same are available to the public. It is further understood that the County, its officers and employees shall have the right to rely on the advice, decisions, and opinions of the Attorney General, and that the County, its officers, and employees shall have no liability or obligations to City for the disclosure to the public, or to any person or persons, of any software, or a part thereof, or other information or data furnished to the County in reliance on any advice, decision or opinion of the Attorney General.
- C) In the event the County receives a written request for information pursuant to the Act that affects City’s rights, title to, or interest in any information or data or a part thereof, furnished to the County by City under this Agreement, then the County will promptly notify City of such request. City may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the Act. City is solely responsible for submitting the memorandum brief and information to the Attorney General within the time period prescribed by the Act. City is solely responsible for seeking any declaratory or injunctive relief regarding the disclosure of information that it deems confidential or privileged.
- D) Electronic Mail Addresses. City affirmatively consents to the disclosure of its e-mail addresses that are provided to the County, including any agency or department of the County. This consent is intended to comply with the requirements of the Act, and shall survive termination of this Agreement. This consent shall apply to e-mail addresses provided by City and agents acting on behalf of City and shall apply to any e-mail address provided in any form for any reason whether related to this Agreement or otherwise.

#### **RECITALS**

- A) The recitals set forth in this Agreement are, by this reference, incorporated into and deemed a part of this Agreement.

#### **SURVIVAL OF TERMS**

- A) Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.

**MULTIPLE COUNTERPARTS/EXECUTION**

- A) This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

**WARRANTY**

- A) By execution of this Agreement, the City warrants that the duties accorded to the City in this Agreement are within the powers and authority of the City.

**INDEPENDENT PARTIES**

- A) It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to constitute or create a joint venture, partnership, or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of the City for any purpose. The City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. Neither Party has the authority to bind the other Party.

**HARRIS COUNTY**

**CITY OF JERSEY VILLAGE**

By: \_\_\_\_\_  
Ed Emmett  
Harris County Judge

By: \_\_\_\_\_  
Justin Ray  
Mayor

APPROVED AS TO FORM:

ACKNOWLEDGED BY:

**VINCE RYAN**  
Harris County Attorney

\_\_\_\_\_  
Lorri Coody  
City Secretary

By: \_\_\_\_\_  
Neeharika Tumati  
Assistant County Attorney  
CA File No: 18GEN1867

ATTEST BY:

\_\_\_\_\_  
Ed Gonzalez  
Sheriff  
Harris County Sheriff's Office

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**ORDER OF COMMISSIONERS COURT**  
 Authorizing Interlocal Agreement with the City of Jersey Village

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:  
**ORDER AUTHORIZING EXECUTION OF INTERLOCAL AGREEMENT  
 WITH THE CITY OF JERSEY VILLAGE  
 FOR CITY PRISONER DETENTION AND HOUSING**

Commissioner \_\_\_\_\_ introduced an order and moved that Commissioners Court adopt the order. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Ed Emmett	[]	[]	[]
Comm. Rodney Ellis	[]	[]	[]
Comm. Jack Morman	[]	[]	[]
Comm. Steve Radack	[]	[]	[]
Comm. R. Jack Cagle	[]	[]	[]

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

**IT IS ORDERED** that:

1. The Harris County Judge is authorized to execute on behalf of Harris County Interlocal Agreement between the City of Jersey Village for city prisoner detention and housing at no cost to the County. The Interlocal Agreement is incorporated by reference and made a part of this order for all intents and purposes as thought set out in full word for word.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018      **AGENDA ITEM:** G01

**AGENDA SUBJECT:** Consider Resolution No. 2018-80, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2 for the Term to begin on January 1, 2019 and end December 31, 2020.

**Dept./Prepared By:** Lorri Coody, City Secretary      **Date Submitted:** November 28, 2018

**EXHIBITS:**      [Resolution No. 2018-80](#)  
                         [Applications](#)

**BACKGROUND INFORMATION:**

This item is to make appointments to the Tax Increment Reinvestment Zone Board.

Currently, there are no vacant positions open on the Board; but the term of office for Positions 3, 4, 5, and 7 expire on December 31, 2018. The new term for these positions begins on January 1, 2019 and will end on December 31, 2020.

There are four (4) new applications on file with the City Secretary from resident(s) interested in serving on this Board. The interested applicant(s) are as follows:

Joyce Berube    Jennifer McCrea    Sean Anger    Michael Drew Wasson

In addition to any pending applications, the following members currently serving on the Board desire re-appointment:

	<u>POSITION</u>	<u>FIRST APPOINTED</u>	<u>TERM ENDS</u>
Ceri Davies	3	08/17	12/18
Geoff Butler	4	08/17	12/18
James MacDonald	5	08/17	12/18
David Ambrose – Does Not Desire Reappointment	7	10/17	12/18

David Ambrose, who has served on the Board in Position 7 since October of 2017, does not desire reappointment.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-80, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2 for the Term to begin on January 1, 2019 and end December 31, 2020.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**RESOLUTION NO. 2018-80**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD FOR THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 2 FOR THE TERM TO BEGIN ON JANUARY 1, 2019 AND END DECEMBER 31, 2020.**

**WHEREAS**, the Tax Increment Reinvestment Zone Board was created on July 17, 2017; and

**WHEREAS**, the term of those members appointed to positions 3, 4, 5, and 7 will terminate on December 31, 2018; and

**WHEREAS**, it is the desire of the City Council appoint members to serve as Directors on the Tax Increment Reinvestment Zone Board for the term beginning January 1, 2019 and ending on December 31, 2020; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ are hereby appointed to serve as Directors on the City of Jersey Village Tax Increment Reinvestment Zone Board for the term to beginning on January 1, 2019 and ending December 31, 2020.

**PASSED AND APPROVED** this the **17th** day of **December 2018**.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018

**AGENDA ITEM:** G02

**AGENDA SUBJECT:** Consider Ordinance No. 2018-28, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing funding associated with interior building renovations to the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.

**Department/Prepared By:** Police Department, C. E. Foerster

**Date Submitted:** December 11, 2018

**EXHIBITS:** [Ordinance 2018-28](#)  
[Exhibit A](#) - Budget Amendment Request  
[Exhibit B](#) – Brown & Root Proposal

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$23,322.00
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$23,322.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Jersey Village Police Department is part of an Equitable Funds Sharing Program with the Department of the Treasury. This federal entity oversees a repository account for seizure funds that we receive in connection with criminal investigations. Treasury policy requires that we spend the funds within a certain time frame, or the unspent amount must be returned. The expenditures from this fund must be for law enforcement purposes; for example, new equipment, software, or police building improvements.

This department plans to spend the federal funds available on several interior building renovations at the Police Department. We have received a price proposal from Brown and Root for the renovations, which include: repainting of the front lobby and interior hallway, replacing the flooring in the dispatch office, and installation of a computer work station in the patrol office. The total cost of the renovations is \$23,322.00.

Brown and Root is a contract vendor with Buyboard purchasing cooperative. This purchase will come from the Seizure Fund and not from the City’s General Fund. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-28, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing funding associated with interior building renovations to the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**ORDINANCE NO. 2018-28**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND AUTHORIZING THE FUNDING ASSOCIATED WITH INTERIOR BUILDING RENOVATIONS TO THE POLICE DEPARTMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.**

\*\*\*\*\*

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the City has sustained unanticipated expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such expenditures in accordance with Budgetary Transfer Amendment Request Form attached hereto and made a part hereof as “Exhibit A”; and

**WHEREAS**, Chapter 59 of the Code of Criminal Procedure permits such purchases from the City’s Asset Forfeiture Fund; and

**WHEREAS**, the City’s Police Department has received a proposal attached as “Exhibit B” from Brown & Root, in accordance with the City’s purchasing procedures; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager and the expenditures should be approved; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The Asset Forfeiture Fund Budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby amended by increasing the appropriations to the account contained therein as provided in “Exhibit A” attached hereto and made a part hereof.

**Section 3.** The police department’s request for authorization to proceed with the contract services outlined in “Exhibit B” is hereby approved.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 17th day of December 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Asset Forfeiture Fund</u>	<u>06-61-6598</u>	<u>\$23,322.00</u>

**Justification**

The Department of Treasury oversees a repository account for federal seizure funds as part of an Equitable Funds Sharing Program. Treasury policy requires that we spend the funds available within a certain time frame, or else the funds are required to be returned. The monies available are required to be spent for law enforcement purposes. This department plans to spend the available federal funds for interior building renovations. This budget amendment allocates the funding necessary to proceed with the renovations.

Requested by: C.S. [Signature] Date 12-11-18

Finance: Sufficient Funds  Exist  Do Not Exist: [Signature] Date 12/11/18

City Manager: Approved / Not Approved: [Signature] Date 12/11/18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018



# Brown & Root

8121 Broadway, Suite 200  
Houston, TX 77061  
713.980.3250

November 27, 2018  
Letter No.: 18-4378-CB  
File No.: 731

Eric Foerster, MPA, CPM  
Chief of Police  
City of Jersey Village  
16401 Lakeview Drive  
Jersey Village, Texas 77040

Subject: Job Order Proposal for RFP# J154-DO-04-1186  
Project Location: City of Jersey Village – Police Station  
Project Title: Interior Renovations

Dear Chief Foerster:

Enclosed is our firm fixed price proposal for the above subject RFP. The proposal was prepared using the following data:

Work to be performed under the terms and conditions of the **National IPA Contract No R160402**. Pricing is per attached scope and RS Means **2018**. Any additional items of work requested by City of Jersey Village, not included in the original scope, will be handled as a change order.

The proposed amount for this job order is **\$ 23,322.00**

The proposed project duration is **30** days after notice to proceed.  
The proposal is valid for **30** days.

Please direct any questions to Craig Broz at (713) 980-3250.

Sincerely,

Craig Broz  
Area Manager

Attachments: Scope and Estimate



Proposal # R160402-TX-19901

Funding Approval \_\_\_\_\_ Date: \_\_\_\_\_

Customer PO# \_\_\_\_\_

Price is accepted as a lump sum fixed firm price and the incorporated scope of work becomes the controlling document taking precedence over line item estimate detail.

**Brown & Root - National IPA**  
Contract No. R160402  
NIPA J154-DO-04-1186  
**City of Jersey Village**  
**Police Station Renovations**

**Outline**

The intent of this project is to renovate interior of Police Station as per site visit with City of Jersey Village Police Chief. All work shall be in accordance with applicable OSHA standards, federal, state, and local codes and regulations and good construction practices.

**Brown and Root Scope of Work**

**Dispatch Room:**

- Remove carpet and cove base from dispatch room and back room.
- Prep flooring as needed for new ceramic floor tile install.
- Provide and install new 24"x24" ceramic floor tile in dispatch room and back office. Grout lines in new floor tile will be minimum width as per specifications. Cove base will be cut from ceramic floor tile 6" x24".
- Provide and install new transition at door leading into dispatch room, from carpet to ceramic floor tile.
- **NOTE: All existing furnishing in both rooms will be removed by City of Jersey Village personnel from rooms prior to work starting.**

**Room 138 Patrol Office:**

- Remove table tops for computer use along window wall. Turn tables into City of Jersey Village.
- Provide and install new 36 linear feet of new plastic laminate L-shape countertop. Install five (5) wire grommets for computer wires and printer wires for 4 work station areas. New countertops will have leg supports.
- Provide and install four (4) sets of drawers, one set of drawers for each work station.
- New plastic laminate will match the existing Gray laminate on window ledge as close as possible.
- Paint walls in Patrol Room.
- **NOTE: All computers and printers will be removed from existing tables by City of Jersey Village personnel prior to work starting.**

**Lobby and Corridor Wall Painting:**

- All wall pictures and plaques will be removed from wall by City of Jersey Village personnel prior to painting.
- Paint lobby walls and corridor walls in Police station from cove base to ceiling. Cut in around all doorframes and at ceiling area.
- **NOTE: No doorframe or ceilings will be repainted.**

Coordinate all work with City of Jersey Village.

**Brown and Root General Notes**

- Proposal is based on **normal hours** with unobstructed access to work area
- All work shall be in accordance with all OSHA Standards, applicable federal, state, and local codes, and regulations and good construction practices.
- BR will include all materials, equipment, and labor in his bid to complete the scope of work.
- BR shall remove from site all spoils, equipment, materials from site after completion of this project.
- BR is responsible for all measurements and quantities.
- BR is responsible for all damage property caused by the construction of this project.
- Approval of this proposal designates acceptance of the scope of work statement and line item estimate which has been used only to develop a mutually agreed price. The price is accepted as a lump sum fixed firm price and the incorporated scope of work becomes the controlling document taking precedence over line item estimate detail.

**Brown and Root Exclusions**

- Handling or removal of any hazardous material.
- Hidden or unforeseen conditions.

Labor Rate Table 2018 RS Means Facil Bare Rates  
Equipment Rate Table 2018 RS Means Equipment Rates

Client City of Jersey Village

Project Police Station Renovations

JO No. NIPA 04-1186

Duration 30 Days

District Technical Contact

Phone No.

Estimator Richard P. McGriff

Unit Price Book 2018 RS Means

City Cost Index Houston

Area NIPA R160402

Hier4Level 4 Code	Item Code	Item Description	Qty	Unit	Labor Total	Mat Total	Subs Total	Equip Total	Other Total	Grand Total
		(Unassigned)								
02411919	0920	Selective demolition, rubbish handling, dumpster, alternate pricing method, haul, average for all	1	EA		190				190
01543650	1200	Mobilization or demobilization, delivery charge for small equipment, placed in rear of, or towed b	2	EA	166			51		217
12362330	2540	Countertops, plastic laminate, 24" wide, 1-1/2" thick edging, hardwood edging, maximum	36	LF	741	554				1,295
12362330	2640	Countertops, plastic laminate, backsplash, add to above, maximum	36	LF	347	125				472
09017010	0140	Gypsum wallboard, repairs, cut square, patch, sand and finish, holes, up to 2" square	20	EA	549	0				550
09017010	0230	Gypsum wallboard, repairs, cut square, patch, sand and finish, holes, 48" square	2	EA	187	10				198
09017010	9000	Gypsum wallboard, repairs, minimum labor/equipment charge	4	Job	656					656
09311310	1600	Ceramic tile, sanitary cove base, thin set, 6" x 6" h	80	LF	371	342				714
09311310	4300	Ceramic tile, for floors, specialty type, decorator finish, 4-1/4" x 4-1/4"x 1/2"	316	SF	936	3,241				4,177
09651010	3600	Latex underlayment, cementitious for resilient flooring, 1/8" thick	316	SF	597	319				916
09681610	1100	Carpet, commercial grades, direct cement, nylon, level loop, 40 oz., medium to heavy traffic	32	SY	129					129
		Line item used for labor to remove old carpet								
09912374	0800	Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, zero voc latex, 2 coats,	2,380	SF	961	346				1,307
09912374	0840	Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, zero voc latex, 2 coats,	6,814	SF	2,366	1,045				3,411
09910320	0520	Paint preparation, surface protection, placement & removal, masking w/paper	1,000	SF	347	57				404
09910340	0660	Surface preparation, interior, walls, sand, gypsum board and plaster, light	250	SF	22					22
12050510	1200	Selective demolition, countertop	30	LF	161					161
12355013	5450	Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high	36	LF	1,177	7,326				8,503
		(Unassigned) Total			9,716	13,555		51		23,322
		Grand Total			9,716	13,555		51		23,322

Percent	Amount	Category
41.66 %	12,032	Labor
58.12 %	16,786	Material
		Subcontractor
0.22 %	63	Equipment
		Other
		User
	28,882	Net Costs
-15.00 %	-4,332	City Cost Index (Houston)
	24,549	Subtotal
-5.00 %	-1,227	Normal Hour Coefficient
	23,322	Total Estimate

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018

**AGENDA ITEM:** G03

**AGENDA SUBJECT:** Consider Ordinance No. 2018-29, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2018-2019 Crime Control and Prevention District’s Budget in the amount of \$312,000.00; authorizing the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019 to reflect these changes.

**Dept./Prepared By:** C.E. Foerster, Chief of Police **Date Submitted:** December 11, 2018

**EXHIBITS:** [Ordinance No. 2018-29](#)  
[Exhibit A](#) – Resolution No. 2018-03 from the CCPD  
[Exhibit B](#) – Budget Amendment - 01-21-6572 ALPR Camera System  
[Exhibit C](#) – Budget Amendment - 01-10-9750 Reimbursement from CCPD for ALPR Camera System

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 312,000.00
	Amount Budgeted:	\$
	Appropriation Required:	\$ 312,000.00

**BACKGROUND INFORMATION:**

The Jersey Village Police Department has been exploring the acquisition of Automated License Plate Recognition (ALPR) technology for several years. This technology uses cameras that would read, record, and store all license plates on vehicles traveling in and out of the city. The cameras would be installed throughout the city, with a particular focus on major entrances. The main objective of installing ALPR cameras is to reduce criminal activity and would act as a great force multiplier that is on 24 hours a day. We will have the ability to review any of the 48 cameras at any time. This technology is fundamental in assisting the police department with identifying suspects in criminal investigations, recovering stolen assets, and monitoring suspicious vehicles. ALPR technology has become increasingly more cost effective over the last few years, and this department believes it is beneficial to purchase a system at this time.

At tonight’s Crime Control and Prevention District meeting, the Board approved funding for the purchase and installation of an ALPR Camera System. This agenda item is to approve the request of the CCPD, and amend the budget in the amount of \$312,000, for the purchase of the ALPR Camera System, and in turn, amend the City’s budget for fiscal year 2018-2019 to reflect this change.

**MOTION:** Approve Ordinance No. 2018-29, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2018-2019 Crime Control and Prevention District’s Budget in the amount of \$312,000.00; authorizing the funding associated

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019 to reflect these changes.

ORDINANCE NO. 2018-29

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE 2018-2019 CRIME CONTROL AND PREVENTION DISTRICT'S BUDGET IN THE AMOUNT OF \$312,000.00; AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF AN AUTOMATED LICENSE PLATE RECOGNITION CAMERA SYSTEM FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AMENDING THE ANNUAL BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 TO REFLECT THESE CHANGES; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, the Directors of the City of Jersey Village Crime Control and Prevention District have heretofore met to consider an amendment to the District's fiscal year budget beginning October 1, 2018 and ending September 30, 2019 in the amount of \$312,000.00 in order to authorize the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control and Prevention District Fund; and

**WHEREAS**, subsequent to the adoption of the annual budget for the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the District had not anticipated this expenditure changes; and

**WHEREAS**, the Board of Directors of the Crime Control and Prevention District has recommended that such budget be amended to reflect such revenues and expenditures in accordance with their approved Resolution No. 2018-03 attached hereto and made a part hereof as "Exhibit A"; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the Board of Directors of the District and that such amendment to the budget is necessary; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby amended in the amount of \$312,000.00 by increasing the appropriations in accordance with the Crime Control and Prevention District's Resolution No. 2018-03 attached hereto and made a part hereof as "Exhibit A."

Additionally, the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby amended by increasing the appropriations to the accounts contained herein as provided in the attached:

- Exhibit B – Budget Amendment Form General Fund 01-21-6572 in order to cover the expenditures related to the cost associated with the purchase and installation of an Automated License Plate Recognition Camera System in the amount of \$312,000.00
- Exhibit C – Budget Amendment Form General Fund 01-10-9750 Crime Control District Reimbursement in order to cover the expenditures related to the cost associated with the purchase and installation of an Automated License Plate Recognition Camera System in the amount of \$312,000.00

**Section 3.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 17th day of December, 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**RESOLUTION NO. 2018-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 IN THE AMOUNT OF \$312,000.00; AND AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF AN AUTOMATED LICENSE PLATE RECOGNITION CAMERA SYSTEM FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, the Jersey Village Police Department has recognized a need for an enhanced surveillance system to aid in reducing criminal activity throughout the City; and

**WHEREAS**, the installation of an Automated License Plate Recognition Camera System will provide this essential service; and

**WHEREAS**, Crime Control District will authorize a total of \$312,000.00 for the purchase and installation of the ALPR camera system; and

**WHEREAS**, subsequent to the adoption of the annual budget for the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the District had not anticipated this expenditure change; and

**WHEREAS**, the City Manager recommends that such budget be amended to reflect such purchase and expenditure in accordance with Budgetary Transfer Amendment Request Forms attached hereto and made a part hereof as "Exhibit A; and

**WHEREAS**, the District Board of Directors finds and determines that the budget should be amended as recommended by the City Manager in order to purchase an Automated License Plate Recognition Camera system to be installed in the City; **NOW THEREFORE,**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT THAT:**

The annual budget of the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby amended in the amount of \$312,000.00 by increasing the appropriations to the accounts contained therein as provided in "Exhibit A", attached hereto and made a part hereof subject to approval of the City Council of the City of Jersey Village.

**PASSED AND APPROVED** this 17th day of December, 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, President

\_\_\_\_\_  
Lorri Coody, Secretary



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018**

**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>CCPD</u>	<u>50-27-6572</u>	<u>\$312,000.00</u>

**Justification**

Funding is required in order to cover the cost associated with the purchase and installation of an Automated License Plate Recognition Camera system. This will aid the Police Department in crime reduction throughout the City.

Requested by: C. L. \_\_\_\_\_ Date 12-11-18

Finance: Sufficient Funds,  Exist  Do Not Exist: Paul L... Date 12/11/18

City Manager:  Approved / Not Approved: Art Blue \_\_\_\_\_ Date 12/14/18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	01-21-6572__	\$312,000.00__
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

**Justification**

Funding is required in order to cover the cost associated with the purchase and installation of an Automated License Plate Recognition Camera system. This will aid the Police Department in crime reduction throughout the City.

Requested by: C.E. [Signature] Date 12-11-18

Finance: Sufficient Funds,  Exist  Do Not Exist: [Signature] Date 12/11/18

City Manager: Approved / Not Approved: [Signature] Date 12/11/18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	01-10-9750__	\$312,000.00__
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

**Justification**

Funding is required in order to cover the cost associated with the purchase and installation of an Automated License Plate Recognition Camera system. This will aid the Police Department in crime reduction throughout the City.

Requested by: C. G. [Signature] Date 12-11-18

Finance: Sufficient Funds,  Exist  Do Not Exist: [Signature] Date 12/11/18

City Manager: Approved / Not Approved: [Signature] Date 12/11/18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** December 17, 2018      **AGENDA ITEM:** G04

**AGENDA SUBJECT:** Consider Resolution No. 2018-81, authorizing the City Manager to enter into a contract with Flock Safety, for the purchase and installation of an Automated License Plate Recognition Camera System.

**Dept./Prepared By:** C.E. Foerster, Chief of Police      **Date Submitted:** December 11, 2018

**EXHIBITS:** [Resolution 2018-81](#)  
[Exhibit A](#) – Flock Safety Camera System – Standard Contract  
Flock Safety Camera System – [Sole Source Letter](#)  
Flock Safety – LPR Camera Locations [Map](#)  
[Knight Security](#) Camera System

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 312,000.00
	Amount Budgeted:	\$
	Appropriation Required:	\$ 312,000.00

### **BACKGROUND INFORMATION:**

The Jersey Village Police Department has been exploring the acquisition of Automated License Plate Recognition (ALPR) technology for several years. This technology uses cameras that would read, record, and store all license plates on vehicles traveling in and out of the city. The cameras would be installed throughout the city, with a particular focus on major entrances. The main objective of installing ALPR cameras is to reduce criminal activity and would act as a great force multiplier that is on 24 hours a day. We will have the ability to review any of the 48 cameras at any time. This technology is fundamental in assisting the police department with identifying suspects in criminal investigations, recovering stolen assets, and monitoring suspicious vehicles. ALPR technology has become increasingly more cost effective over the last few years, and this department believes it is beneficial to purchase a system at this time.

At tonight's Crime Control and Prevention District meeting, the Board approved a budget amendment to allocate the necessary funds for an ALPR Camera System. After reviewing products from several vendors, the Police Department has chosen Flock Safety to provide the necessary equipment and software for the camera system. Flock Safety is the sole source vendor of the Flock Safety Camera and comprehensive monitoring system that would best fit the needs of the City. It operates over wireless network, which makes it easier to install and/or relocate to discreet locations. The total system cost is \$312,000 which covers a 36-month contract period. This contract covers the cost of 48 cameras with related equipment, installation, hosting, wireless service and warranty.

This agenda item is to authorize the City Manager to enter into a contract with Flock Safety for the purchase and installation of an Automated License Plate Recognition Camera System.

### **RECOMMENDED ACTION:**

**MOTION:** Approve Resolution No. 2018-81, authorizing the City Manager to enter into a contract with Flock Safety, for the purchase and installation of an Automated License Plate Recognition Camera System.

**RESOLUTION NO. 2018-81**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FLOCK SAFETY FOR THE PURCHASE AND INSTALLATION OF AN AUTOMATED LICENSE PLATE RECOGNITION CAMERA SYSTEM.**

**WHEREAS**, the Jersey Village Police Department has recognized a need for an enhanced surveillance system to aid in reducing criminal activity throughout the City; and

**WHEREAS**, the installation of an Automated License Plate Recognition Camera System will provide this essential service; and

**WHEREAS**, the Crime Control and Prevention District Board of Directors has met, and approved the funding necessary for the Automated License Plate Recognition Camera System; and

**WHEREAS**, the City has received a proposal from Flock Safety for the purchase and installation of an Automated License Plate Recognition Camera System; and

**WHEREAS**, the City has determined that the proposal from Flock Safety should be accepted;  
**NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** That the City Manager is authorized to execute, on behalf of the City of Jersey Village, a contract, in substantially the form as attached Exhibit A, with Flock Safety for the purchase and installation of an Automated License Plate Recognition Camera System.

**PASSED AND APPROVED this 17th day of December, 2018.**

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY OF JERSEY VILLAGE  
STANDARD CONTRACT FOR GENERAL SERVICES**

**I. General Information and Terms.**

Contractor's Name and Address: Flock Safety  
888 3<sup>rd</sup> Street, Atlanta GA 30318

Description of Services: License Plate Recognition Camera System

Maximum Contract Amount: \$312,000.00

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Additional Contract Documents

**II. Signatures.** By signing below, the parties agree to the terms of this Contract:

**CITY OF JERSEY VILLAGE**

**CONTRACTOR:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

### III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Attachment "A", Flock Safety Proposal – Wireless Security System for Jersey Village, and fully incorporated by reference for all purposes.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be

amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

**IV. Additional Terms or Conditions.** None.

**V. Additional Contract Documents.** The following documents attached to this Contract are part of this Contract:

A. Contractor's Additional Contract Documents:

1. Attachment A – Flock Safety Proposal (6 pages)
2. Attachment B – Flock Safety Form 1295 (1 page)
3. Attachment C – Flock Safety Services Agreement (7 pages)

# Flock's Wireless Security System for Jersey Village

[www.flocksafety.com](http://www.flocksafety.com)



## Why Security

In the United States, 87% of nonviolent crime goes unsolved. According to FBI statistics, nationwide, there was an estimated 7,919,035 property crimes in 2016. “Collectively, victims of property crimes suffered losses estimated at \$15.6 billion.”

## Why License Plate Cameras

Even with alarm systems and home surveillance cameras in many homes today, there's rarely actionable enough evidence to solve a crime. At Flock, we hear time and again that the best evidence to solve crime is a license plate. So we built license plate reading cameras that every

community can afford. According to the Atlanta Police Foundation, a properly saturated area can see 30 - 50% reduction in crime.

## Why Flock

With customers across the United States, Flock is the only company that specializes in rapid deployment, cost-effective cameras. We build our own hardware, write our own software, and provide full service for the life of your contract. All of this (and more) is included in your price. Flock cameras are the only wireless, infrastructure free, license plate reading camera on the market.

# The Technology

## License Plate Reading

Flock cameras log all vehicular traffic with license plate number, timestamp, and corresponding image to the Flock Cloud. They support vehicles up to 55 MPH and 50ft from entrance and leverage a machine vision algorithm and optical character recognition for license plate detection.

## Wireless

The Flock camera is entirely self-contained, weighing less than 5lbs, with integrated LTE modem, backup battery, and a 20W solar panel allowing for rapid and discreet installation.

## Signage

Metal signs will be installed on existing poles throughout the community at your request.

## Data Records

Flock stores all data for 30 days. All data is securely stored with AES256 encryption. In the case of criminal activity, data can be easily stored and used for prosecution.

## Installation

Flock supports two forms of installation: powered and solar. If solar, Flock will provide poles (~15ft) and solar panels (20W). This install is only recommended for roads wherein daily traffic does not exceed 10,000 vehicles. If powered, the community will need to provide access to 110-240v and an install location less than 20ft from the ground.

## **Day/Night**

Flock is able to capture pictures during both day and night. During the day, Flock captures the license plate, make, model, and color of the vehicle. At night, the license plate is captured.

## **Other Footage Captured**

While the license plate is the primary focus as it is the best evidence, the cameras capture motion of all kinds and provide a searchable interface for not only vehicles but pedestrians, bicyclists, and even pets.

## **Searchable Interface**

All images captured by Flock are accessible within minutes via Flock's online search tool. Customers can view all footage captured or filter by day/time, camera, or even specific fields including but not limited to: vehicle type, partial or full license plate, color of vehicle, pedestrian, bicyclist, and dog/cat.

## **Accessing Footage**

Your community 100% owns the data. Flock will not share, sell, or access your data. The footage can be accessed via a web portal.

# Sample Images

## Day and Night Footage

Day time captures license plate, color, make, and model of vehicle. Night Time specifically captures license plate.



Flockville - Flockville 3 - 2/5/2018 16:10:40 EST. Powered by Flock.



Flockville - Hooligan - 2/1/2018 17:07:54 EST. Powered by Flock.

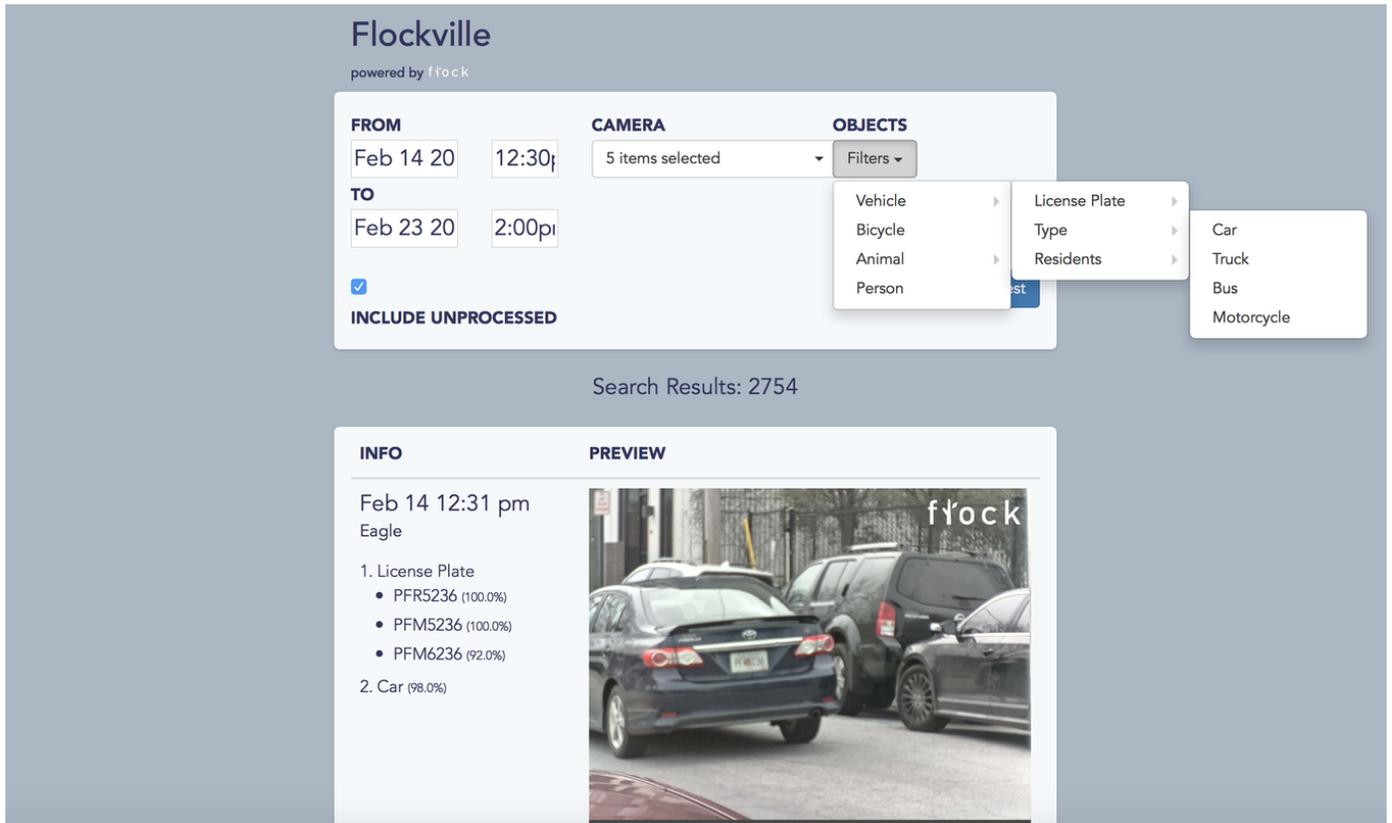


Flockville - Flockville 3 - 1/31/2018 05:45:37 EST. Powered by Flock.



Flockville - Flockville 3 - 1/31/2018 05:09:11 EST. Powered by Flock.

## Accessing Footage



## Installation



## Key Terms of the Contract

**Terms** - 36 months

**Support** - Flock will install and maintain the product over the duration of the contract.

**48 Cameras**

<b>Upfront Costs</b>	<b>Price</b>	<b>QTY</b>	<b>Subtotal</b>
Installation	\$500.00	48	\$24,000.00
Equipment	\$0.00	48	\$0.00

Subtotal **\$24,000.00**

**Total \$24,000.00**

<b>Annual Fees</b>	<b>Price</b>	<b>QTY</b>	<b>Subtotal</b>
Flock Software, Hosting, Maintenance/Support	\$1,500.00	48	\$72,000.00
Cellular Connectivity Flock will provide & manage LTE connectivity on AT&T, T-Mobile, or Verizon.	\$500.00	48	\$24,000.00

Subtotal **\$96,000.00**

**Total \$96,000.00**

**Today's Date - Dec 10, 2018**

This proposal expires in 30 days.

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2018-432977

Date Filed:  
12/12/2018

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
Flock Group Inc.  
Atlanta, GA United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
City of Jersey Village

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
2018-JV-23  
License Plate Recognition Camera System

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Garrett Langley, and my date of birth is May 12, 1987.

My address is 2588 Winslow Dr, Atlanta, GA, 30305, USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Fulton County, State of GA, on the 12th day of December, 2018.  
(month) (year)



Signature of authorized agent of contracting business entity  
(Declarant)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**SAAS ORDER FORM**

Customer:	Contact:
Address:	Phone:
	E-Mail:
<p><b>Services:</b> Flock’s software for automatic license plate detection of video recorded by the Flock Gate Cameras (the “Hardware”), searching image records, and a platform for sharing those records with Customer, in the form such software is provided by Flock to Customer (“Service(s)"). For clarity, the Services are reliant on use of the Hardware.</p>	
<p><b>Fees:</b> \$ <u>2000</u> per <u>year</u>  <b>Number of Cameras:</b> <u>48</u></p>	<p><b>Service Term:</b> <u>3</u>                  The initial term of this Agreement shall be <u>37</u> months, subject to early termination (the “Initial Service Term”). Following the Initial Service Term, this Agreement will automatically renew for successive renewal terms of <u>36</u> months subject to early termination (each, a “Renewal Term”, and together with the Initial Term, the “Service Term”) unless either party gives the other party notice of non-renewal at least ninety (90) days prior to the end of the then-current term.</p>
<p><b>Payment Schedule:</b> [Payable thirty (30) days in advance of each time period indicated above, subject to the terms of Section 5 herein.]</p>	<p><b>Method of Payment:</b> ACH or Check</p>
<p><b>[Implementation Services:</b> Company will use commercially reasonable efforts to provide Customer the services described in the Statement of Work (“SOW”) attached as Exhibit A hereto (“Implementation Services”), and Customer shall pay Company the Implementation Fee in accordance with the terms herein.  <b>Implementation Fee (one-time):</b> \$ <u>24000</u></p>	

**SAAS SERVICES AGREEMENT**

This SaaS Services Agreement (“Agreement”) is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (the “Effective Date”) between Flock Group Inc with a place of business at 2588 Winslow Drive, Atlanta, GA 30305 (“Company”), and the Customer listed above (“Customer”). This Agreement includes and incorporates the above Order Form, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

**Flock Group Inc:**

**Customer Name:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

## TERMS AND CONDITIONS

### **1. SERVICES AND SUPPORT**

- 1.1 Subject to the terms of this Agreement, Company will use commercially reasonable efforts to provide Customer the Services. The Services include access to a platform for viewing video footage (the "Recordings"). The Recordings will be available for Customer to access for 30 days. Customer may be required to sign up for an account, and select a password and user name ("Company User ID").
- 1.2 Subject to the terms hereof, Company will provide Customer with reasonable technical and on-site support and maintenance services ("On-Site Services") in-person or by email at hello@flocksafety.com. Company will use commercially reasonable efforts to respond to requests for support.
- 1.3 Customer agrees to provide Company with accurate, complete, and updated registration information. Customer may not select as its Company User ID a name that Customer does not have the right to use, or another person's name with the intent to impersonate that person. Customer may not transfer its account to anyone else without prior written permission. Customer will not share its account or password with anyone, and must protect the security of its account and password. Customer is responsible for any activity associated with its account.

### **2. RESTRICTIONS AND RESPONSIBILITIES**

- 2.1 Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services, certain software embedded on the Hardware by Company ("Embedded Software"), or any other software or documentation or data related to the Services (collectively, "Software") (except that such prohibition shall not apply to the extent applicable law prohibits such restriction); modify, translate, or create derivative works based on the Services, Hardware or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services, Hardware or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third party; or remove any proprietary notices or labels.
- 2.2 Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Hardware, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software and documentation are "commercial items" and according to DFAR section 252.2277014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.
- 2.3 Customer represents, covenants, and warrants that Customer will use the Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of video or audio content. Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer's use of the Services, Hardware and any Software, including any claim that such actions violate any applicable law or third party right. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.
- 2.4 Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services. References to the "Unit" herein mean Hardware together with Embedded Software, while references to "Hardware" mean such hardware alone, excluding any software or firmware of any kind. Customer will not be able to access the Services except through the Unit, and the Unit will no longer function when this Agreement is terminated. Upon termination of this Agreement, Company will collect all Units.

### 3. CONFIDENTIALITY; PROPRIETARY RIGHTS

- 3.1 Each party (the “Receiving Party”) understands that the other party (the “Disclosing Party”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “Proprietary Information” of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Services. Proprietary Information of Customer includes non-public data provided by Customer to Company or collected by Company via the Unit, including the Recordings, to enable the provision of the Services, which includes but is not limited to geolocation information and environmental data collected by sensors built into the Units (“Customer Data”). The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the party takes with its own proprietary information, but in no event will a party apply less than reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. Company’s use of the Proprietary Information may include processing the Proprietary Information to send Customer alerts, such as when a car exits Customer’s neighborhood, or to analyze the data collected to identify motion or other events. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. For clarity, Company may access, use, preserve and/or disclose the Recordings to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Company has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with a legal process or request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud or technical issues; or (d) protect the rights, property or safety of Company, its users, a third party, or the public as required or permitted by law, including respond to an emergency situation. Company may store deleted Recordings in order to comply with certain legal obligations but such retained Recordings will not be retrievable without a valid court order.
- 3.2 Customer shall own all right, title and interest in and to the Customer Data. Company shall own and retain all right, title and interest in and to (a) the Services, Hardware and Software, all improvements, enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or On-site Services, and (c) all intellectual property rights related to any of the foregoing. If Customer provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Customer hereby assigns (and will cause its agents and representatives to assign) to Company all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.
- 3.3 Subject to all terms and conditions of this Agreement, Company grants Customer a limited, non-exclusive, non-transferable, non-sublicensable, revocable right to use (a) the Embedded Software as installed in the Unit by Company and (b) any other Software provided by Company hereunder, solely in the form provided by Company; in each case, solely as necessary for Customer to use the Services. This Agreement is a license, not a sale, of Software (including any Embedded Software) and does not convey to Customer any rights of ownership in or related to the Software. For clarity, this Agreement also does not convey to Customer any rights of ownership in or related to the Hardware.
- 3.4 Notwithstanding anything to the contrary, Company shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to (i) use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes

in connection with the Services and other Company offerings, and (ii) disclose such data solely in aggregate or other de-identified form in connection with its business. No rights or licenses are granted except as expressly set forth herein.

#### **4. PAYMENT OF FEES**

- 4.1 Customer will pay Company the applicable fees as set forth on the Order Form (the “Fees”). All payments will be made in accordance with the Payment Schedule and the Method of Payment. If not otherwise specified, payments will be due within thirty (30) days of invoice and are nonrefundable.
- 4.2 Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company’s customer support department.
- 4.3 Company may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Company thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection, and may result in immediate termination of Service. Customer shall be responsible for all taxes associated with Services other than U.S. taxes based on Company’s net income.

#### **5. TERM AND TERMINATION**

- 5.1 Subject to earlier termination as provided below, this Agreement is for the Service Term as specified in the Order Form.
- 5.2 In the event of any material breach of this Agreement, the non-breaching party may terminate this Agreement prior to the end of the Service Term by giving thirty (30) days prior written notice to the breaching party; provided, however, that this Agreement will not terminate if the breaching party has cured the breach prior to the expiration of such thirty-day period. Either party may terminate this Agreement, without notice, (i) upon the institution by or against the other party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other party's making an assignment for the benefit of creditors, or (iii) upon the other party's dissolution or ceasing to do business. Upon termination for Company’s breach, Company will refund to Customer a pro-rata portion of the pre-paid Fees for Services not received due to such termination.
- 5.3 Upon any termination, Company will collect all Units, delete all Customer Data and Customer’s right to access or use any Software, and all licenses granted by Company hereunder will immediately cease.
- 5.4 The following sections will survive termination: 2.1, 2.2, 2.3, 5 (with respect to any accrued rights to payment) and 6-8.

#### **6. REMEDY; WARRANTY AND DISCLAIMER**

- 6.1 Upon a malfunction or failure of Hardware or Embedded Software (a “Defect”), Customer must first make commercially reasonable efforts to address the problem by contacting Company’s technical support as described in Section 1.2 above. If such efforts do not correct the Defect, Company shall, or shall instruct one of its contractors to, in its sole discretion, repair or replace the Hardware or Embedded Software suffering from the Defect. Company reserves the right to refuse or delay replacement or its choice of remedy for a Defect until after it has inspected and tested the affected Unit; provided that such inspection and test shall occur within 72 hours after Customer notifies the Company of defect. Company agrees to replace cameras once at no cost to Customer in the event of theft or damage. Subsequent replacement due to damage or theft will be at Customer’s own expense with a replacement cost of \$300 per camera.

- 6.2 Company will not provide the remedy described in Section 6.1 above if any of the following exclusions apply: (a) misuse of the Hardware or Embedded Software in any manner, including operation of the Hardware or Embedded Software in any way that does not strictly comply with any applicable specifications, documentation, or other restrictions on use provided by Company; (b) damage, alteration, or modification of the Hardware or Embedded Software in any way; or (c) combination of the Hardware or Embedded Software with software, hardware or other technology that was not expressly authorized by Company.
- 6.3 Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, THE REMEDY DESCRIBED IN SECTION 6.1 ABOVE IS CUSTOMER'S SOLE REMEDY, AND COMPANY'S SOLE LIABILITY, WITH RESPECT TO DEFECTIVE HARDWARE AND/OR EMBEDDED SOFTWARE. THE COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

## 7. LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL HARDWARE AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF AN EMERGENCY, CUSTOMER SHOULD CONTACT 911 AND SHOULD NOT RELY ON THE SERVICES.

## 8. MISCELLANEOUS

- 8.1 If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable.
- 8.2 This Agreement is not assignable, transferable or sublicensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent.
- 8.3 This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein.

- 8.4 No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees.
- 8.5 All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.
- 8.6 This Agreement shall be governed by the laws of the State of Georgia without regard to its conflict of laws provisions. The federal and state courts sitting in Atlanta, Georgia will have proper and exclusive jurisdiction and venue with respect to any disputes arising from or related to the subject matter of this Agreement.
- 8.7 Customer grants Company permission to install cameras and signage at agreed upon locations and to perform labor at agreed upon locations.

**EXHIBIT A**

**Statement of Work**

Installation of Flock Gate Cameras

Installation of Flock signage

Installation of NA foot poles (one for each camera)

Cameras to be installed on existing light poles

# flock safety

**Re: Sole Source Letter for Flock Safety Cameras and Solution**

**To: Jersey Village Police Department**

**Date: October 24, 2018**

Flock Safety is the sole manufacturer and developer of the Flock Safety Camera. Flock Safety is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety Camera.

Description:

- Wireless deployment of license plate reading cameras with integrated solar and cellular networks
- Wireless ALPR camera in total weighing less than 5lbs
- On device machine processing to limit LTE bandwidth consumption
- Covert industrial design for minimizing visual pollution
- Machine vision to analyze vehicle license plate, vehicle color, and vehicle make
- Machine vision to detect persons, animals, vehicles, and other cars
- Privacy controls to enable certain vehicles to "opt-out" of being captured on film
- Cloud storage of footage
- Web based footage retrieval tool with filtering capabilities such as vehicle color, partial/full license plate, and object detection
- Performance monitoring software to predict potential failures, obstructions, tilts, and other critical or minor issues

Thanks,

Garrett Langley

CEO, Flock Safety

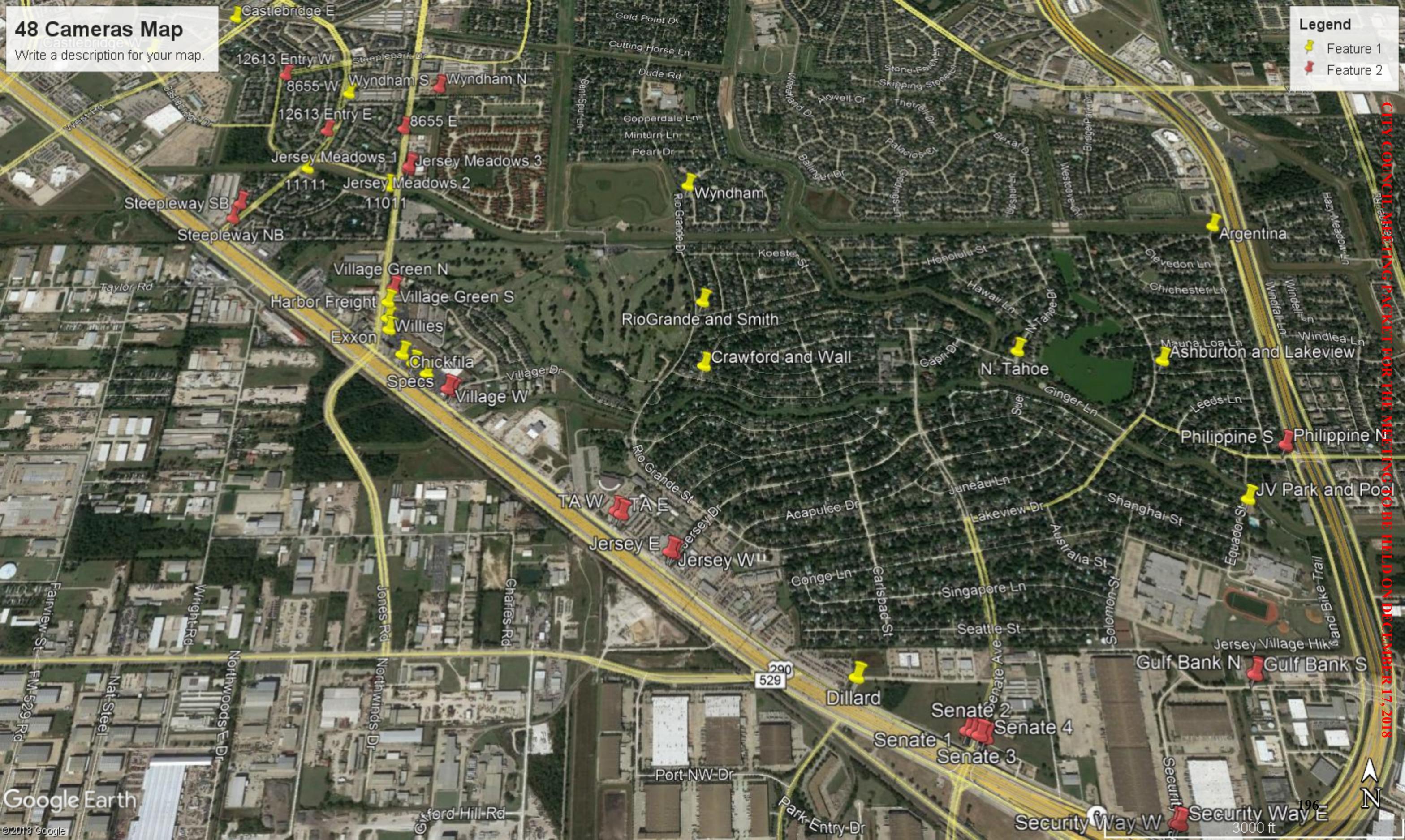
888 3rd Street, Atlanta, GA, 30318

# 48 Cameras Map

Write a description for your map.

**Legend**

- Feature 1 (Yellow pushpin)
- Feature 2 (Red pushpin)



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018





# Concept Submittal

**PROJECT DESCRIPTION: ALPR Project**

**Prepared for:**  
City of Jersey Village  
Chief Eric Foerster  
16401 Lakeview Drive  
Jersey Village, TX 77040

Proposal Issued  
**8/17/2018**

**Prepared by:**  
John Hinkle  
(281) 638-4178  
[jhinkle@knightsecurity.com](mailto:jhinkle@knightsecurity.com)

**Knight Security Systems**  
Dallas – Ft. Worth – Houston – Austin  
[knightsecurity.com](http://knightsecurity.com)

*This proposal is of a proprietary nature. It remains the property of Knight Security Systems, LLC.*

## About Knight Security Systems

explore [www.KnightSecurity.com](http://www.KnightSecurity.com)

### Who we are?

Knight Security Systems is a leading security systems integrator, focused on honor, integrity and service. Our advanced security solutions include access control, video surveillance, intrusion as well as fire detection systems.

Our staff is comprised of licensed professional engineers, systems technical professionals and IT network security specialists.

### Why work with Knight Security?

- Over 4,000 systems installed since 1983
- Licensed professional engineers, systems technical professionals, and IT network security specialists
- Industry certifications including Texas Department of Insurance's NICET fire license, Texas Department of Public Safety's Private Security Bureau License, Cisco CCNA and CCDA
- "A" Rating by ISNetwork

"We have been working with Knight Security Systems for over two years now and I can attest that this Security partnership has allowed SFCU to explore and execute a total system design that puts Smart Financial Credit Union in the forefront of Security, Risk Management and Life Safety. In fact, the FBI had the opportunity to review the system and commended the advanced efforts of SFCU."

--- Loretta Wolsey, VP Risk Management and Comp  
Smart Financial Credit Union

## City of Jersey Village

- Jersey Village is a city located on the Northwest side of Houston and is a part of Harris county

### Executive Summary:

- The goal is to install an Automatic License Plate Recognition (ALPR) System that will assist the Jersey Village Police Department in reacting and deterring criminal activity
- The system will be used as a virtual fence that will cover all entrances in and out of the city
- Police dispatch will monitor the system and proactively run license plates

## Considerations & Issues

### Existing Considerations:

- Use existing poles
- 

### Site Considerations:

- Chief Foerester has identified about 9 locations within the city
- Knight Security will evaluate the locations chosen and will advise Jersey Village on the best way to design and implement the system

### Personnel Considerations:

- Dispatch will be using the system live and relaying information the officers on patrol.
- 

### Past Issues:

- People breaking into cars and homes
- Typically a vehicle with a paper plate after midnight is a threat

## Requirements & Observations

### Technical Requirements:

- System will communicate back to the headend via cellular
- 

### Growth Plan:

- ALPR System has the ability to integrate into the city's Milestone video system
- ALPR can be added onto and expanded if Jersey Village has additional needs in the future
- System can be tied into a hotlist database or Jersey Village can create their own hot list.

### Budget Requirements:

- Budget comes from a public safety fund

### Purchasing Process:

- Jersey Village can purchase system on the DIR contract.
  - This will eliminate the need to hire a consultant or bid the project out.
  -
- Project would be approved by a board



# LOOKING FOR A DIR TEXAS SECURITY VENDOR?

Knight Security Systems is proud to be a State of Texas Department of Information Resources (DIR) vendor for security services, namely video surveillance, access control and monitoring.



Knight currently holds two DIR contracts with the Texas Department of Information Resources, **DIR-TSO-3430** and **DIR-SDD-2224** to offer hardware and related services for surveillance, security and monitoring at pre-negotiated prices from trusted manufacturers, including:



Knight's contracts allow state agencies, public education and other public entities in Texas to purchase fully compliant security hardware and services with full confidence.

Knight is committed to providing best-in-class customer service, support and technical expertise. Trust us to deliver high-quality systems that meet all requirements of State of Texas contract terms.

For more information about products and pricing, contact us at  
1.800.642.1632 | [info@knightsecurity.com](mailto:info@knightsecurity.com)  
[knightsecurity.com](http://knightsecurity.com)



Knight Security Systems is a leading security systems integrator, focused on Honor, Integrity and Service. Knight's advanced security solutions include access control, video surveillance, intrusion as well as fire detection systems. Knight's headquarters are located in Austin, with offices in Dallas, Houston, Corpus Christi, Lubbock, Edinburg and San Antonio.

### SecurePlan™

#### NEVER GO WITHOUT SECURITY AGAIN

When it comes to guaranteed same-day response, loaner equipment, plus software and hardware warranty extensions, *SecurePlan™* has you covered.

Regardless of your company or facility size, our staff of professional engineers, technical professionals, and IT network security specialists will help design the most effective security solution for you.

### SecurePlanHealth™

POWERED BY KNIIGHTSENTRY™

#### NEVER WONDER IF YOUR SECURITY SYSTEM IS FUNCTIONAL

With *SecurePlanHealth's* KnightSentry device, we can alert you of potential failures before you even know about them.

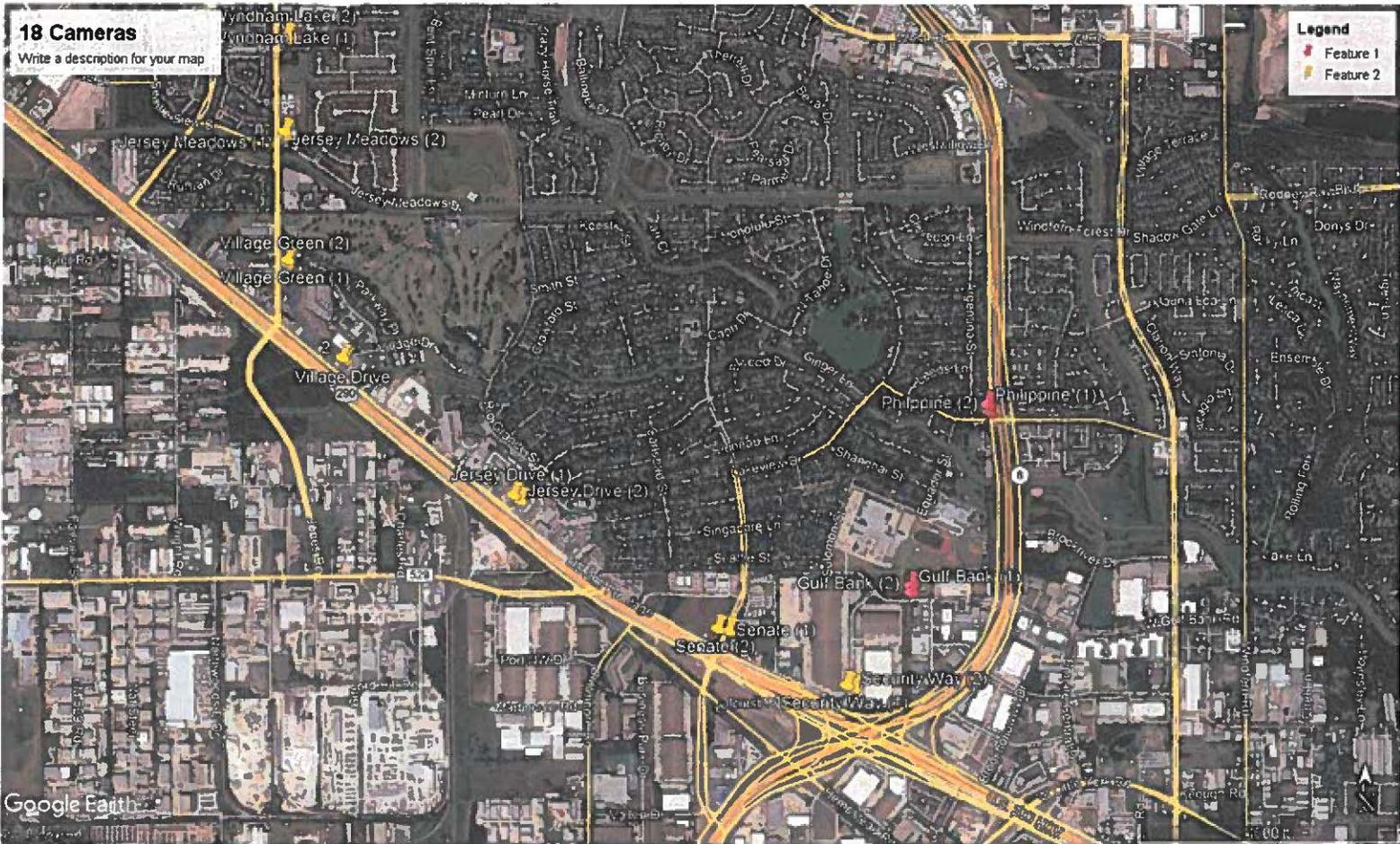
Our *SecurePlanHealth™* service agreement ensures a stable and active IT infrastructure for your organization, so you can have peace of mind.

Prerequisites: Must have remote connectivity to Knight's secure Customer Support Center. Security systems to be monitored must be of a manufacturer supported by Knight. For a list of full administrative rules, contact our sales team.

	Knight Standard Warranty	SecurePlan Health	SecurePlan	SecurePlan 24
<b>System Health Monitoring*</b>				
Sentry™ System Health Monitoring Appliance		✓	✓	✓
System Health Monitoring		✓	✓	✓
Client notification of detected system issues		✓	✓	✓
Predictive failure alerts on core components		✓	✓	✓
Predictive resolution of detected system issues		✓	✓	✓
<b>Remote Support</b>				
Remote diagnostics and issue remediation		✓	✓	✓
On demand Remote Support Session		✓	✓	✓
Customer Help Desk		✓	✓	✓
Coordination of On-site Repair		✓	✓	✓
<b>Onsite Support</b>				
Warranty Device Replacement	1yr		✓	✓
Out of Warranty Device Repairs/Replacement			✓	✓
Guaranteed Same Day Response			✓	✓
Free Loaner Equipment			✓	✓
Technician Travel Included	1yr		✓	✓
Annual System Inspection, Cleaning & Testing			✓	✓
Annual System Software Upgrades (including Labor)			✓	✓
Discount on Labor for Billable Service Work			10%	10%
On site Customer Training Session			✓	✓
24x7 Service Included				✓
4 Hour Service Response				✓
<b>Administrative</b>				
Maintenance of System Records		✓	✓	✓
Software License Management			✓	✓
Annual Technical Planning Session			✓	✓

\*System Health Monitoring Requires access to Internet for outbound traffic

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018



# Investment Range

PRICE RANGE	COST
ALPR Location	~\$16,500 - \$22,200 per location

## Total Project Investment Range:



*The above estimates are based on Knight Security Systems' performance experience with similar projects. Better information will evolve as the Project Development Process is implemented. Factors that affect the range include final camera count, quality of components, resolution of cameras, complexity of installation environment, and other factors that will be determined during technical site meetings.*

**If this price range is on target and funds are available – The next step in this process is for us to co-author an “ACTION PLAN” with a Timeline for site survey and proposal.**

Print Name

Position

Signature

Date

# Jersey Village Police Department

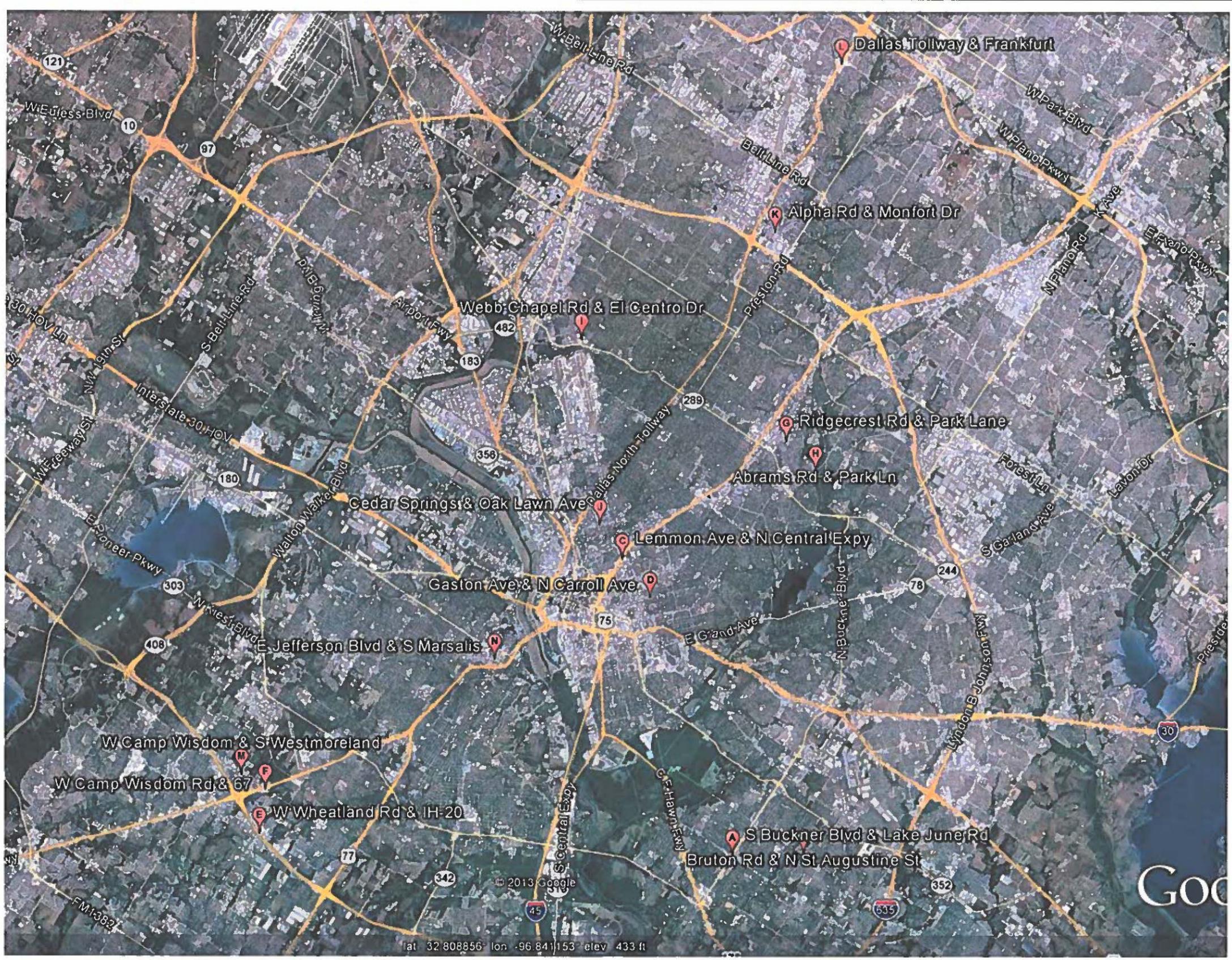
## Fixed ALPR System



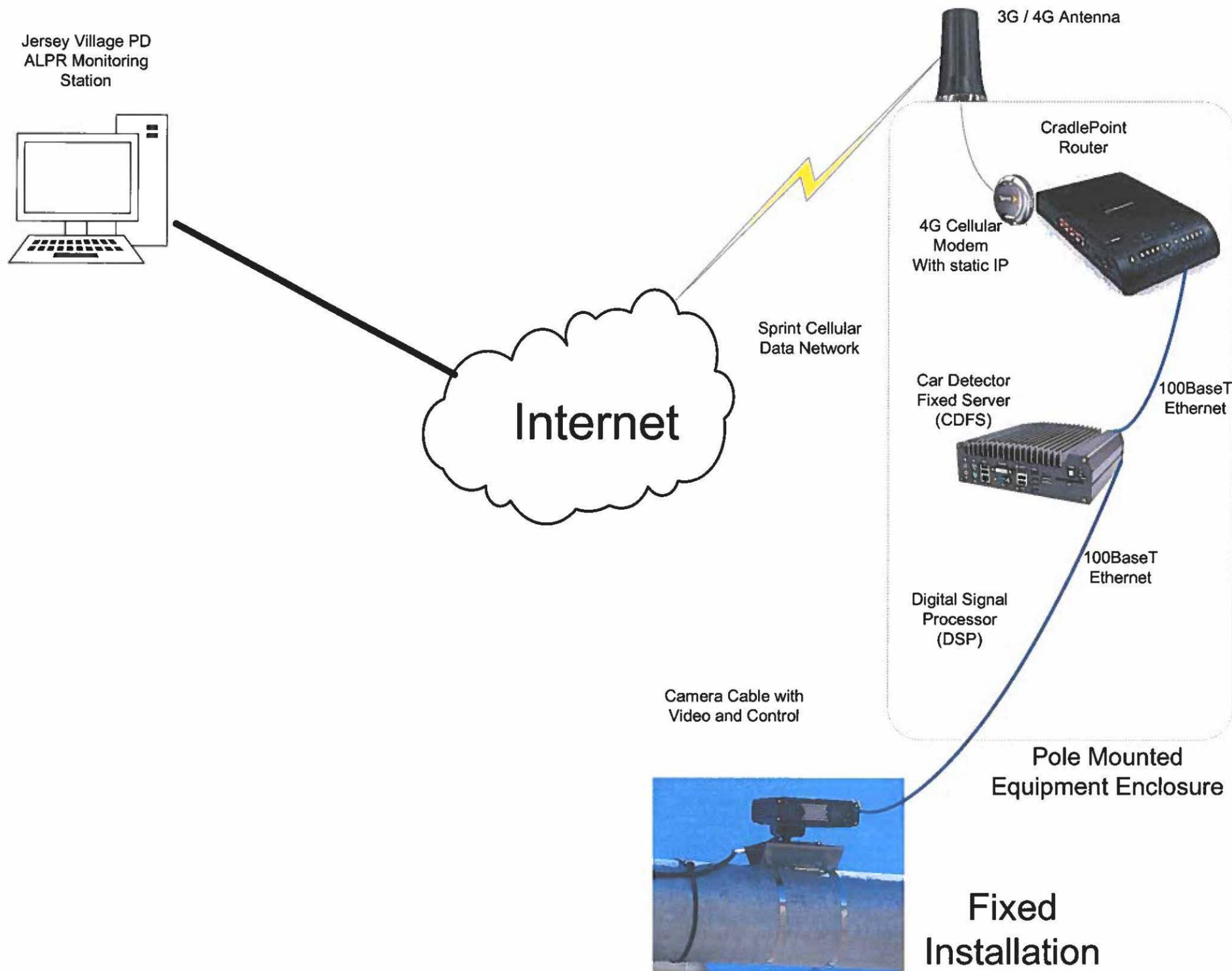
# System Design

September 27, 2018

Project	
Location Detail	
Cover Sheet	
This document and the information contained therein is strictly confidential. Distribution outside of the project organization is strictly forbidden without the express written consent of Knight Security Systems.	
Original Release	
Revision Schedule	
Date	Description
Sheet	
1 of 13	
Designed & Drawn By:	
Project Number	
Release Version	



Project	
Location Detail	
Location Overview	
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Original Release	
Revision Schedule	
Date	Description
Sheet	
2 of 13	
Designed & Drawn By	
Project Number	
Release Version	



Project	
Location Detail	
Network Architecture	
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Original Release	
Revision Schedule	
Date	Description
Sheet	
3 of 13	
Designed & Drawn By	
Project Number	
Release Version	

# LPR Camera Installation Details

No component to be less than 40" from electric utility.  
 No component to be closer than 12" to telephone or cable systems.

Where possible the composite camera cable is to be run inside of the pole and arm. Cable is to enter the bottom of the equipment enclosure.

Fused disconnect, 14g solid conductor to power enclosure. Install 15A Cartridge Fuse.

110VAC Power source.

LPR Camera  
 Camera bracket is strapped to horizontal traffic light pole using 1/2" stainless steel banding. Bracket is installed in a manner that allows both vertical and horizontal camera adjustment.

Locate 16" x 18" x 8" enclosure in a serviceable location on pole not less than 11' and no more than 18' above grade.

Lowest part of LPR system shall be not less than 15' over roads, streets, parking lots, alleys or any area subject to truck traffic and 11' when over areas subject to pedestrians or restricted traffic only.



## Project

## Location Detail

## Typical Installation Details

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Original Release

Revision Schedule

Date	Description

Sheet

4 of 13

Designed & Drawn By

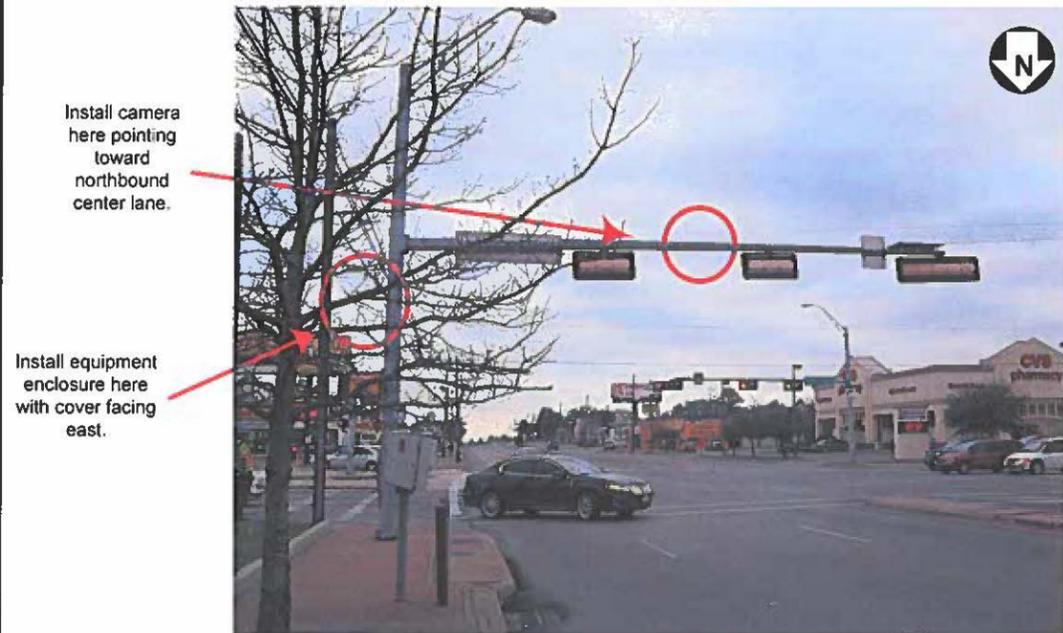
Project Number

Release Version

# Locations A, B, C & D Installation Detail

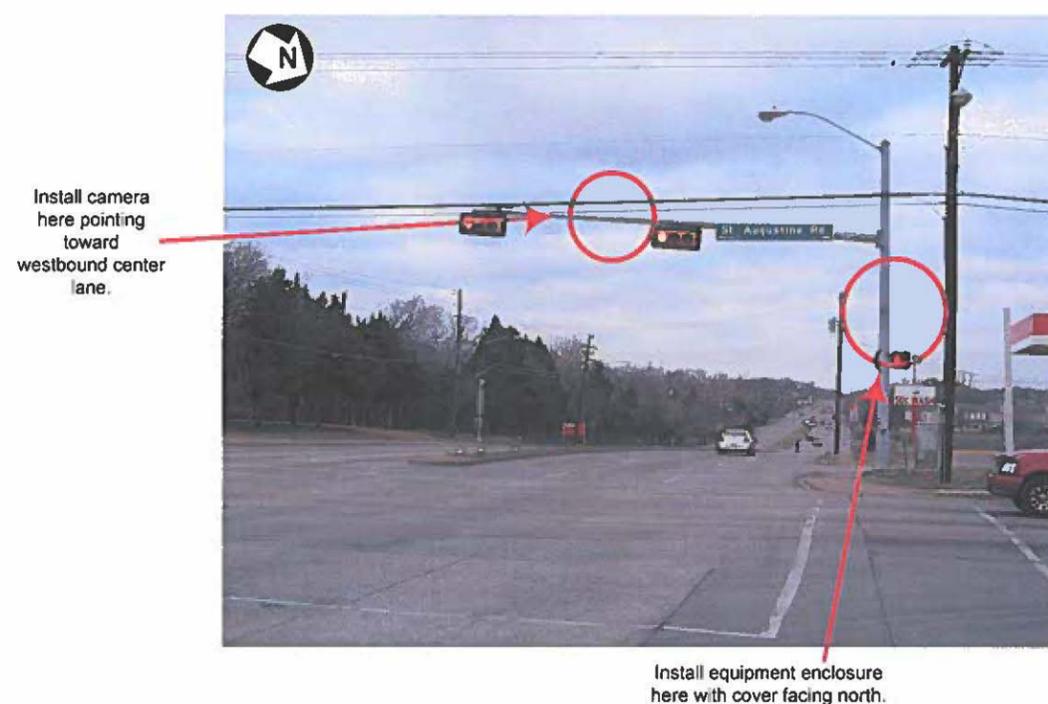
**A**

South Buckner Blvd at Lake June Rd.



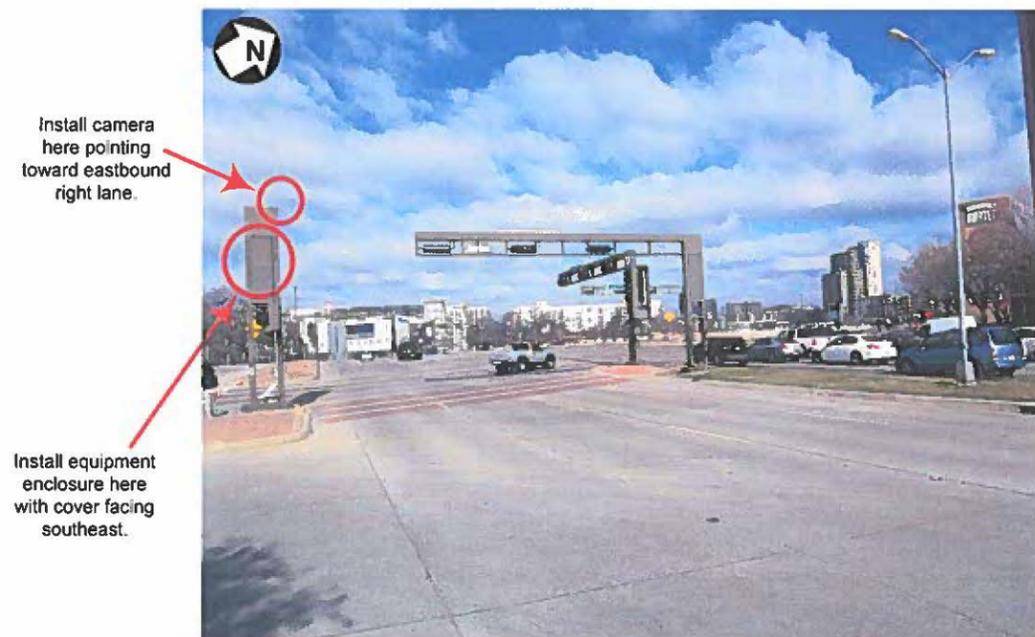
**B**

Bruton Rd. at North St. Augustine St.



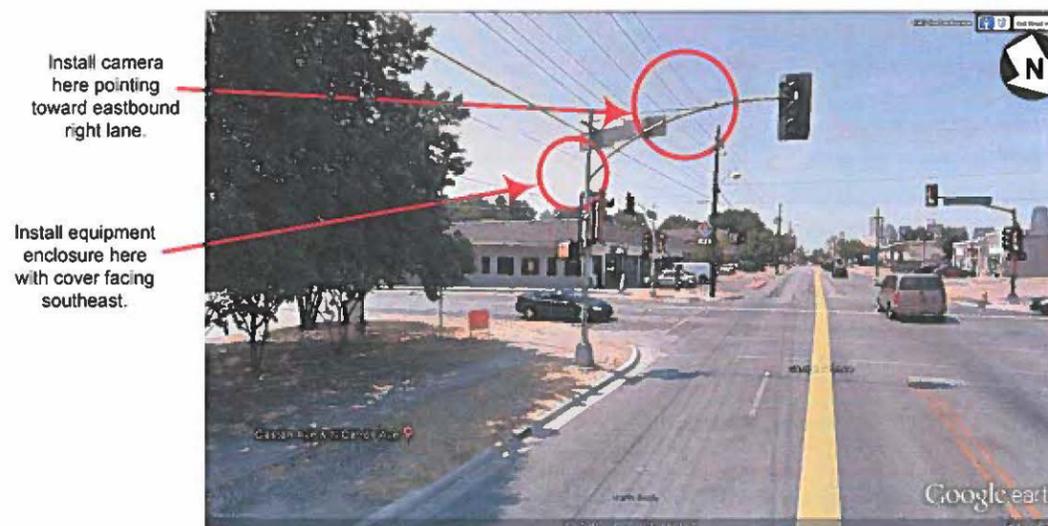
**C**

Lemmon Ave. at North Central Expressway



**D**

Gaston Ave. at North Carroll Ave.



Project

Location Detail

Installation Details  
Locations A, B, C & D

This document and the information contained therein is strictly confidential. Distribution outside of the project organization is strictly forbidden without the express written consent of Knight Security Systems.

Original Release

Revision Schedule

Date	Description

Sheet

5 of 13

Designed & Drawn By:

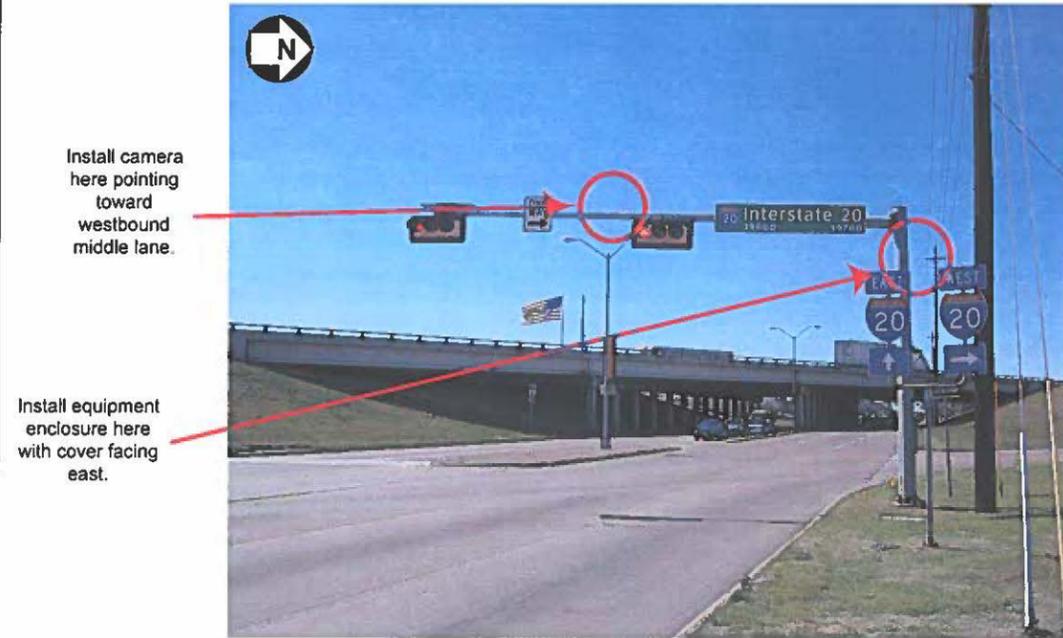
Project Number

Release Version

# Locations E, F, G & H Installation Detail

**E**

West Wheatland Rd. at IH-20

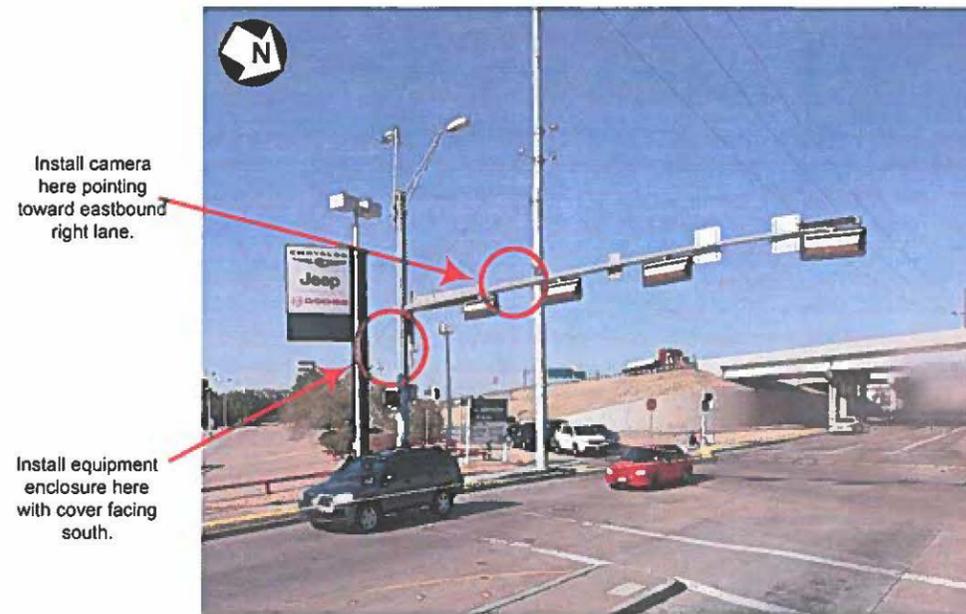


Install camera here pointing toward westbound middle lane.

Install equipment enclosure here with cover facing east.

**F**

West Camp Wisdom Rd & US-67

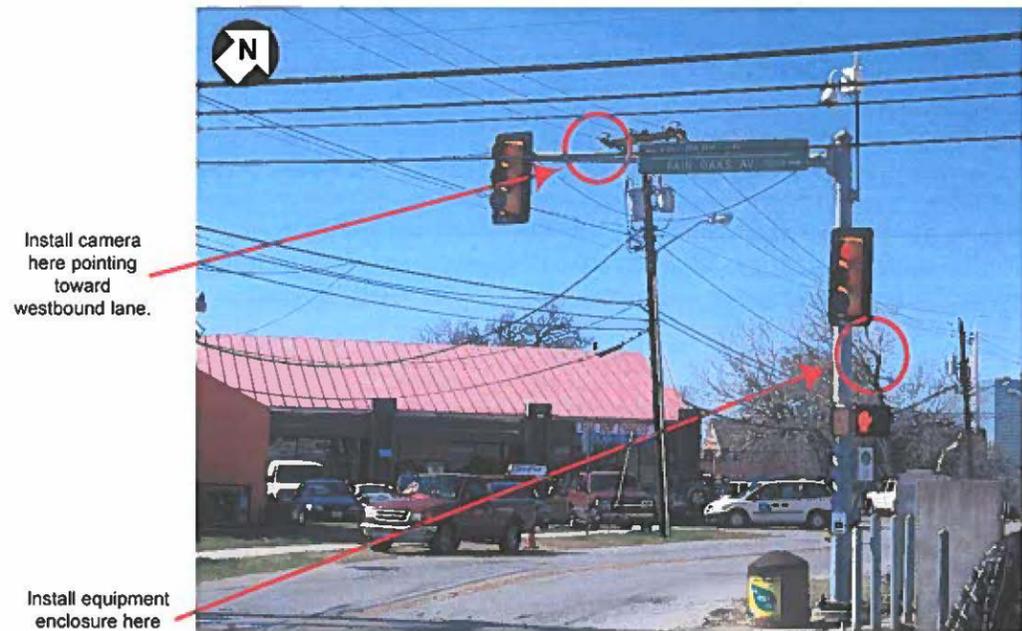


Install camera here pointing toward eastbound right lane.

Install equipment enclosure here with cover facing south.

**G**

Ridgecrest Rd. at Park Lane

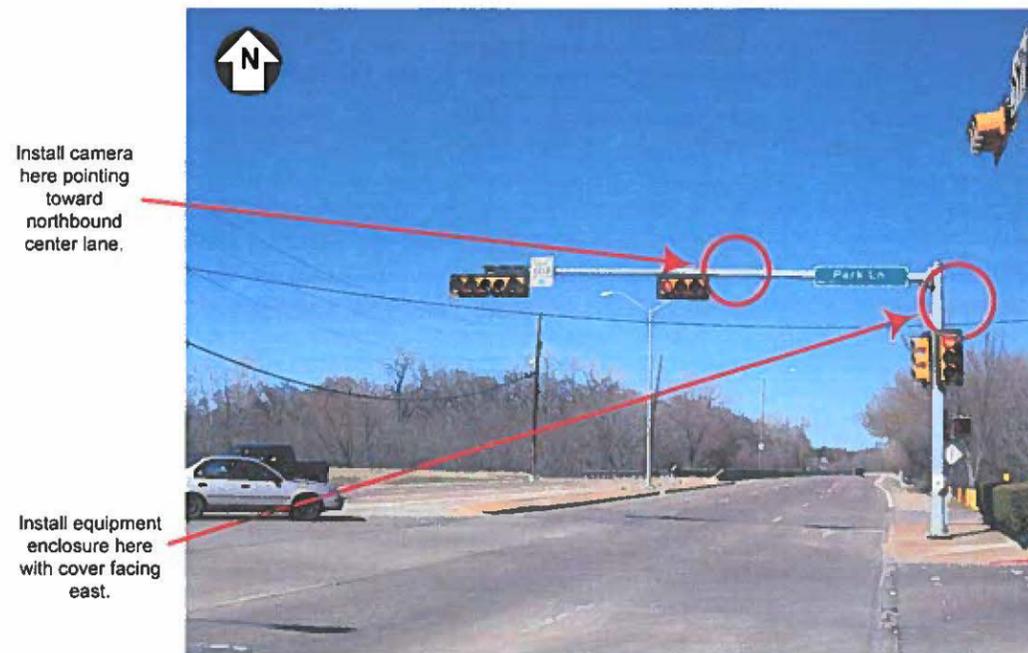


Install camera here pointing toward westbound lane.

Install equipment enclosure here with cover facing northeast.

**H**

Abrams Rd. at Park Lane



Install camera here pointing toward northbound center lane.

Install equipment enclosure here with cover facing east.

**Project**

**Location Detail**

Installation Details  
Locations E, F, G & H

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# Locations I, J, K & L Installation Detail

**I** Webb Chapel Rd at El Centro Dr.

Install camera here pointing toward northbound left lane.

Install equipment enclosure here with cover facing northeast.

**J** Cedar Springs at Oak Lawn Ave.

Install camera here pointing toward northbound left lane.

Install equipment enclosure here with cover facing northeast.

**K** Alpha Rd. at Monfort Dr.

Install camera here pointing toward westbound right lane.

Install equipment enclosure here with cover facing north.

**L** Frankfort Rd. at Dallas Tollway

Install camera here pointing toward eastbound middle lane.

Install equipment enclosure here with cover facing south.

<b>Project</b>	
<b>Location Detail</b>	
Installation Details Locations I, J, K & L	
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# Locations M & N Installation Detail

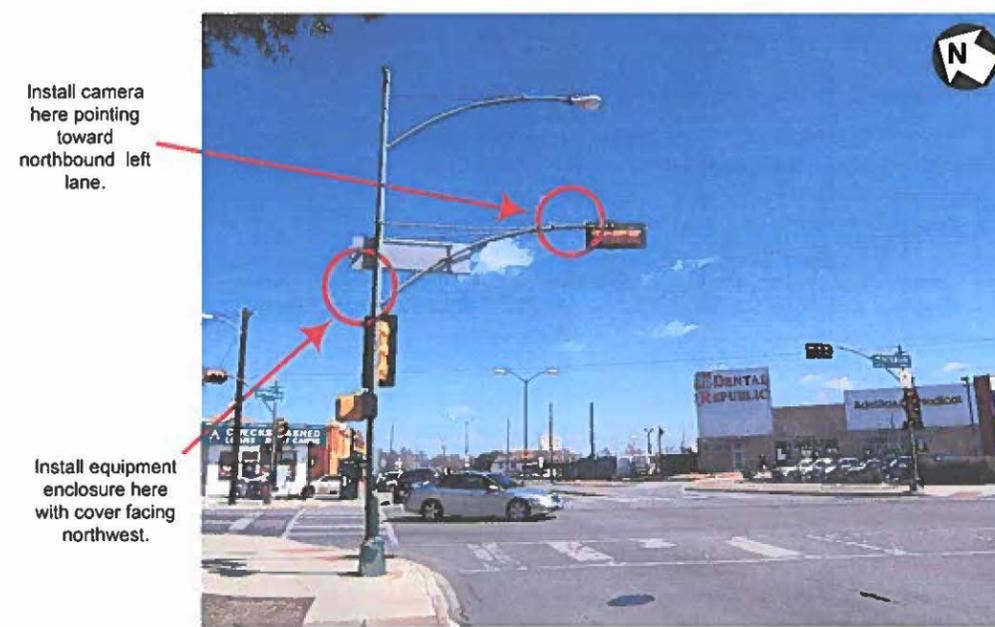
**M**

West Camp Wisdom at South Westmoreland Rd.



**N**

East Jefferson Blvd. at South Marsalis Ave.



**Project**

**Location Detail**

Installation Details  
Locations M & N

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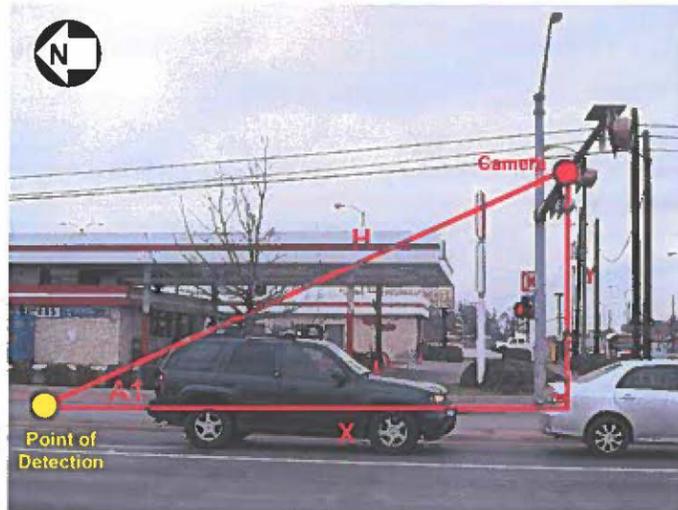
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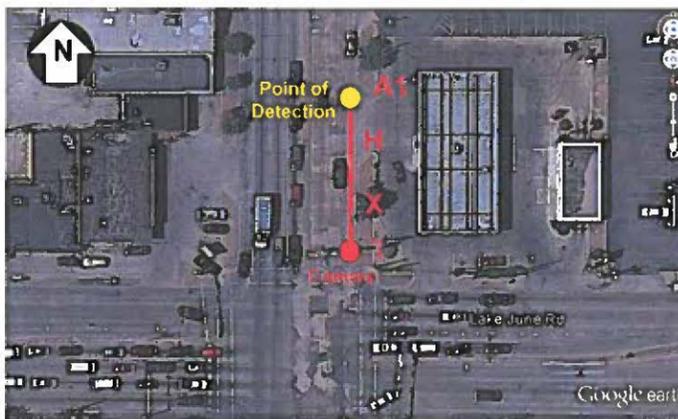
# Locations A, B & C LPR Details

**A** S. Buckner Blvd. at Lake June Rd.  
Northbound / Center Lane



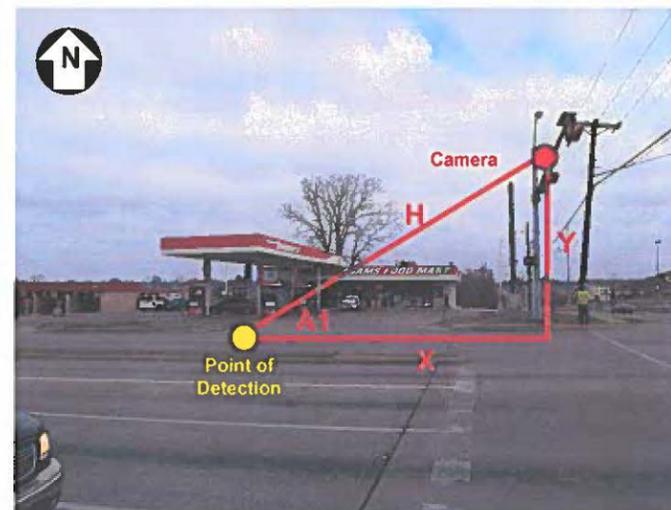
Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal  
Length Camera



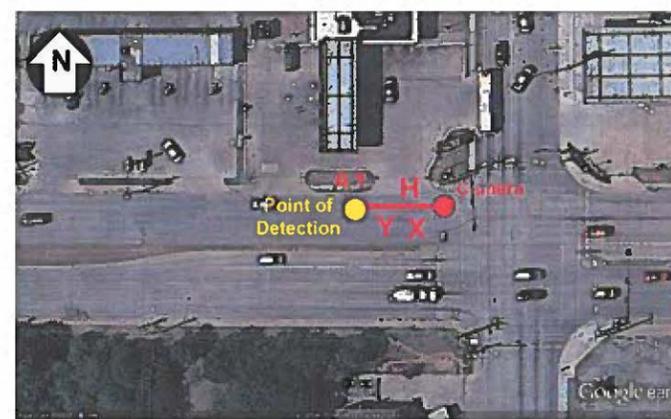
Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**B** Bruton Rd. at St. Augustine  
Westbound / Center Lane



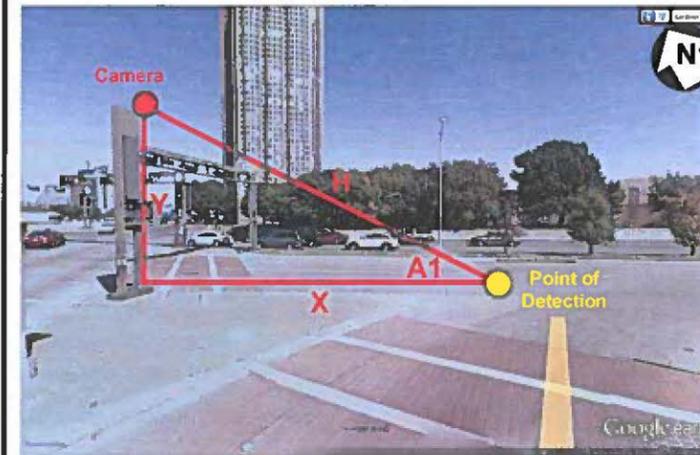
Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal  
Length Camera



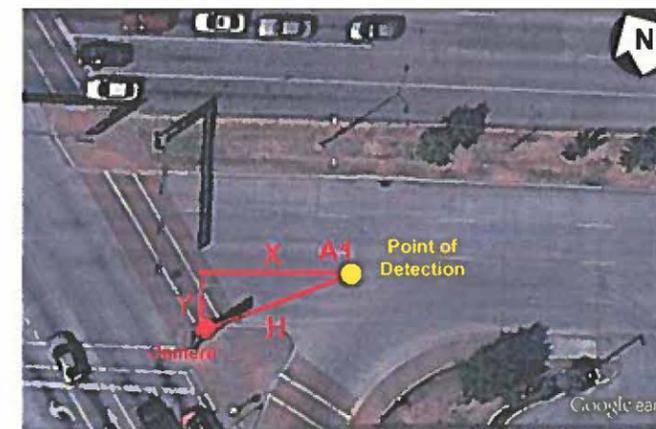
Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**C** Sunny Isles Blvd. at N. Bay Rd.  
Westbound Sunny Isles Blvd. – South Lane



Dimension	Vertical	
Y	Camera to Plate Height	12'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	43.4'
A1	Vertical Angle at Point of Detection	15.5°

50mm Focal  
Length Camera



Dimension	Horizontal	
Y	Camera to Center of Lane	18.6'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.0'
A1	Horizontal Angle at Point of Detection	24.4°

Project

Location Detail

LPR Details  
Locations A, B & C

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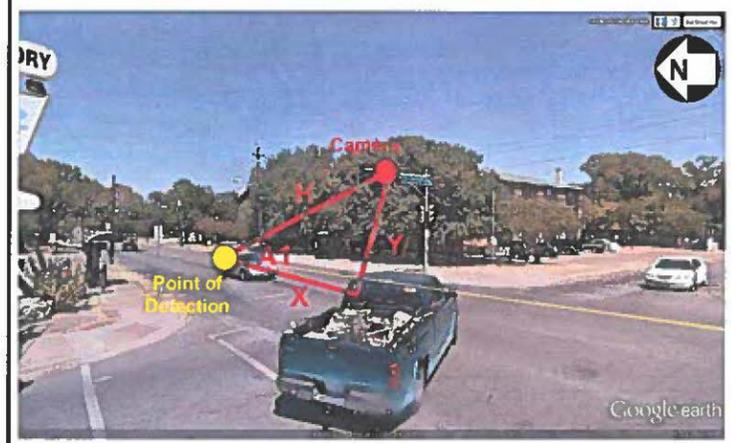
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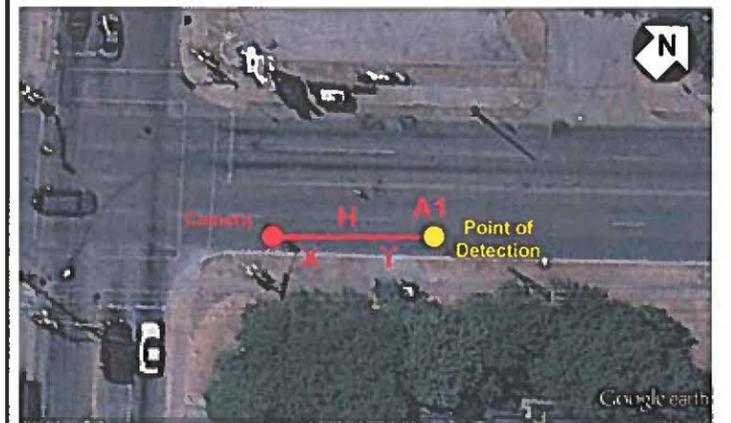
# Locations D, E & F LPR Details

**D** Gaston Ave at North Carroll Ave  
Eastbound / Right Lane



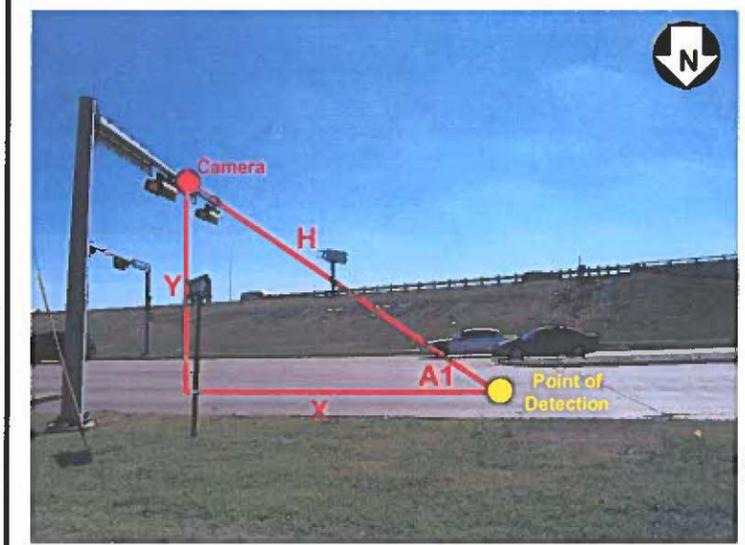
Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**E** West Wheatland Rd. at IH-20  
Westbound / Middle Lane



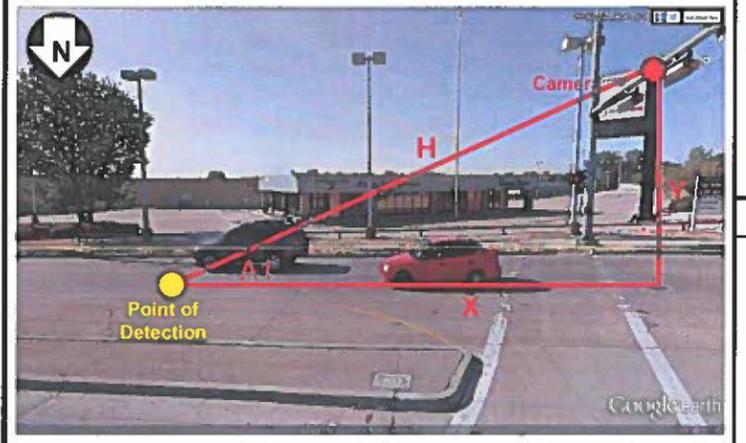
Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



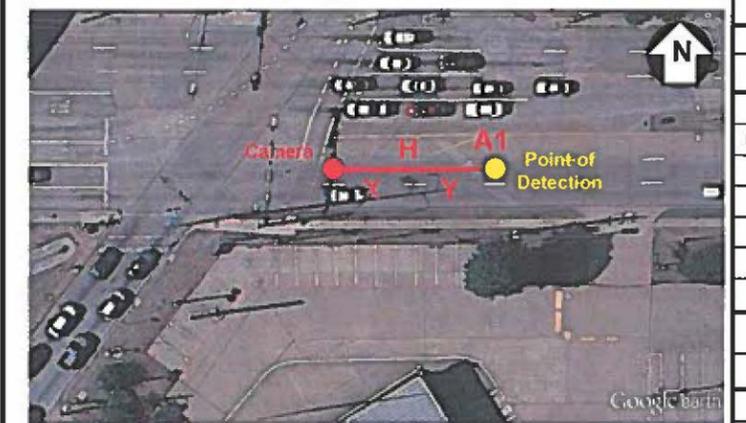
Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**F** West Camp Wisdom Rd at US-67  
Eastbound / Right Lane



Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

Project

Location Detail

LPR Details  
Locations D, E & F

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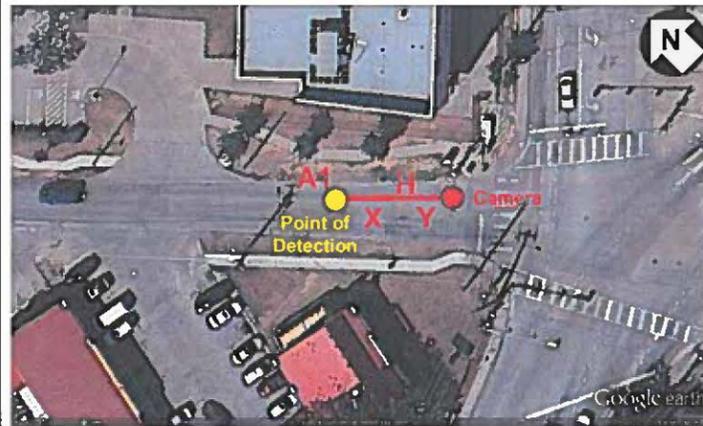
# Locations G, H & I LPR Details

**G** Ridgcrest Rd at Park Lane Westbound



Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



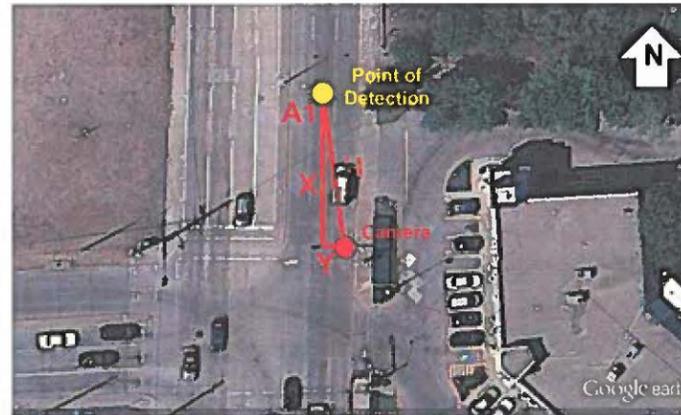
Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**H** Abrams Rd at Park Ln Northbound / Center Lane



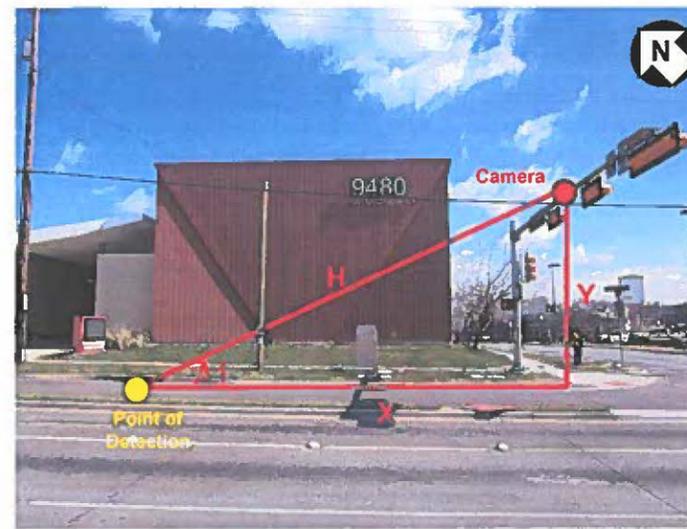
Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



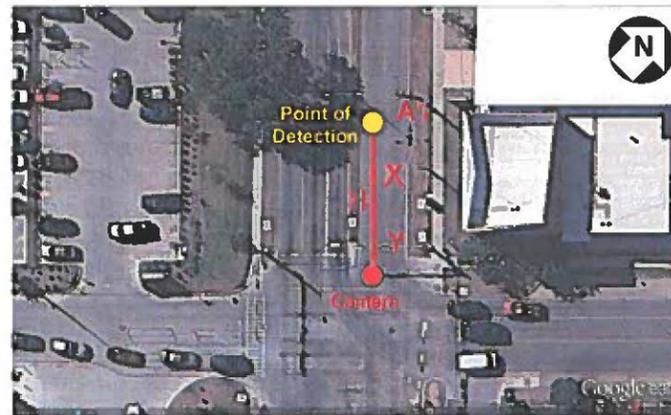
Dimension	Horizontal	
Y	Camera to Center of Lane	8'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	44.3'
A1	Horizontal Angle at Point of Detection	10.2°

**I** Webb Chapel Rd at El Centro Dr Northbound / Left Lane



Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

Project

Location Detail

LPR Details  
Locations G, H & I

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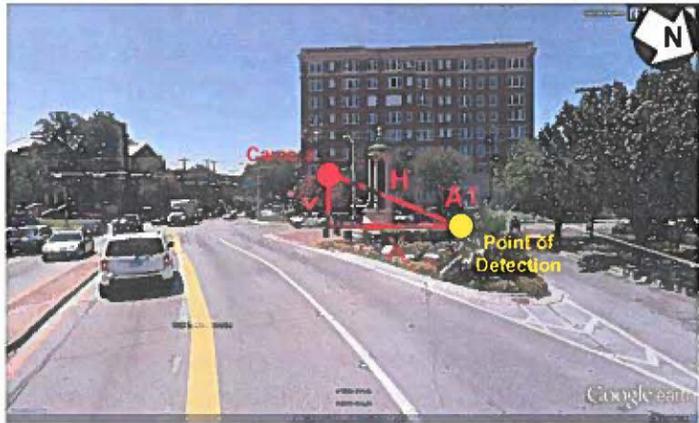
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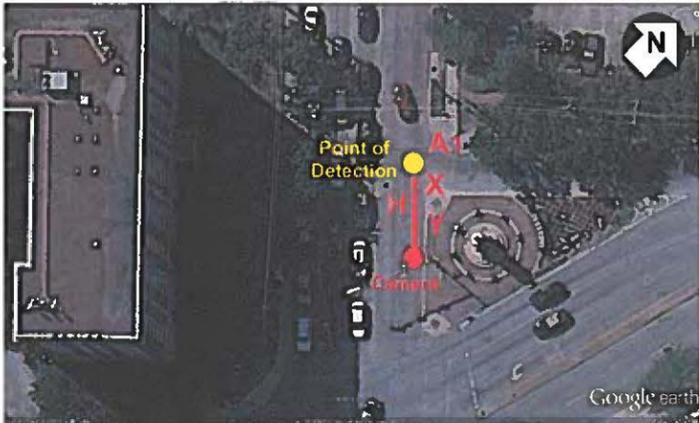
# Locations J, K & L LPR Details

**J** Cedar Springs at Oak Lawn Ave  
Northbound / Left Lane



Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



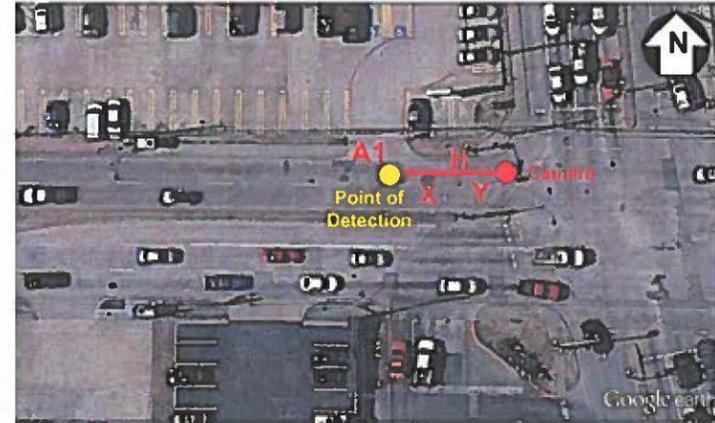
Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**K** Alpha at Montfort  
Westbound / Right Lane



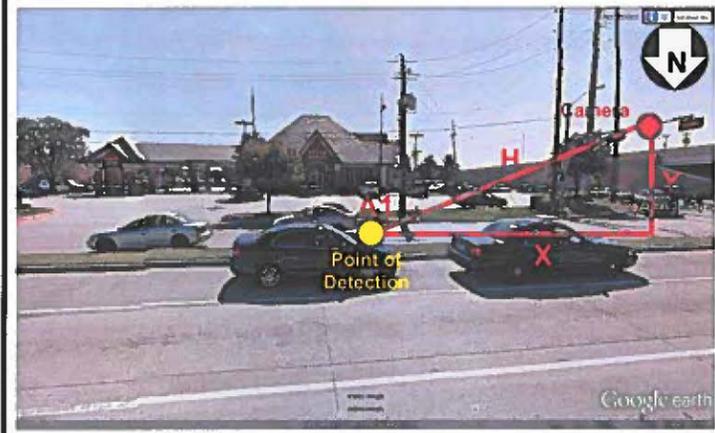
Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



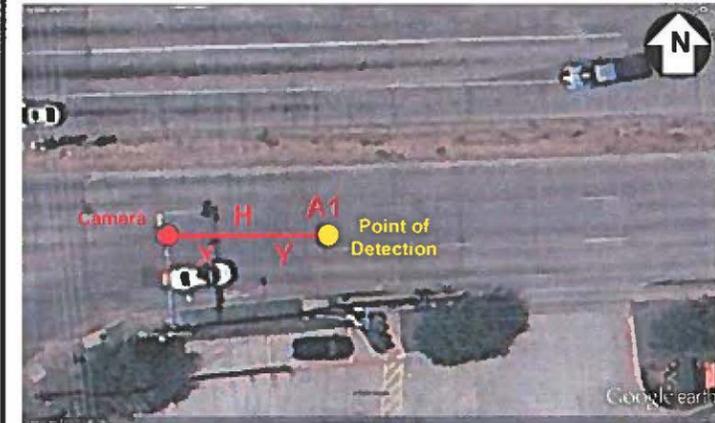
Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**L** Frankfort at Dallas Tollway  
Eastbound / Middle Lane



Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camrea to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°

**Project**

**Location Detail**

LPR Details  
Locations J, K & L

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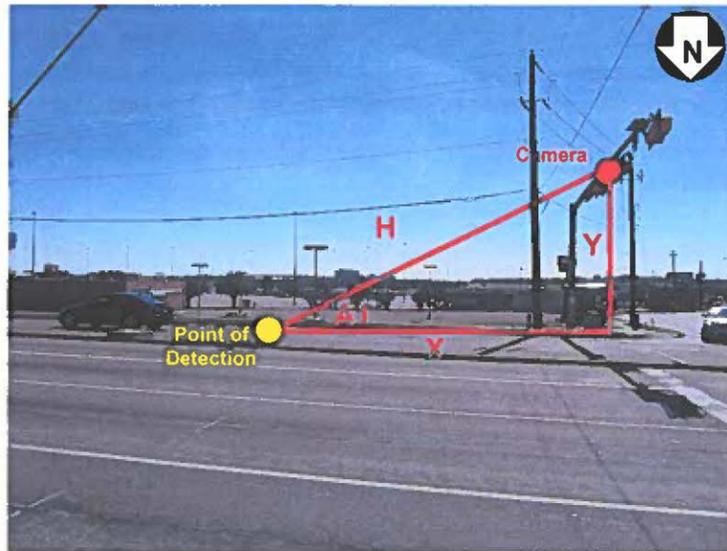
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# Locations M & N LPR Details

## M West Camp Wisdom at South Westmoreland Eastbound / Middle Lane



Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

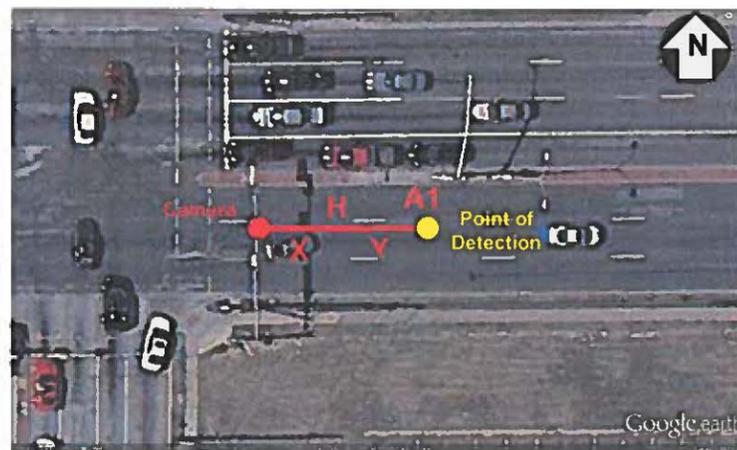
50mm Focal Length Camera

## N East Jefferson Blvd at South Marsalis Ave Westbound / Left Lane

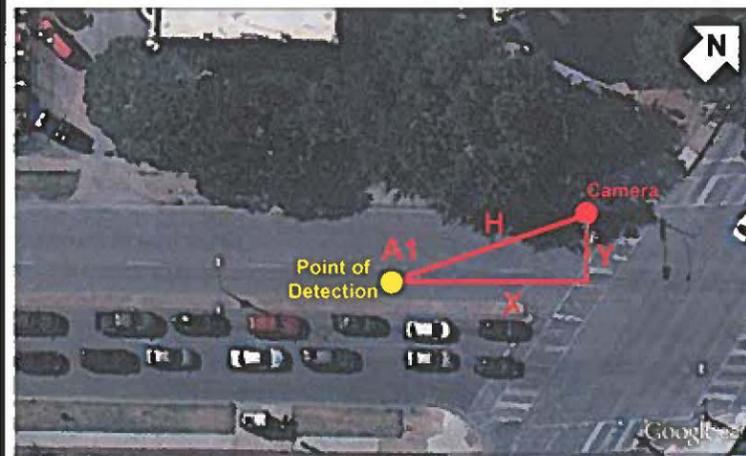


Dimension	Vertical	
Y	Camera to Plate Height	17'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	41.7'
A1	Vertical Angle at Point of Detection	22.2°

50mm Focal Length Camera



Dimension	Horizontal	
Y	Camera to Center of Lane	0'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	45'
A1	Horizontal Angle at Point of Detection	0°



Dimension	Horizontal	
Y	Camera to Center of Lane	20.2'
H	Camera to Point of Detection	45'
X	Lane Distance From Camera to Point of Detection	40.2'
A1	Horizontal Angle at Point of Detection	26.7°

### Project

### Location Detail

LPR Details  
Locations M & N

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Proposal: 12665-1-0

ALPR

Prepared for:  
Eric Foerster

**City of Jersey Village**  
16401 Lakeview Drive  
Jersey Village TX, 77040

E [efoerster@ci.jersey-village.tx.us](mailto:efoerster@ci.jersey-village.tx.us)  
W (713) 466-5824  
M

Proposal Issued:  
9/27/2018

Proposal Valid To:  
10/27/2018

## DESCRIPTION

### CLIENT INFORMATION

**Name:** City of Jersey Village

**Site**

16401 Lakeview Drive  
Jersey Village, TX 77040

**Billing**

**Contact**

Eric Foerster  
P (713) 466-5824  
E efoerster@ci.jersey-village.tx.us

**PROJECT NAME:** ALPR

### PROJECT SCOPE

#### DIR-TSO-3430

Knight Security Systems (KSS) will provide and install Twenty-Six (26) new Automatic License Plate Recognition (ALPR) cameras with LTE Cellular communication and Perpetual Power Units (PPU) in conjunction with PlateSmart ARES Premium system to monitor automotive license plates as they enter and exit the City of Jersey Village at nine (9) inbound/outbound location. Also, System installation includes hardware, system licenses, and configuration unless otherwise stated.

#### Automatic License Plate Recognition "ALPR" System

KSS will furnish and install the following:

- One network video recorder (NVR). ARES Premium 26-Camera ALPR software will be installed on a new dedicated server.
- Each inbound/outbound location will have the following installed:
  - **Wyndham Lake**
    - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
    - Two PPU-POE - Hardened PoE Switch 30W per port
    - Two PPU-LTE - Hardened LTE Router
    - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
    - Two DIR-XNO-6120R - Outdoor cameras with their accessories
  - **Jersey Meadows**
    - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
    - Two PPU-POE - Hardened PoE Switch 30W per port
    - Two PPU-LTE - Hardened LTE Router
    - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
    - Four DIR-XNO-6120R - Outdoor cameras with their accessories
  - **Village Green**
    - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
    - Two PPU-POE - Hardened PoE Switch 30W per port
    - Two PPU-LTE - Hardened LTE Router
    - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fanless Computer
    - Two DIR-XNO-6120R - Outdoor cameras with their accessories
  - **Village Drive**
    - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18"

- Enclosure
- Two PPU-POE - Hardened PoE Switch 30W per port
- Two PPU-LTE - Hardened LTE Router
- Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
- Two DIR-XNO-6120R - Outdoor cameras with their accessories
- **Jersey Drive**
  - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
  - Two PPU-POE - Hardened PoE Switch 30W per port
  - Two PPU-LTE - Hardened LTE Router
  - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
  - Four DIR-XNO-6120R - Outdoor cameras with their accessories
- **Senate**
  - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
  - Two PPU-POE - Hardened PoE Switch 30W per port
  - Two PPU-LTE - Hardened LTE Router
  - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
  - Four DIR-XNO-6120R - Outdoor cameras with their accessories
- **Security Way**
  - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
  - Two PPU-POE - Hardened PoE Switch 30W per port
  - Two PPU-LTE - Hardened LTE Router
  - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
  - Two DIR-XNO-6120R - Outdoor cameras with their accessories
- **Golf Bank**
  - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
  - Two PPU-POE - Hardened PoE Switch 30W per port
  - Two PPU-LTE - Hardened LTE Router
  - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
  - Four DIR-XNO-6120R - Outdoor cameras with their accessories
- **Philippine**
  - Two PPU-2-HP 24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure
  - Two PPU-POE - Hardened PoE Switch 30W per port
  - Two PPU-LTE - Hardened LTE Router
  - Two DI-1000 - Cincoze Rugged Intel Skylake Compact Fan-less Computer
  - Two DIR-XNO-6120R - Outdoor cameras with their accessories
  - Two new 20ft pole
- **Initial programming will include:**
  - Enrolling the cameras and setting up ALPR
  - One administrative account
  - One view only account

The NVR storage capacity is an approximate estimate based on general conditions that KSS does not guarantee. Each device will include the necessary mounting hardware, license and one year manufacturer software license support.

**Note: Electrical connection from city poles to PPU units shall be provided by the customer. KSS can provide a new proposal for these connections as requested by the customer.**

**KSS is assuming that the city will provide permit to install the cameras and PPU on existing light poles.**

**Customer Provided Items**

- Electronic drawing files of the plans and approval of device layout
- Individual software administrator logins for personnel at each location for each system
- Existing client workstations that meet the system minimal requirements
- Rack space and un-interruptible power supply in the MDF room for rack mount units
- Network configurations for connection of devices to Customer's network
- 120VAC by a certified electrician for all security devices where needed
- Installation of conduit with a pull string to security devices where needed

**Finance**

Purchaser hereby agrees to pay KSS the following terms:

The Customer is required to pay every invoice in full within 30 days of receiving the invoice.

**Project Milestone and Invoicing Procedures**

- Payments will be based on the project Schedule of Value (SOV), which will be developed after the customer project acceptance a PO received.
- Down Payment. On or before delivery of the Notice to Proceed, Customer shall make a down payment of Fifteen Percent (15%) of the Contract Price to KSS for Design and Mobilization.
- The Customer shall make progress payments on account of all of the remaining balance of the Contract Price on the basis of the Schedule of Value.

Any changes from the base price will be adjusted with approved change orders from the Customer. The as-built plans will be submitted along with the final submittal package to the Customer.

**Engineering**

KSS shall provide system design and operational documentation to ensure proper installation and efficient servicing of the system. KSS will provide submittal plans that will show where each device is located at each site. The submittal plans will also include a system matrix, which includes the schedule of each device and the programming setup into the security system software.

**Cabling & Wiring**

KSS will be responsible to install all the wiring and connections providing communication and/or control between KSS supplied devices and central control equipment. All wires will be dressed in a neat and professional matter. KSS will not provide any conduit or trenching required to reach each device. It is the Customer's responsibility to provide a pathway for all wiring required for each device. KSS is not responsible for any existing wiring being used. A quote will be provided to the Customer for any wiring that is found to be unusable.

**Field Devices**

KSS will provide all necessary devices and hardware included on the equipment list attached. The devices on the security plans will be installed and programmed into the system according to the system matrix. KSS is not responsible for any existing devices being reused. If any existing devices are found to be unusable then a quote will be provided to the Customer to replace the device. KSS is not responsible for any damages done from the

existing devices being removed. The Customer is responsible to patch and repair any damages done from existing devices removed.

**Programming**

KSS trained personnel will program the security system to provide a functioning operational system. KSS will support Customer programming personnel and set up remote field panels consistent with manufacturer standards. KSS will program each device according to the system matrix provided in the security plans. If any additional programming or special programming outside the system matrix is needed then an approved change order from the Customer is required.

Customer to furnish IP addressing scheme for all devices requiring an IP address on the network. KSS will provide a list of devices that need IP addresses to the Customer.

**Rental Equipment**

Lift rental is included in this proposal.

**Testing**

KSS will perform acceptance testing in the presence of the appointed Customer representative to ensure proper operation and communication of all integrated systems. A test sheet with a check list for each device will be provided by KSS and signed by the Customer representative upon successful completion of a system acceptance test. The final system test report will be sent to all parties.

A punch list detailing items requiring a follow up that is within this scope of work will be created. KSS will correct the punch list items in a mutually agreed upon time. If the Customer wants something changed after the test sheet has been signed then additional charges will be applied.

Upon system acceptance, a KSS job completion form shall be signed and sent to all parties. It is the Customer's responsibility to ensure proper periodic testing per the manufacturer's recommendation if a signed SecurPlan agreement is not in place.

**Training**

KSS will provide training for one combined end user training session. The individuals for the system training session will be determined by the Customer. All training for the above mentioned systems to follow the manufacturer guidelines for Customer training. This training will be provided for administrators and users for each system.

Training will include upgrade implementation, system administration, end-user, and reports. The training will be classroom style and will include manuals, training material, and hands on training. Eight hours of training are provided with this proposal. Additional training may be provided with additional cost.

**Standard Proposal Notes:**

1. This proposal will follow the guidelines stated in DIR contract number DIR-TSO-3430 Standard Terms and Conditions.
2. This proposal is valid for 60 days. After the 60 days the quote is no longer valid and a new quote needs to be regenerated and prices may vary.
3. A standard 1 year warranty applies on all newly installed equipment. A system health monitoring will be included with the 1 year warranty if consent form is signed and returned.
4. Final Location of all equipment to be approved by owner prior to start of installation.
5. Work provided by KSS is assumed to be continuous, un-hindered and without the need for escorts. Additional costs will be incurred if work is slowed by denial or delay of access to the work areas without three days' notice, or if escorts are required at any time. Any cessation of work by the customer or delays in the project construction schedule will result in additional mobilization and project management charges.
6. The quantities of materials noted above scope of work are intended to be descriptive. Should there be any discrepancy between the scope of work and the equipment list, the equipment list will supersede the scope of work stated above.

- All work will be done following federal, state, and local laws and requirements for the above scope of work.

**Knight Security Systems Excludes the Following:**

- All 120 VAC connections are to be performed by customer or customer's designated licensed Electrical contractor.
- Fire alarm interface, cabling, connection, input/output, testing and certification.
- Any city or other governmental permits, not associated with this scope of work, required for the use and operation of the system.
- Access to device location, penetrations, required access panels for concealed areas.
- If not stated above wire mold, conduit, trenching, wireless devices or aerial cabling necessary to connect any remote locations or gates, computer workstations to operate the system, and network equipment to provided power and data communication for devices.
- Overtime required due to schedule revisions, work stoppages, delays caused by others, or circumstances beyond Knight Security Systems control.
- Final terminations and connections to equipment other than provided by Knight Security Systems.
- Any trade installation that Knight Security Systems is not licensed to perform.
- Painting, patching or landscaping required as a result of the installation of equipment associated with this scope of work.
- Technical assistance or the setup of the customer's network for connection to the security control systems. The customer is required to provide static IP addresses and support personnel for assistance in setting up the network connections.

**Roles & Responsibilities**

Essential activities conducted in the course of project by the Customer, Knight Security Systems (KSS), and the General Contractor (GC).

Project Administration Tasks	Customer	KSS	GC
General project management & administration		X	
Designate primary customer point of contact and site supervisor		X	
Host initial site orientation and kick-off meeting	X		
Pre-installation walk-through and design verification	X		
Pre-construction utility assessment	X		
System design and engineering		X	
System design and engineering approval	X		
Develop master project schedule		X	
Approval of master project schedule	X		
System design acceptance within overall master plan of larger facility	X		
Provide lists of existing equipment and building drawing backgrounds	X		
Develop and maintain drawings and equipment schedules		X	
Provide written communication regarding work site conditions	X		
Coordinate monthly in-progress reviews for active sites		X	
Change order management		X	

Project Installation Tasks	Customer	KSS	GC
Provide locations for materials staging	X		
Materials pre-installation configuration and delivery		X	
Pre-installation testing of existing equipment		X	

Installation of electric locking hardware		X	
Installation of electric locking mechanism power supplies		X	
Installation of device power supplies		X	
120VAC at each device location where needed	X		
Building penetrations to exterior	X		
Fire partition penetrations and sealing	X		
Installation of conduit to security system devices where needed	X		
Installation of cables to security system devices		X	
Network cables from security system devices to copper patch panels		X	
Patch cables between patch panels and network switches		X	
Create panel, cable, and equipment labeling scheme	X		
Install cable labels per labeling scheme		X	

<b>Network Tasks</b>	<b>Customer</b>	<b>KSS</b>	<b>GC</b>
Rack and rack space for rack mount equipment	X		
Network PoE switches and configuration	X		
Patch panels and un-interruptible power supply	X		
IP address assignment for security system equipment and workstations	X		
Configure client workstations to the security system		X	

<b>Programming Tasks</b>	<b>Customer</b>	<b>KSS</b>	<b>GC</b>
Create custom security system programming matrix		X	
Program initial security system configuration		X	
Import initial cardholder database from Owner provided information	N/A		
Develop and implement database update procedure	X		

<b>Testing and Acceptance Tasks</b>	<b>Customer</b>	<b>KSS</b>	<b>GC</b>
System test forms and checklists		X	
Full system test		X	
Customer on-site system acceptance	X		
As-built drawings and final engineering document submittal		X	

## PROJECT INVESTMENT

### Jersey Village ALPR

QTY	Manufacturer	Part #	Description	Ext.Price
1.00	BCDVideo	BCD104-ARA-110	BCDVIDEO - 1U RACKMOUNT 4 BAY SERVER - 6TB XEON SILVER 4110 16GB (2) 240GB M.2 SSD (3) 2TB DRIVES DPS WIN 10 PRO 5YR NBD WTY	\$6,277.07
18.00	ClearSite	PPU-2-HP	24V - Dual Battery - Timed AC / Outdoor UPS - High Power - 18"x18"x18" Enclosure	\$102,728.52
18.00	ClearSite	PPU-POE	Hardened PoE Switch 30W per port	\$12,857.22
18.00	ClearSite	PPU-LTE	Hardened LTE Router	\$19,285.74
26.00	Hanwha	DIR-XNO-6120R	Wisenet X powered by Wisenet 5 network IR outdoor	\$21,609.90
26.00	Hanwha	DIR-SBP-302PM	Pole Mount Adapter Accessory, use with SBO-100B1,	\$1,138.02
2.00	Hapco	RTA20B5AE-01	20FT ROUND TAPERED ALUM POLE WITH SATIN FINISH, DIRECT EMBEDDED MOUNT. Include Installation of direct embedded pole at City of Jersey Village	\$5,142.86
1.00	Knight Security	DIR-KSS-PROJKIT	DIR- Project Install Kit	\$11,714.29
18.00	Logic	DI-1000	Cincoze Rugged Intel Skylake Compact Fanless Computer	\$43,250.22
26.00	PlateSmart	PS-ARES-CAM-PRE-SD	ARES Premium with 1 Year Support & Maintenance	\$28,228.46
1.00	PlateSmart	PS-INSTALL-REMOTE	Per Session, per PlateSmart engineer. No discount applied	\$1,428.57
1.00	PlateSmart	PS-TRAINING	Per Session, per PlateSmart engineer. Remote connection	\$1,428.57
1.00	PlateSmart	BCD-SA-SQL-OPEN	Microsoft SQL Open License 1 Server, 4 CALS	\$2,553.57
2.00	Windy City Wire	775600-110DB-500	500ft roll CAT6 direct burial	\$657.14

**Labor:**

QTY	Description	Ext.Price
36.00	INSTALLCABLE	\$3,952.80
45.00	SRTECH	\$5,062.50
90.00	PROJECTMGR	\$15,552.00
180.00	SYSDSIGN	\$25,839.00
369.00	INSTALL	\$40,516.20
324.00	SYSTECH	\$44,906.40

**Discounts and Misc. Items:**

QTY	Description	Ext.Price
1.00	Specialty Tools and Lifts per project requirements	\$2,142.86
1.00	Dir-Discount Install Parts	(\$7,500.00)
1.00	Dir-Discount Install Labor	(\$22,500.00)

**Annual Recurring:**

Description	Ext.Price
GSM/ Cellular Back up alarm monitoring w/ text msg	\$16,356.00

### Option - SecurePlan

Accept: \_\_\_\_\_ Decline: \_\_\_\_\_

**Annual Recurring:**

Description	Ext.Price
SecurePlan-24 24/7 service level agreement	\$31,716.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

Client Initials: \_\_\_\_\_

## Investment Summary

**Annual Recurring** **\$48,072.00**

*Note: Sales tax, if applicable, is not included on this proposal and will be added to the total upon invoicing.*

### Investment Total

Knight Security Systems will provide the proposed system as described in this proposal for the sum of: **\$366,271.91**

The price above includes: material, equipment and labor as described within this proposal.

### Proposal Acceptance:

I have read the **General Terms and Conditions** of the sale, understand them fully, and agree to abide by them. I have also read and understand the payment terms as set forth in the **Customers Responsibilities** section of the agreement as well as the **Schedule of Equipment** as listed.

I hereby certify that I am authorized by my company to sign this agreement. Knight Security Systems is hereby authorized to perform the work as specified.

### KNIGHT SECURITY SYSTEMS

### City of Jersey Village

By: \_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Integrated Security Solutions  
 Title  
 \_\_\_\_\_  
 John Hinkle  
 Print Name

By: \_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Title  
 \_\_\_\_\_  
 Eric Foerster  
 Print Name

Client Initials: \_\_\_\_\_



# TERMS & CONDITIONS

## Limited Warranty.

**A. What is Covered.** For one (1) year after System Acceptance, Knight will repair or replace any defective part of the System without charge to Purchaser. Knight may use new or used parts of the same quality. Knight may keep all replaced components.

**B. How To Get Service.** Call or e-mail Knight at the e-mail address and telephone number at the top of this agreement and tell Knight what is wrong with the System. Knight will provide service as soon as possible during Knight's normal business hours which are 8:00AM to 5:00PM Monday through Friday, excluding holidays Knight observes. A responsible adult must be at the premises at the time Knight visits. Emergency repair service is available at other times for an additional charge. SecurePlan customers should follow the exclusive SecurePlan service request procedure.

**C. What is Not Included.** Repair of the System is Knight's only duty. This warranty does not include disposable batteries. Knight makes no other express warranty including any warranty of merchantability of the System or its fitness for any special purpose. Knight does not warrant that the System cannot be defeated or compromised or that it will always operate. This warranty does not cover repairs that are needed because of an accident, acts of God, misuse or abuse of the System, Purchaser's failure to properly use the System, or any other reason except a defect in the equipment or Knight's installation. **Knight is not liable for consequential or incidental damages.** Purchaser agrees that this is Knight's only warranty and that Knight has given Purchaser no other warranty for the System. All implied warranties are limited in duration to the one year term of this express warranty. Repairs not covered by this warranty will be charged to Purchaser at Knight's standard rates for labor and materials and Purchaser agrees to pay the same.

**D. State Law.** Some states do not allow the exclusion or the limitation of consequential or incidental damages, or a limitation on the duration of implied warranties, so the above limitations or exclusions may not apply. The warranty gives you specific legal rights and you may also have other rights, which may vary from state to state.

**After Warranty Service.** If Purchaser has subscribed to SecurePlan, Knight will continue to service the System in accordance with the provisions of the SecurePlan program. If Purchaser has not subscribed to SecurePlan, then at the end of Knight's one (1) year limited warranty, Knight will continue to repair the System on a time and material basis. Purchaser will pay Knight's standard parts and labor charges for all repair calls. There will be a one (1) hour minimum visit charge for each repair call. See Knight's Limited Warranty on how to request repair service. Payment is due upon completion of the work.

**Regulatory Agencies.** Knight operates under the regulatory authority of the following State of Texas agencies: Department of Public Safety, Texas Private Security Board, P.O. Box 4087, Austin, Texas 78773-0001, 512/463-5545, License # B-3566; Texas Department of Insurance, Office of the State Fire Marshal; P.O.Box 149221, Austin, Texas 78714-9221, 512/463-6169, License # ACR-84110-647.

**Document Conflict.** It is understood and agreed by and between the parties hereto, that if there is any conflict in this agreement and any other document, this agreement will govern, whether such other document is prior, coincident or subsequent to this agreement.

**Taxes, Fees, Permits, Fines.** In addition to the charges set forth herein, Purchaser agrees to pay any and all false alarm assessments, taxes, fees or other charges relating to the System installation, System use or services provided under this agreement which are authorized or imposed by any governmental body or other organization to whose facilities the System is connected. In addition Purchaser agrees to have the System licensed, permitted, registered or the like when required by any governmental agency and to pay any and all required fees for same.

**Knight Not An Insurer And Limitation Of Liability.** Purchaser acknowledges that Knight has not represented or warranted that the System may not be compromised or circumvented, that the System will prevent any loss by burglary, theft, robbery, fire or otherwise or that the System will in all cases provide the detection for which it is installed or intended. Purchaser does further acknowledge that Purchaser assumes all risk for loss or damage to Purchaser's premises, property or contents and that Knight has made no representations or warranties, nor has the Purchaser relied on any representation or warranties, expressed or implied, including any warranty of merchantability or fitness for any particular use, except as set forth herein. Purchaser acknowledges that Knight is not an insurer and that insurance if any shall be obtained by the Purchaser and that the payments stipulated hereinbefore are based solely upon the value of the System and services herein described and are unrelated to the value of Purchaser's premises, property or contents. It is not the intention of the parties of this agreement that Knight assume responsibility for any loss occasioned by malfeasance or misfeasance in the performance of the System or services under this agreement or for any loss or damage sustained through burglary, theft, robbery, fire or other cause by virtue of this agreement or because of the relation herein established. Purchaser further agrees to not subrogate with any person or insurer against Knight. From the nature of the System to be installed and/or the services to be performed, it is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from the failure of the System, installation, monitoring or other services or on the part of Knight to perform any of its obligations hereunder. If there shall, notwithstanding the provisions herein, at any time be or arise any liability on the part of Knight by virtue of this agreement or because of the relation hereby established, whether due to Knight's breach of this agreement, negligence of Knight, Knight's failure to perform any of its obligations hereunder, including installation, monitoring or service, or otherwise, such liability is and shall be limited to a sum equal in amount to the annual monitoring fee, five percent (5%) of the total sale and installation amount or five hundred dollars (\$500.00), whichever is the greater. This liability shall be complete and exclusive. Purchaser may obtain from Knight a higher limitation of liability for an additional periodic charge. If Purchaser elects this option, Knight will attach a rider to this agreement, which will set forth the amount of the higher limitation of liability and the amount of the additional charge. Agreeing to the higher limitation of liability does not mean that Knight is an insurer.

**Indemnification.** Purchaser agrees to and shall indemnify and save Knight harmless, its employees and agents, for and against all third party claims, lawsuits and losses alleged to be caused by Knight's performance, negligent performance or failure to perform its obligations under this agreement except that this indemnity clause shall not extend to damage, loss, liability or injuries which occur while an employee or agent of Knight is on the premises of the Purchaser and which damage, loss, liability or injuries are solely and directly caused by the acts of said employee or agent.

**System Acceptance.** Purchaser agrees to inspect and provide written acceptance of the system installation within (30) days within of the notice of completion by Knight, or within 30 days of the commencement of beneficial use of the system or system elements provided, whichever is earlier. Errors or omissions in the installation of System, including but not limited to failure to install or wire detection devices, shall be called to the attention of Knight by Purchaser in writing within thirty (30) days of final billing of installation charges stipulated in paragraph 2.A of this agreement. Upon the expiration of the said thirty (30) day period, the

Client Initials: \_\_\_\_\_



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

installation and the System provided shall be deemed complete and acceptable to Purchaser.

**Increase Of Monitoring/Service Fees.** Notwithstanding the terms and conditions set forth herein, after the term for monitoring service, Knight may at any time, increase the monthly System monitoring fee and/or service fee upon giving the Purchaser notice in writing. In the event Purchaser is unwilling to pay the increased fee(s), Purchaser may terminate the System monitoring and/or System service upon giving notice in writing to Knight within thirty (30) days from receipt of Knight's notice, provided Purchaser shall not be in default of any provisions, terms or conditions of this agreement. Failure to notify Knight within said thirty (30) days will constitute Purchaser's consent to the increased fee(s) and all other provisions, terms and conditions of this agreement shall remain in full force and effect.

**System Use And Testing.** To obtain proper results from the operation of the System, Purchaser agrees to perform weekly tests and inspections of the entire System and to notify Knight as soon as practical to have System repaired if a failure is detected with the System. Purchaser will instruct all other persons who may use the System on its proper use. If the System includes interior detection (e.g., motion detectors, glass break detectors, smoke detectors, heat detectors or other such detectors), Purchaser agrees to turn off, control or remove all things such as air conditioning systems, insect fogging products and pets that might interfere with such devices.

**False Alarm & Warranty Service Calls.** In the event Purchaser or any user of the System shall cause an excessive number of false alarms or service calls through carelessness, the malicious or accidental use of the System or in the event Purchaser shall in any manner misuse or abuse the System, it shall constitute a material breach of contract on the part of Purchaser and Knight may, at its option, in addition to other legal remedies, be excused from further performance upon the giving of ten (10) days notice to Purchaser. Knight's excuse from performance shall not affect Knight's right to recover damages from Purchaser. In the event a fine, penalty, fee or the like is assessed against Knight by any governmental or municipality agency as a result of any false alarm or misuse of Purchaser's System, Purchaser agrees to forthwith reimburse Knight upon Knight giving notice to Purchaser.

**Telephone Line.** Purchaser understands that all System monitoring signals are transmitted over regular telephone lines, which are wholly beyond the control and jurisdiction of Knight. Purchaser will pay for all telephone company charges. Knight requires the use of a RJ31X or equivalent telephone jack to give the System priority over telephones on Purchaser's premises; however, when the System is activated, other calls (such as calls to the 911 emergency operator) cannot be made, and therefore, Purchaser may wish to have the System connected to a second telephone line. If Purchaser's telephone service is out of order, placed on vacation status or otherwise not working, signals cannot be transmitted and Knight will not know of the telephone service problem or outage. Purchaser acknowledges that Knight has advised Purchaser of the availability of wireless radio transmission of System monitoring signals in the event of telephone service interruption.

**Additional Detection Equipment.** Purchaser acknowledges that additional fire, intrusion, robbery or supervisory detection devices are available at additional cost.

**Installation Or Service Of System.** Purchaser authorizes Knight to install and/or service or cause to be installed and/or serviced, the devices specified in the schedule of devices including instruments, appliances and all necessary connections, wires, conduits and other materials associated herewith. Knight may, at its sole discretion, subcontract all or part of the installation or service of the System. Purchaser will make premises available during Knight's normal working hours of 8:00 A.M. through 5:00 P.M., Monday through Friday exclusive of Knight's scheduled holidays unless an alternative time has been arranged and agreed to by both Knight and Purchaser. Purchaser has the affirmative duty to inform Knight, prior to beginning of installation, of every location at the premises where Knight should not (because of concealed obstructions or hazards such as pipes, wires or asbestos) enter or drill holes. If asbestos or other health hazardous material is encountered during installation, Knight will cease work until Purchaser has, at Purchaser's sole expense, obtained clearance from a licensed asbestos removal or hazardous material contractor that continuation of work will not pose any danger to Knight's personnel. In no case shall Knight be liable for discovery or exposure of hidden asbestos or other hazardous material, and Purchaser shall indemnify and hold Knight and its employees harmless from any claims brought against Knight and/or its employees by third parties for damages, personal injury, death, emotional injury, whether actual or prospective allegedly caused by the presence, spread, ingestion or inhalation of any substance/vapor on or originating from Purchaser's premises. Purchaser understands that the installation will necessitate drilling into various parts of the premises. Knight generally intends to conceal wiring in the finished areas of the premises; however, in areas which, due to construction, decoration, or furnishing of the premises, Knight determines, in its sole discretion, that it would be impractical to conceal the wiring, in such cases wire will be exposed. To facilitate the installation and operation of the System, Purchaser will repair any broken or loose doors, windows or other parts of the premises as Knight may reasonably request. Purchaser agrees to provide 110 volt AC electrical outlets (dedicated circuits when required) at the designated locations for devices requiring such power.

**Delay/Interruption Of Installation, Monitoring Or Service.** Purchaser hereby agrees that Knight assumes no liability for delays or interruption in installation, monitoring or service of System whether due to heavy workload, labor disputes of any nature, strikes, riots, storms, natural disasters, fires, power failures, insurrection, interruption of or unavailability of telephone service, or any other cause beyond the control of Knight and will not be required to furnish installation, monitoring or service while any such cause shall continue.

**Default Or Termination.** If Purchaser fails to pay any amounts agreed herein or provided for herein within ten (10) days after the same is due and payable or if Purchaser fails to observe, keep or perform any other provision, term or condition of this agreement, Purchaser hereby agrees that Knight shall have the right to exercise any of the following remedies: (a) to declare the entire amount of moneys due hereunder, immediately due and payable upon notice or demand to Purchaser; (b) to initiate any legal proceedings and recover all moneys due hereunder, accrued and thereafter accruing, including without limitation, reasonable attorney's fees; (c) to enter Purchaser's premises and take possession of any and all devices of System not paid for, without any court order or other process of law, and any said taking of possession shall not constitute a termination of this agreement unless Knight expressly so notifies Purchaser in writing; (d) to terminate this agreement; (e) to pursue any other remedy at law or in equity. Notwithstanding any said removal or any other action which Knight may take, Purchaser shall be and remain liable for the full performance of all provisions, terms and conditions on the part of Purchaser under this agreement. All such remedies are cumulative and may be exercised concurrently or separately. Purchaser shall be liable for all expenses Knight may incur in connection with the enforcement of any of its remedies herein, including without limitation, reasonable attorney's fees and any amounts established by state or federal statute or regulation. If Knight elects to exercise any or all of the above provisions, it shall not be considered to constitute a breach by Knight of this agreement or waiver of Knight's rights to which it may be entitled under the law. Purchaser further agrees that Knight shall not be liable for any damage caused to the Purchaser's premises by the removal of System or devices.

**Title Of System.** Knight retains title to the System and all components and devices until such time as Purchaser shall pay for said System in full.

**Pre-Existing Equipment And Devices.** Knight assumes no liability and gives no warranty, limited or otherwise, for equipment, devices, wiring, services or the like not installed or provided by Knight pursuant to this agreement.

**Authorized Users And Emergency Contact List.** Purchaser agrees to furnish to Knight forthwith a written list of names, necessary telephone numbers and verbal passcodes of all System users and emergency contact persons authorized to enter the Purchaser's premises. In addition Purchaser shall notify Knight in writing of all changes, revisions and modifications of the above stated users and emergency contact persons or changes to the Purchaser's premises address, telephone, or the like.

Client Initials: \_\_\_\_\_

**Monitoring Service.** If Purchaser has subscribed to monitoring service, Knight, upon receipt of a signal from the System shall, without warranty and when permissible by law, make a reasonable effort to do the following: (a) Upon receipt of an intrusion alarm signal, call the Purchaser's premises to verify an authorized user. If unable to verify an authorized user at the Purchaser's premises, notify the Public Police Department of the respective jurisdiction of the Purchaser's premises and notify the emergency contact person by calling the emergency contact person's telephone number. (b) Upon receipt of a holdup, duress or panic alarm signal, notify the Public Police Department of the respective jurisdiction of the Purchaser's premises and notify the emergency contact person by calling the emergency contact person's telephone number. (c) Upon receipt of a fire alarm signal, notify the Public Fire Department of the respective jurisdiction of the Purchaser's premises, notify the Purchaser's premises and if unable to notify Purchaser, notify the emergency contact person by calling the emergency contact person's telephone number. (d) Upon receipt of a System supervisory, trouble or failed System test signal or the like, call the Purchaser's premises during Knight's normal business hours to notify Purchaser and if unable to notify Purchaser, notify the emergency contact person by calling the emergency contact person's telephone number. The above listed procedures may be altered by Purchaser, when allowed by law, only upon Purchaser's written request of Knight. Monitoring may be provided by Knight or an independent monitoring facility selected by Knight.

**Late/Interest Fees & Attorney's Fees.** Purchaser shall pay late fees and interest in amounts allowable by Texas law for all moneys not paid to Knight when due and payable. Additionally, in the event it shall become necessary for Knight to institute legal proceedings to collect any amount due Knight under this agreement, Purchaser shall pay Knight reasonable attorney's fees when permitted by law. Both Knight and Purchaser agree that no demand for arbitration, lawsuit or any other legal proceeding connected with this agreement shall be brought or filed more than one year after the incident giving rise to the claim occurred. In addition any such legal proceeding shall not be heard before a jury. Each party gives up any right to a jury trial.

**Assignees And Subcontractors.** Knight may transfer or assign this agreement to any other entity including an alarm company or lender. Purchaser may not transfer this agreement to someone else (including someone who purchases or rents Purchaser's premises) unless Knight approves the transfer in writing. Knight may use subcontractors to provide installation, repair or monitoring services, and this agreement, shall apply to the work or services they provide, and shall apply to them and protect them in the same manner as it applies to and protects Knight.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

Client Initials: \_\_\_\_\_



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 11, 2018

**AGENDA ITEM:** G05

**AGENDA SUBJECT:** Consider Resolution No. 2018-82, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants.

**Department/** Public Works

**Prepared By:** Kevin T. Hagerich

**Date Submitted:** December 11, 2018

**EXHIBITS:** [Resolution No. 2018-82](#)  
[Exhibit A](#) – Proposal for Engineering Services

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	61,000.00
	Amount Budgeted:	\$	00,000.00
	Appropriation Required:	\$	00,000.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The City Council adopted the 2018-2019 Capital Improvements Plan which included a project for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants. Accordingly, funds were approved in the Fiscal Year 2018-2019 budget for this project.

The first phase of this project is for engineering services to include basics services of acquisition of existing plant information, preparation of construction plans and specifications, and securing public bids for the project.

This item is to approve a contract with Brooks & Sparks, Inc. for this services.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-82, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants.

**RESOLUTION NO. 2018-82**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BROOKS & SPARKS, INC. TO PERFORM ENGINEERING SERVICES FOR THE REPAIR AND PAINTING OF THE GROUND STORAGE TANKS LOCATED AT THE SEATTLE AND VILLAGE WATER PLANTS.**

**WHEREAS**, the City Council adopted the 2018-2019 Capital Improvements Plan which included a project for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants; and

**WHEREAS**, the City Council of the City of Jersey Village approved funds in the Fiscal Year 2018-2019 budget for this project; and

**WHEREAS**, the first phase of this project is for engineering services connected with the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants; and

**WHEREAS**, it is the desire of City Council to move forward with the engineering phase of this project at this time; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The City Manager is authorized to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants.

**PASSED AND APPROVED** this 17<sup>th</sup> day of **December**, A.D., **2018**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





November 27, 2018

Mr. Kevin Hagerich – Director of Public Works  
City of Jersey Village  
16501 Jersey Street  
Houston, Texas 77040

Re: Proposal for Engineering Services – Ground Storage Tank Repair and Painting at the  
Seattle Water Plant and the Village Water Plant  
Project No. 537-0096

Dear Kevin:

Brooks & Sparks, Inc. is pleased to submit this proposal to provide engineering services for the Ground Storage Tank Repair and Painting at the Seattle Water Plant and the Village Water Plant. The services to be provided will include the following items of work:

Basic Services

The Basic Services consist of the acquisition of existing plant information, preparation of construction plans and specifications, and securing public bids for the project. The Basic Services are described as follows:

Design Phase

1. Acquire all pertinent plans, data, and information from Harris County Flood Control District and Jersey Village needed for the completion of the project.
2. Contract with Dunham Engineering, Inc. for coating tests and technical inspections for the project. Dunham Engineering, Inc has provided testing and inspection services for the City of Jersey Village Water Storage and elevated tanks for the past 20 years.
3. Prepare detailed contract documents, plans and specifications for the coating and rehab work at both plants.
4. Prepare final cost estimate for construction.

Bid Phase

1. Assist the City of Jersey Village in the advertisement of the Project for bid. City of Jersey Village will secure and pay for the Bid Advertisement.

21020 PARK ROW • KATY TEXAS 77449  
281-578-9595 • FAX: 281-578-9686  
CERTIFIED FIRM NO. F-880

2. Conduct a Prebid Conference and issue addenda to the Bid Documents if necessary. Assist the City in the opening of the bids and provide a bid recommendation for the City's review.
3. Review bids and recommend the award of contract.

Construction Phase

1. Assist in the preparation of formal Contract Documents.
2. Conduct Preconstruction Conferences and issue Notice to Proceed.
3. Make periodic visits to the site (as distinguished from the continuous services of a resident Project Representative) to observe the progress and quality of the executed work and to determine in general if the work is proceeding in accordance with the Contract Documents. In performing these services, Brooks & Sparks, Inc. cannot guarantee the performance of the contractor, nor be responsible for the actual supervision of construction operations or for the safety measures that the contractor takes or should take.
4. Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of material and equipment and other data which the contractor submits. Obtain and review monthly and final estimates for payments to contractors.
5. Conduct, in company with City representatives, a final inspection of the Project for compliance with the Contract Documents, and submit recommendations concerning project status, as it may affect final payment to the contractors.

Additional Services

Additional services, if needed, will be considered outside the scope of the lump sum fee for the scope of services as described above. Brooks & Sparks, Inc. will perform additional services based on the attached hourly billing rate schedule. Reimbursable expenses will be charged at the Engineer's cost plus 10%.

Compensation

We can perform the Basic Services for \$61,000 in accordance with the following breakdown of the cost per task:

Basic Services

Design Phase	\$ 29,000	lump sum basis
Bid Phase	3,000	lump sum basis
Construction Phase	<u>29,000</u>	lump sum basis
	\$ 61,000	



Should you be in agreement with the above scope of services, please execute the attached agreement and return one copy to us for our files. We appreciate the opportunity to present this proposal and assist the City of Jersey Village on this project.

If you should have any questions or require additional information, please call.

Sincerely,

A handwritten signature in black ink that reads "Frank E. Brooks". The signature is written in a cursive style with a large initial "F" and "B".

Frank E. Brooks, P.E.  
Principal

FEB/feb  
Enclosure

**AGREEMENT FOR CONSULTING SERVICES**

This Agreement is made effective this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between Brooks & Sparks, Inc. (hereinafter called the "Consultant"), and the City of Jersey Village (hereinafter called the "Client").

The Client has requested services of the Consultant in relation to:

Engineering Services for the Ground Storage Tank Repair and Painting at the Seattle Water Plant and the Village Water Plant In Accordance With the Proposal Letter Dated November 27, 2018  
(Hereinafter called the "Project").

Therefore, the Client and Consultant agree as follows:

After execution copy of this Agreement, the Consultant will provide the Client with services as defined in this agreement and proceed with the work as expeditiously as practical, inform the Client of any schedule changes and provide the Client with copies of the final product.

The Client will place at the Consultant's disposal all available information pertinent to the Project including previous drawings, reports and any other relative data and will arrange for and provide access to the Consultant, without liability of any nature to the Consultant except for Consultant's own negligence, to enter upon public and private lands as required for the Consultant to perform his work under this Agreement.

Payments for services of the Consultant will be based on a fixed price of sixty one thousand dollars (\$61,000) for basic and special services as described in our proposal letter dated November 27, 2018. Additional Services will be billed hourly in accordance with the attached Exhibit A, Hourly Rate Schedule. Invoices will be submitted monthly and will reflect the percentage of the project completed at the date of the invoice. Payments for Basic Services, special services, additional services and reimbursable expenses shall be made by the Client within thirty (30) days after receipt of Consultant's invoice. Reimbursable expenses shall mean the Consultant's cost of reproduction of reports, drawings and similar Project related items.

Consultant will maintain insurance to protect both Consultant and the Client from claims under Workmen's Compensation, negligent acts of Consultant's employees, and claims due to errors, omissions or negligence in the performance of professional services for the Project.

All documents, including but not limited to original drawings, estimates, specifications, field notes and data are and shall remain the property of the Consultant. The Client shall obtain a set of reproducible as built drawings once the project is completed.

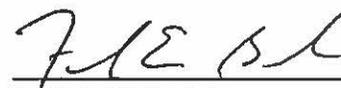
Termination of this Agreement prior to completion must be made in writing and may be made by either party. If this agreement is terminated by the Client, the Consultant will be paid for services performed to the date of termination. If this agreement is terminated by the Consultant, the Consultant will be paid for services performed on the completed portions of the project which are usable to the Client.

This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement may be modified or amended if the amendment is made in writing and is executed by both parties. This Agreement shall be governed by the laws of the State of Texas.

**CLIENT:**  
City of Jersey Village

\_\_\_\_\_  
Name Date

**CONSULTANT:**  
Brooks & Sparks, Inc.

  
\_\_\_\_\_  
Frank E. Brooks, P.E. Date  
Principal

**HOURLY BILLING RATES**

January 1, 2018

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
Principal	\$185.00
Associate Principal	\$165.00
Sr. Associate	\$145.00
Associate	\$135.00
Sr. Project Manager	\$130.00
Project Manager	\$120.00
Design Engineer	\$110.00
Assistant Project Manager/Sr. Project Coordinator	\$100.00
Project Coordinator	\$ 95.00
Engineering Technician/Construction Inspector	\$ 85.00
Cadd Technician	\$ 80.00
Clerical	\$ 50.00

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018      **AGENDA ITEM:** G06

**AGENDA SUBJECT:** Consider Ordinance No. 2018-30, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(b)(9) to amend the schedule of fees related to the floodplain development permit; providing a severability clause; and providing a penalty as provided by section 1-8 of the code.

**Department:** Public Works

**Prepared By:** Kevin T. Hagerich

**Date Submitted:** December 11, 2018

**EXHIBITS:** [Ordinance No. 2018-30](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

On November 19, 2018 City Council approved amendments to the Code of Ordinances regarding the schedule of fees.

Since the approval, it has been discovered that additional changes are needed in in connection with the floodplain development permit fee.

This item is to request the necessary changes.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-30, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(b)(9) to amend the schedule of fees related to the floodplain development permit; providing a severability clause; and providing a penalty as provided by section 1-8 of the code.  
relating to the expiration of permits.

**ORDINANCE NO. 2018-30**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142(b)(9) TO AMEND THE SCHEDULE OF FEES RELATED TO THE FLOODPLAIN DEVELOPMENT PERMIT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.**

**WHEREAS**, the City Council of the City of Jersey Village, Texas ("City Council") has determined that it would be advantageous and beneficial to the citizens of the City of Jersey Village, Texas to establish modified and/or additional charges made to customers to recover the costs associated with providing general fees now and in the future for the City of Jersey Village, Texas; and

**WHEREAS**, the City has experienced a steady increase in the cost to provide an acceptable level of service to its Citizens and the City wishes to not only continue, but to improve its level of service to all its citizens and customers now and in the future; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct, and incorporated for all purposes.

**Section 2.** Chapter 2, Article IV, Division 2, Section 2-142(b)(9), of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by adding the language underlined and by deleting the language struck through, as set out below:

“(9) *Floodplain Development permit.* The development permit fee shall be 1% of the **project building permit fee valuation** or \$250.00, whichever is less.”

**Section 3.** Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in accordance with Section 1-8 of The City Code. Each day of violation shall constitute a separate offense.

**Section 4.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this 17th day of December, 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018      **AGENDA ITEM:** G07

**AGENDA SUBJECT:** Consider Ordinance No. 2018-31, amending the Code Of Ordinances of the City of Jersey Village, by amending Chapter 14 “Building and Development”, Article I. “In General”, Section 14-5 Definitions to conform to the National Flood Insurance Program Floodplain Management Regulations; providing for codification and renumbering of the revised Sections; providing for severability; and providing a penalty in an amount not to exceed \$2,000.00 for each day of a violation of any provisions hereof.

**Department:** Public Works

**Prepared By:** Kevin T. Hagerich

**Date Submitted:** December 11, 2018

**EXHIBITS:**      [Ordinance No. 2018-31](#)  
                      [Exhibit A](#) – Amendments Section 14-5

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

The City of Jersey Village has chosen to participate in the National Flood Insurance Program Community Rating System (CRS Program).

In order to be considered for any benefits that this program offers, the CRS Program requires that the definitions as outlined in Section 14-5 either mirror or exceed the National Flood Insurance Program Floodplain Management Regulations as outlined in Title 44 of the Code of Federal Regulations Part 59 and 60.

This item is to request the necessary changes.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-31, amending the Code Of Ordinances of the City of Jersey Village, by amending Chapter 14 “Building and Development”, Article I. “In General”, Section 14-5 Definitions to conform to the National Flood Insurance Program Floodplain Management Regulations; providing for codification and renumbering of the revised Sections; providing for severability; and providing a penalty in an amount not to exceed \$2,000.00 for each day of a violation of any provisions hereof.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018

**ORDINANCE NO. 2018-31**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, BY AMENDING CHAPTER 14 “BUILDING AND DEVELOPMENT”, ARTICLE I. “IN GENERAL”, SECTION 14-5 DEFINITIONS TO CONFORM TO THE NATIONAL FLOOD INSURANCE PROGRAM FLOODPLAIN MANAGEMENT REGULATIONS; PROVIDING FOR THE CODIFICATION AND RENUMBERING OF THE REVISED SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH DAY OF A VIOLATION OF ANY PROVISIONS HEREOF.**

---

**WHEREAS**, the City of Jersey Village has chosen to participate in the National Flood Insurance Program Community Rating System (CRS Program); and

**WHEREAS**, in order to be considered for any benefits that this program offers, the CRS Program requires that the definitions as outlined in Section 14-5 either mirror or exceed the National Flood Insurance Program Floodplain Management Regulations as outlined in Title 44 of the Code of Federal Regulations Part 59 and 60; and

**WHEREAS**, it is the desire of the City Council of the City of Jersey Village to amend the Code of Ordinances in order to conform to the requirements of the CRS Program; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** That the facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct, and incorporated for all purposes.

**Section 2.** Chapter 14, “Building and Development,” Article I. *IN GENERAL*, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended at Section 14-5 Definitions, by adding the language underlined and by deleting the language struck through, as set out in the attached Exhibit “A.”

**Section 3.** Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in an amount not to exceed \$2000. Each day of violation shall constitute a separate offense.

**Section 4.** The ordinance revisions contained in Exhibit “A” of this ordinance shall be codified and may be renumbered in accordance with the codification.

**Section 5.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this 17<sup>th</sup> day of December 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018**

**EXHIBIT A**

**AMENDMENTS TO**

**SECTION 14-5 - DEFINITIONS**

Sec. 14-5. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Accessory building* means a building or structure customarily incidental and subordinate to the principal structure and located on the same lot as the principal building.

*Accessory use of a building* means a subordinate use or building customarily incident to and located on the lots occupied by the main use or building.

*Advertising* means to seek the attraction, or to direct the attention, of the public to any goods, services, merchandise, purpose or cause.

*Agriculture* means any land or building used for pasturage, floriculture, dairying, horticulture, forestry and livestock or poultry husbandry.

*Alley* means a legally established private access easement affording a secondary means of vehicular access to abutting property and not intended for general traffic circulation.

*Alluvial fan flooding* means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

*Alter* means to change, rearrange, enlarge, extend or reduce any structure or part thereof on the same site.

*Alterations* means any change, addition or modification in construction or type of occupancy; any change in the structural members of a building, such as walls or partitions, columns, beams or girders; or any change which may be referred to in this chapter as "altered" or "reconstructed."

*Apartment* means a dwelling unit in a multiple-family dwelling.

*Apex* means a point on an alluvial fan or similar landform below which the low path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

*Appeal* means, for the purpose of floodplain hazard regulation management purposes, a request for a review of the floodplain administrator's interpretation of any provision of this chapter or a request for a variance.

*Appurtenant structure, for floodplain management purposes, means a structure which is on the same parcel of property as the principal structure to be insured and the use of which is incidental to the use of the principal structure.*

*Area of future conditions flood hazard* means the land area that would be inundated by the 1% annual chance (100 year) flood based on future conditions hydrology.

*Area of shallow flooding* means a designated AO, AH, AR / AO, AR / AH or VO zone on a community's flood insurance rate map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

*Area of special flood hazard (ASFH)* means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map (FHBM). After detailed ratemaking has been completed in preparation for publication of the FIRM, ~~z~~Zone A usually is refined into zones A, AE, AH, AO, A1-9930, A99, AR, AR / A1-30, AR / AE, AR / AO, AR / A, VO, V1-30, VE or V.

*As-built documents* means documents prepared by a registered professional engineer and confirming that the public improvements are constructed as shown.

*Auto body shop* means any shop or garage, other than a private garage, where bodywork and painting are performed.

*Base flood* means the flood having a one percent chance of being equaled or exceeded in any given year.

*Base flood elevation (BFE)* means the elevation shown on the Flood Insurance Rate Map (FIRM) for Zones A, AE, AH, A1 – A30, AR, V1 – V30 or VE that indicates the water surface elevation resulting from the flood that has 1 1% chance of equaling or exceeding that level in any given year -- also referred to as the Base Flood.

~~*Basement, for purposes of flood hazard regulations for floodplain management purposes,*~~ means any area of the building having its floor subgrade (below ground level) on all sides.

*Berm* means a manmade, formed, earth mound of definite height and width used for obscuring purposes; the intent of which is to provide a transition between uses of differing intensity.

*Billboard* means an off-premises sign.

*Block* means a tract or parcel of land designated as such on a subdivision plat surrounded by streets or other physical obstructions.

*Blockface* means the properties abutting on one side of a street between the two nearest intersecting streets or other physical features, such as a watercourse or unsubdivided land, that defines the end of the block.

*Breakaway wall* means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

*Boundary sewer line* means a sewer line installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

*Boundary water line* means a water line, installed in a street bounding a development or faced on only one side by a development, which can also serve property not included in the development on the opposite side of the street.

*Buffer* means the area, space or physical means which is established to protect or insulate one land use or one building from another. Generally, buffering will be the use of landscaping (other than mere grass on a flat terrain) or the use of landscaping along with berms, walls or decorative fences that at least partially and periodically obstruct the view from the street and adjacent property in a continuous manner, of vehicular use areas, parking lots and their parked cars, and detention ponds.

*Buffer yard* means a strip of land, including any specified type and amount of planting or structures which may be required to protect one type of land use from another, or minimize or eliminate conflicts between them.

*Build* means to convert, enlarge, reconstruct or alter a building or structure.

*Building* . See the definitions within the adopted Building Codes article of this chapter.

*Building area* means ground floor area computed by using the outside dimensions, excluding the floor area of garages, open or screened porches, basements or semifurnished storage rooms not used for residential purposes.

*Building height* means the vertical distance measured from the established grade to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs; and to the average height between eaves and ridge for gable, hip and gambrel roofs. Where a building is located on a sloping terrain, the height may be measured from the average ground level of the grade at the building wall.

*Building line* means a line parallel to the front lot line. A minimum building line is the same as the minimum required front setback line.

*Building, principal* means a building in which is conducted the main or principal use of the lot on which such building is located.

*Business frontage* means the linear measurement from outer wall to outer wall of the side of the building which faces or fronts a street and which generally contains the primary entrance to the building.

*Business purposes* means the erection or use of any property, building, structure, permanent or temporary, for the primary purpose of conducting in such building or structure or on such property a lawful commercial enterprise in compliance with all ordinances and regulations of the city governing such activity. The term "business purpose" shall not include any property, building or structure erected or used for the primary purpose of securing a permit to erect a sign.

*Cabana or dressing room* means a small structure for use as a bathhouse adjacent to a swimming pool.

*Car wash facility* means a facility of the tunnel unit type for washing and cleaning of passenger vehicles which allows washing of multiple vehicles in a tandem arrangement while moving through the structure, to include detail areas, vacuum areas and a lobby.

*Carport* means a permanent structure that is attached to a residence or private garage, that covers a driveway, and that consists of a roof and one or more sides.

*Certificate of compliance* means a certificate issued by the city to a party intending to initiate any work or change any use of property in the city.

*Child-care center* means a facility licensed by the State of Texas to provide care at a location other than the permit holder's home, for seven or more children under 14 years of age, for less than 24 hours per day, but at least two hours a day, three or more days per week (40 TAC § 745.37(2)(D)).

*Child day-care operations* means any facility used for the following child day-care operations licensed under state law (40 TAC Ch. 745): "child-care center" and "school-age program" operations.

*Church* means a building wherein persons regularly assemble for religious worship and which is maintained and controlled by a religious body organized to sustain public worship, together with all accessory buildings and uses customarily associated with such primary purpose.

*Clinic* means the office of one or more licensed doctors who may or may not be associated in the practice of their profession.

*Club* means an organization of persons for special purposes or for the promulgation of sports, arts, science, literature, politics or similar activities, but not operated for profit and open only to members and not the general public.

*Commercial building* means any building other than a single-family residence.

*Commercial message* means a message placed or caused to be placed before the public by a person directly involved in the manufacture or sale of the products, property, accommodations, services, attractions or activities or possible substitutes for those things which are the subject of the message; and that refers to the offer for sale or existence for sale of products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire; or that attracts attention to a business or to products, property, accommodations, services, attractions or activities that are offered or exist for sale or for hire.

*Condominium* . See *Unified development*.

*Courts* means an open space, bounded on more than two sides by the walls of a building. An inner court is a court entirely surrounded by the exterior walls of a building. An outer court has one side open to a street or alley, yard or other permanent open space.

*Critical feature* means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

*Curbline* means an imaginary line drawn along the edge of the pavement on either side of a public street.

*Density* means the average number of dwelling units per acre for the entire development, including streets.

Design Flood Elevation (DFE) means the elevation above Base Flood Elevation (BFE) that the community requires – also referred to as freeboard.

*Developer* means any person who improves or subdivides a tract of land or improves or takes any action preparatory to the erection, improvement or movement of any building or structure on a tract of land.

*Development*, for ~~purposes of floodplain hazard management regulations purposes~~, means any man-made change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

*District* means an area of land for which there are uniform zoning regulations governing the use of buildings and premises, density of development, yard requirements and height regulations.

*Double-faced sign* means a single sign with two parallel sign faces back-to-back.

*Dwelling, multiple-family* means a building used or designed as a residence for three or more families living together independently of each other.

*Dwelling, single-family* means a detached building, designed for or occupied exclusively by one family.

*Dwelling, two-family* means a detached building, designed for or occupied by two families living independently of each other.

*Dwelling unit* means one or more rooms with bathroom and principal kitchen facilities designed as a self-contained unit for occupancy by one family for living, cooking and sleeping purposes.

*Easement, utility* means a right held by the city to make use of the land of another for a limited purpose, such as right of passage.

*Electrical sign* means a sign containing electrical wiring or utilizing electric current, but not a sign illuminated by an exterior light source.

*Elevated building* means, ~~for insurance purposes, a non-basement building, which has its lowest built, in the case of a building in zones A1-30, AE, A, A99, AO, AH, B, C, X and D, to have the top of the elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings or columns, or in the case of a building in zones V1-390, VE or V, to have the bottom of the lowest horizontal structure member of the elevated floor elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water; and adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of zones A1-30, AE, A, A99, AO, AH, B, C, X and D, the term "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In the case of zones V1-30, VE or V, the term "elevated building" also includes a building otherwise meeting the definition of elevated building, even though the lower area is enclosed by means of breakaway walls if the breakaway walls meet the standards of section 60.3(e)(5) of the National Flood Insurance Program regulations.~~

*Erected* means built, constructed, reconstructed, moved upon, or any physical operations on the premises required for the building. Excavations, fill, drainage and the like shall be considered a part of erection.

*Excavation* means any breaking of ground, except common household gardening, general farming and ground care.

*Existing construction* means, for the purposes of ~~flood hazard regulation and for the purposes of~~ determining flood insurance rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. The term "existing construction" may also be referred to as "existing structures."

*Existing manufactured home park or subdivision*, for ~~purposes of floodplain management hazard regulations purposes~~, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete

pads) is completed before the effective date of the floodplain management regulations adopted by a community.

*Expansion to an existing manufactured home park or subdivision, for purposes of floodplain management hazard regulations purposes*, means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

*Family means:*

- (1) One person, or a group of two or more persons living together and related by blood, marriage or legal adoption, living together as a single housekeeping unit. The person thus constituting a family may also include gratuitous guests and domestic servants.
- (2) A group of individuals not related by blood, marriage or legal adoption, but living together as a single housekeeping unit. For controlling of residential density, each such group of four individuals shall constitute of a family.
- (3) A group of not more than eight individuals, not related by blood, marriage or legal adoption, which group is comprised of individuals with disabilities protected under the Fair Housing Act, and where the group is not established within one-half mile of an existing like group.
- (4) A group of not more than six persons with disabilities and two supervisors residing in a qualified community home, as defined by the Texas Community Homes for Disabled Persons Location Act.

*Filling* means the depositing or dumping of any matter into or onto the ground except common household gardening and general maintenance.

*Filling stations* means any building or premises used for the dispensing, sale or offering for sale or retail of any automobile fuels or oils. If the dispensing, sale or offering for sale is incidental to a public garage, the premises shall be classified as a public garage.

*Firewall* means a wall made of fireproof material to prevent the spread of a fire from one part of a building to another.

*Flag lot* means a lot which has minimum frontage on a public street, which is reached via a private drive or lane whose width some distance back from the street right-of-way, meets all ordinance requirements.

*Flood or flooding* means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

*Flood elevation study* means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

*Flood insurance rate map (FIRM)* means an official map of a community, on which the Federal Emergency Management Agency (FEMA) has delineated both the areas of special flood hazards areas (SFHAs) and the risk premium zones applicable to a the community.

*Flood insurance study (FIS)* ~~means the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, water surface elevation of the base flood, as well as the flood boundary floodway map. (See flood elevation study).~~

*Flood protection system* means those physical structural works for which funds have been authorized, appropriated and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the areas within a community subject to a special flood hazard and the extent of the

depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

*Floodplain or floodprone area* means any land area susceptible to being inundated by water from any source. (See definition of *flooding*).

*Floodplain management* means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

*Floodplain management regulations* means zoning ordinances, subdivision regulations, ~~Building~~ ~~Codes~~, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

~~Floodproofing~~ *proofing* means any combination of structural and nonstructural additions, changes, or adjustments to structures ~~that~~ which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

~~Floodway – see (Regulatory floodway)~~ means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

*Freestanding structure* means any building for the support, shelter or enclosure of persons, animals, chattels or moveable property of any kind and surrounded by yards or open space and not containing permanent provisions for living, sleeping or cooking.

~~Functionally dependent use~~ means, ~~for purposes of floodplain management hazard regulations~~ purposes, a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

*Garage, front load*, means a private garage where the vehicle access doors to the garage face toward and are generally visible from a public view.

*Garage, J-swing* means a garage upon which the entry point from the street is located in front of the house and the garage door is perpendicular to the front of the house. A J-swing garage must have at least two windows, each 12 square feet or greater, oriented toward the front or the lot.

*Garage, private* means a garage intended for private use by the resident family with a ground floor capacity for not more than four automobiles or trucks of which not more than one vehicle shall be used for commercial purposes.

*Garage, private, detached* means a private garage constructed as a freestanding structure.

*Garage, public* means a building, or portion thereof, other than a private or storage garage, designed or used for servicing, repairing, equipping, hiring, selling or storing motor-driven vehicles.

*Garage, sideloaded* means a private garage where the vehicle access doors to the garage are perpendicular to the front lot line and, therefore, are generally not visible from a public way, unless the lot is a corner lot and the garage loads to a side street.

*Grade* means a ground elevation established for the purpose of controlling the number of stories and the height of any structure. The building grade shall be determined by the level of the ground adjacent to the walls of any structure if the finished grade is level. If the ground is not level, the grade shall be determined by averaging the elevation of the ground for each face of the structure.

*Grand opening* means the commencement of operation by a business in a new location or the assumption of ownership of an existing business by a new owner or group of owners.

*Ground sign* means a sign which is a pole sign, a monument sign or a nonconforming billboard which exists on the effective date of the ordinance. See Figure 14-19.

*Habitable floor* means, for the purpose of flood hazard regulation, any floor usable for the following purposes which include working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used for storage purposes only is not a habitable floor.

*Half-street* means a vehicular accessway created if only a portion of the required right-of-way width or pavement width is dedicated and/or constructed.

*Health club*, also includes the terms *athletic club, gym, fitness studio, and fitness center*, means a place of business which provides a place for a variety of physical exercises including facilities or studios for personal training, physical fitness training, weight and aerobic training, free weights, spinning/cycling, circuit training, yoga, Pilates, racquetball/squash courts, group fitness classes, boxing, wrestling, martial arts training, basketball courts, swimming pools and swimming lessons.

*Highest adjacent grade* means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

*Historic structure* means any structure that is:

- (1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (4) Individually listed on a local inventory or historic places in communities with historic preservation programs that have been certified either:
  - (a) by an approved state program as determined by the Secretary of the Interior or;
  - (b) directly by the Secretary of the Interior in states without approved programs.

*Industrial* means a business, plant or enterprise for production of goods, merchandise or machines.

*Integrated business development* means commercial development such as a strip center, mall, multitenant office building, commercial center or industrial complex in which two or more separate businesses occupy a single structure or multiple structures which share on-site parking facilities and common driveways.

*Levee* means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

*Levee system* means a flood protection system which consists of a levee or levees or and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

*Logo sign* means a sign operated and maintained by the state department of highways and public transportation within the public right-of-way along a country toll road which bears the name and trademark design of a business.

*Lot* means an undivided tract or parcel of land having frontage on a public street and which is, or in the future may be, offered for sale, conveyance, transfer or improvement.

*Lot depth* means the distance on a horizontal plane between the midpoint of the front lot line and the midpoint of the rear lot line.

*Lot lines* means the lines bounding a lot as follows:

- (1) *Lot line, front* means, for interior lots, a line separating the lot from the street; for corner lots, a line separating the narrowest street frontage of the lot from the street, except in those cases where the deed restrictions specify another line as the front lot line. In all cases the front lot line of a nonresidential lot shall be that side adjacent to the highest volume street.
- (2) *Lot line, rear* means a lot line opposite and most distant from the front lot line.
- (3) *Lot line, side* means any lot line not a front line or rear lot line.

*Lot of record* means a lot which is part of a platted subdivision, the plat of which is recorded in the office of the county clerk; a parcel or lot the deed for which was recorded in the office of the county clerk prior to March 1, 1982, and which has not been partitioned in any manner since that time.

*Lot width* means the distance on a horizontal plane between the midpoint of the side lot lines.

*Lowest floor* means, for ~~purposes of floodplain management hazard regulations~~ purposes, the lowest floor of the lowest enclosed area (including the basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, however, that such enclosure is not built so as to render the structure in violation of the applicable ~~non~~ non-elevation design requirement of section 60.3 of the National Flood Insurance Program regulations.

*Manufactured home* means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes, the term "manufactured home" also includes park trailer, travel trailers and other similar vehicles placed on a site for greater than 190 consecutive days. For insurance purposes the term "manufactured home" does not include ~~park trailers, travel trailers and other similar vehicles~~ a "recreational vehicle."

*Manufactured home park or subdivision*, for ~~purposes of floodplain management hazard regulations~~ purposes, means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

*Marquee* means a roof-like structure of a permanent nature projecting from the wall of a building.

*Marquee sign* means a sign on a marquee. See Figure 14-19.

*Masonry* means that form of construction composed of stone, brick, concrete, hollow clay tile, decorative concrete block or tile, glass block or other similar building units or materials or a combination of these materials laid up unit by unit and set in mortar. For the purposes of this definition, true stucco is considered masonry.

*Mean sea level* means, for purposes of the National Flood Insurance Program, the ~~National Geodetic~~ North American Vertical Datum of ~~1929~~ 1988 or other datum, to which base flood elevations shown on a community's flood insurance rate map are referenced.

*Mobile home* means a movable or portable dwelling structure which is constructed to be towed on its own chassis, is capable of being connected to public utilities, and is designed for year round living as a single-family dwelling unit without the necessity of a permanent foundation. The term "mobile home" shall not include pickup campers, travel trailers, motor homes, converted buses, tent trailers or other transportable structures designed for temporary use (see also *Manufactured home* ).

*Mobile (manufactured) home park* means a parcel of land under single ownership on which two or more mobile (manufactured) homes are occupied as residences. Any mobile (manufactured) home facility where two or more units are intended for long-term residential use (beyond 90 days) is considered a mobile (manufactured) home park for purposes of applying development standards.

*Model home* means a single-family residential structure used temporarily as an office for the sale of single-family residential structures in the same platted subdivision.

*Monument sign* means a ground sign supported by a solid base which is equal to but not more than 15 percent larger than the sign face base which contains no commercial message and is not attached to any building. See Figure 14-19.

*Motor vehicle sales* means the use of a site for sale or rental of automobiles, trucks, motorcycles, motor homes, recreational vehicles, or boats, including incidental storage, maintenance, and servicing. This use includes new and used car dealerships, motorcycle dealerships, and boat, trailer, and recreational vehicle dealerships.

*Multifaced sign* means a single sign with two or more faces which are not parallel or back to back.

*Nameplate* means a sign which denotes only the name of the person occupying the premises.

*New construction* means, for the purpose of determining flood hazard insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commences on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

*New manufactured home park or subdivision*, for ~~purposes of floodplain management~~ regulations purposes, means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

*Noncommercial message* means a message that is not a commercial message.

*Noncommercial sign* means a sign directing attention to a purpose or cause not created or existing for the generation of profit or for the remuneration of individuals including, but not limited to, religious, charitable, civic or educational purposes or causes.

*Nonconforming building (nonconforming structure)* means a building or structure (or portion thereof) lawfully existing at the time of adoption of the ordinance from which this chapter derives, or subsequent amendment thereto, that does not conform to the provisions of this chapter relative to height, bulk, area, placement or yards for the district in which it is located.

*Nonconforming use* means the use of a building or structure or of a parcel or tract of land, lawfully existing at the time of adoption of this chapter or subsequent amendment thereto, that does not conform to the regulations of the district in which it is situated.

*Off-premises sign* means a sign which identifies a use, facility or service which is not located on the premises where such sign is displayed; identifies a product which is not produced, sold or manufactured on the premises where such sign is displayed; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered elsewhere than on the premises where such sign is displayed.

*On-premises sign* means a sign which identifies the name of the owner or occupant of the premises on which the sign is located; identifies a use, facility or service located on the premises where such sign is displayed; identifies a product which produced, sold or manufactured on the premises where the sign is located; or advertises or otherwise directs attention to a product, service, activity, person, institution, facility or business which may or may not be identified by a brand name and which occurs or is primarily conducted, sold, manufactured, produced or offered on the premises where the sign is located.

*Owner* means any owner, authorized agent or contractor who constructs, enlarges, alters, repairs, moves or changes the occupancy of a building or structure.

*Pavement width* means the portion of the surface of the street available for vehicular traffic; if curbed, it is that portion of the street between the back of the curb and back of the curb.

*Pawnshop* shall have the meaning set out in V.T.C.A., Finance Code § 371.003.

*Person* means an individual, firm, partnership, corporation, company, association, joint stock association or governmental entity. It includes a trustee, receiver, assignee or similar representative of any of them.

*Planned unit development (PUD)* . See *Unified development* .

*Portable sign* means a sign designed or constructed to be easily moved from one location to another, including signs mounted upon, or designed to be mounted upon, a trailer, bench, wheeled carrier or other motorized or nonmotorized mobile structure or vehicle, whether or not its wheels have been removed. For the purpose of this chapter, trailer signs and signs on benches are portable signs.

*Principal use* means the main use to which the premises are devoted and the principal use for which the premises exist.

*Private street* means a vehicular accessway under private ownership and maintenance providing access to building units in the interior of a lot.

*Projecting sign* means a sign which is affixed to a building wall or structure and which extends beyond the building wall or structure more than 12 inches.

*Public improvement* means one or more of the following: water lines and appurtenances, sewer lines and appurtenances, streets and/or drainage facilities.

*Public right-of-way* means any part of a right-of-way, not privately owned or controlled, which the city or other governmental agency is responsible for maintaining.

*Public street* means the entire width between property lines of any road, street, way, alley, bridge or other similar thoroughfare, not privately owned or controlled, which is open to the public for vehicular traffic and which the city or other governmental agency is responsible for maintaining.

*Public utility* means any person, firm or corporation, municipal department, board or commission duly authorized to furnish and furnishing under federal, state or municipal regulations to the public: gas, steam, electricity, sewage disposal, communication, telephone, telegraph, transportation or water.

*Reader panel* means a permanently constructed changeable copy bulletin board, lighted or unlighted, with detachable precut letters and figures.

*Recreational vehicle* means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

*Regulatory floodway*—~~See Floodway~~ means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

*Reserve* means a tract of land created within a plat that is not divided into lots or proposed for development at the time of platting.

*Residential* means a tract of land designed for or used exclusively to contain a dwelling unit. A primary residential area shall mean a street in which a majority of the total front footage is used for residential purposes.

*Restaurant* means an eating establishment whose primary function is the sale, dispensing or service of food, refreshments and beverages to customers, and which may sell alcoholic beverages as an accompaniment to meals served therein. All food must be prepared and cooked in a commercial kitchen on the premises. This may include such eating establishments as dining rooms, drive-in restaurants, fast food restaurants, cafes, cafeterias, and carryout restaurants, but specifically excludes bars, taverns, saloons, cabarets, or other similar establishments which derive 75 percent or more of the establishment's gross revenue from the on-premise sale of alcoholic beverages.

*Retail shops and retail trade* means a shop or establishment for the sale of goods or merchandise from a fixed location, such as a department store, boutique, or kiosk, in small or individual lots for direct consumption by the purchaser. "Retail shops or retail trade" specifically excludes a pawnshop.

*Right-of-way* means a street, alley or other thoroughfare or easement permanently established for passage of persons, vehicles or the location of utilities. The right-of-way is delineated by legally established lines or boundaries.

*Riverine* means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

*Roof sign* means a sign erected or maintained above or on the sloped roof of any building or above the parapet wall or the mansard roof of a flat-roof building.

*Roofline* means the height above finished grade of the upper beam, rafter, ridge or purlin of any building.

*School-age program center* means a facility licensed by the State of Texas providing supervision and recreation, skills instruction, or skills training for at least two hours a day and three days a week to children attending pre-kindergarten through grade six. A school-age program operates before or after the customary school day and may also operate during school holidays, the summer period, or any other time when school is not in session (40 TAC § 745.37(2)(H)).

*Screening* means fences, walls, trees, shrubbery and other landscape elements used to conceal or interfere with the view and reduce noise impact thereof from adjacent properties and public rights-of-way at street level in accordance with the standards set forth in this chapter.

*Service centers* means a one-story building containing a minimum of 25 percent office space. The remaining space shall be used for other business functions governed by use regulations for District J.

*Setback* means the minimum unoccupied distance between the lot line and the principal and accessory buildings, as required in this chapter.

*Setback, front* means the minimum unoccupied distance, extending the full lot width, between the principal and accessory buildings and the front lot line.

*Setback, rear* means the minimum required unoccupied distance, extending the full lot width, between the principal and accessory buildings and the lot line opposite the front lot line.

*Setback, side* means the minimum required unoccupied distance, extending from the front setback to the rear setback, between the principal and accessory buildings and the side lot line.

*Sign* means any structure, part thereof or device of inscription which is located upon, attached to, or painted or represented on any land or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or displayed or shown so as to be seen from the outside of the building or structure, and which displays or includes any numeral letter, work model, banner, emblem, insignia, symbol, device, monogram, heraldry, trademark, light or other representation used as or in the nature of an announcement, advertisement, attention arrester, direction warning or designation of any person, industry or activity, or any combination thereof.

*Sign area* means the total square footage of all sign faces, including that portion of the sign structure or trim which contains any wording, symbols, identifying color or pictures; provided, however, that in the case of a double-faced sign, the sign area shall be the total square footage of one face.

*Sign face* means the sign face area of any sign upon, against or through which the message is displayed or illustrated; provided, however, that the sign face area of a sign on which the words, letters or symbols are independently mounted shall be that of the smallest regular geometric form that will wholly contain all of the message. See Figure 14-19.

*Sign structure* means a structure which supports or is capable of supporting a sign. A sign structure may be a single pole and may or may not be an integral part of a building.

*Single-family dwelling* means a building containing only one dwelling unit and/or occupied by only one family or group of individuals included within the definition of family.

*Single-occupant detached commercial or industrial building* means a commercial or industrial building which contains a single occupant and which is not a part of an integrated business development or which is located in a reserve that is part of, but is physically separated by a distance of more than 50 feet from any other structure in, an integrated business development.

*Site plan* means a plan showing all salient features of a proposed development, so that it may be evaluated in order to determine whether it meets the provisions of this chapter.

*Special flood hazard area (SFHA)* – see *Area of Special Flood Hazard*.

*Spectacular sign* means a sign that has one or more of the following as elements in its physical structure:

- (1) Automatically changing advertising that changes more often than once every five minutes (not including date, time, temperature);
- (2) Blinking, rotating, moving, chasing, flashing, glaring, strobe, scintillating or spot lights, or similar devices;
- (3) Lights or colored elements creating a continuously moving, shimmering or prismatic effect; or
- (4) Rotating or moving parts.

*Start of construction* (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)), for flood hazard regulatory management purposes, includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. means pPermanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways, nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

*Story* means that part of a building between the surface of a floor and the ceiling immediately above.

*Story, half* means that which covers a floor area of not more than 50 percent of the floor area and the ceiling immediately above.

*Street* means any public or private street or easement used for access.

*Street, arterial* means roads of regional importance or the main roads of a community. Direct access is primarily limited to significant land uses.

*Street, collector* means that which provides access to nonresidential land uses and connects residential streets to the system's arterial streets.

*Street, expressway* means a road intended to serve interstate or high speed, high volume urban traffic. Access to an expressway is limited to other expressways and major streets.

*Street frontage* means the length of a lot or tract of land which is adjacent to a public or private street.

*Streetline* means the line establishing the outer most boundary of the street right-of-way.

*Street, local* means a street which provides access to adjacent land; characterized by low volume and low speeds.

*Structural alterations* means any change in the supporting members of a structure, such as bearing walls, columns, beams or girders.

*Structure* means anything constructed or erected, which requires location on the ground or attached to something having a location on the ground including, but not limited to, buildings of all types, advertising signs and billboards, but excluding (1) fences, boundary and retaining walls in the side or rear yard, and (2) basketball goals, flagpoles, and ornamental yard lights. (See also the adopted Building Codes).

*Structure*, for floodplain hazard regulatory management purposes, means a walled and roofed building or structure, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. This includes a fence or a wall per the adopted Building Codes.

*Subdivision plat* means a map or drawing of a proposed subdivision prepared in a manner suitable for recording in the county records and containing accurate and detailed engineering and survey data, dimensions, dedicatory statements and certificates.

- (1) Preliminary plat: see section 14-55(1).
- (2) Final plat: see section 14-55(2).

*Substantial damage*, for flood hazard regulatory management purposes, means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

*Substantial improvement*, for flood hazard regulatory management purposes, means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either: (1) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or (2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."

*Temporary building* means a building used for a temporary period of time in connection with construction on the premises of which it is located, real estate sales, and educational, municipal or church functions.

*Temporary sign* means a sign constructed of cloth, canvas, light fabric, cardboard, wallboard or other light material. A portable sign shall not be considered a temporary sign.

*Townhouse* means a structure which is one of a series of dwelling units designed and used for only single-family occupancy, ground to sky, with no entrances or exits to or from the adjoining structures, if any.

*Underground shelter* means any structure built primarily below ground level.

*Unified development* means the separate ownership of single units or apartments in a multiple unit structure with common elements. (See Vernon's Ann. Civ. St. art. 1301a).

*Use* means the purpose or activity for which any land or building is designed, arranged or intended, or for which it is so occupied or maintained, and shall include any manner of such activity with respect to the standards of this chapter.

*Utility structure* means any structure built primarily for the storage of tools, such as garden and lawn equipment.

*Variance*, for flood hazard regulatory management purposes, is means a grant of relief to a person by a community from the requirement terms of a floodplain management regulation this chapter when specific enforcement would result in unnecessary hardship. A variance, therefore, permits construction or development in a manner otherwise prohibited by this chapter (for floodplain management purposes, see subsection 14-225(f) for full requirements) (For full requirements see Section 60.6 of the National Flood Insurance Program).

*Violation*, for flood hazard regulatory management purposes, means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance

required in section 14-225 and in section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) of the National Flood Insurance Program is presumed to be in violation until such time as that documentation is provided.

*Wall line* means the surface that connects the foundation to the roof.

*Wall sign* means a flat sign, either of solid face construction or individual letters, symbols or pictures, erected, installed or printed, which is placed against the exterior wall of any building or structure and which does not extend more than eight inches from the exterior wall and does not extend above the wall line.

*Water surface elevation* means the height, in relation to the ~~National Geodetic~~ National Geodetic North American Vertical Datum (NGVD) of ~~1929~~ 1988 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

*Watercourse* means a definite channel of a stream in which water flows within a defined bed and banks, originating from a definite source. The water may flow continuously or intermittently, and if the latter, with some degree of regularity, depending on the characteristics of the source.

*Yard, front* means the space enclosed by the front lot line, the side lot lines and a line parallel to the front lot line and even with the main building or any projections thereof, other than steps, or planter box.

*Yard, rear* means the space unoccupied, except for freestanding buildings between the rear of the main building (dwelling) and the rear lot line.

*Yard, side* means the open space between a building and the side lot lines, but not including any part of the front or rear yards.

*Zero property line housing* means housing commonly known as patio homes. It is a detached living unit constructed on a smaller lot in which one side of the unit is placed on the property line without openings. This concept utilizes the entire lot with a living unit that has a private side and rear yard. The front yard of the unit is reduced in size to contain the auto ingress and egress area along with the guest entry area.

*Zoning district map* means the map incorporated into this chapter and made a part of this chapter by reference thereto.

(Ord. No. 95-04, § 1(art. 12), 2-20-95; Ord. No. 98-24, § 1, 11-16-98; Ord. No. 99-04, § 1, 2-15-99; Ord. No. 99-17, § 2, 8-16-99; Ord. No. 00-11, §§ 1, 2, 3-20-00; Ord. No. 00-16, § 1, 5-15-00; Ord. No. 00-17, § 1, 5-9-00; Ord. No. 00-21, §§ 1, 2, 6-19-00; Ord. No. 01-30, § 10, 10-15-01; Ord. No. 02-33, § 1, 12-16-02; Ord. No. 03-24, § 1, 6-16-03; Ord. No. 2006-9, § 1, 2-20-06; Ord. No. 2009-22, § 3, 5-18-09; Ord. No. 2010-40, § 1, 8-23-10; Ord. No. 2010-55, § 1, 12-13-10; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2013-10, § 1, 3-18-13; Ord. No. 2013-45, § 1, 12-16-13; Ord. No. 2013-46, § 1(Exh. A), 12-16-13; Ord. No. 2014-35, § 2, 10-20-14; Ord. No. 2017-28, § 2(Exh. A), 7-17-17)

Cross reference— Definitions generally, § 1-2.

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. *City Attorney*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 17, 2018                      **AGENDA ITEM:** L01

**AGENDA SUBJECT:** Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.

**Department/Prepared By:** Lorri Coody, City Secretary    **Date Submitted:** December 7, 2018

**EXHIBITS:** None

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The City Council has heretofore met in Executive Session to discuss with the City Attorney the following item:

- J1.** Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.

This item is to consider action, if any, on the items discussed in Executive Session.

**RECOMMENDED ACTION:**

**MOTION:** Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 17, 2018**